

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, APRIL 1, 2019

President Charles Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, April 1, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr.	Denim Kurtzhals	Brian Hahn
Melissa McClay	Josh Glick	Mayor George Stewart

ANNOUNCEMENT OF EXECUTIVE SESSIONS

President Palmer announced there was an Executive Session held on March 21 to discuss a personnel matter. President Palmer said there will be an Executive Session this evening at the end of the agenda to discuss a personnel matter.

DI-ATGLEN ALLEY WIZARD FAIRE, UPDATE

Erin Metzler said the planning is going well. The Committee is meeting monthly.

PUBLIC COMMENTS

Ed Waas asked why when you do an internet search for Atglen it pops up we are in Lancaster County and Chester County. The answer was the Borough is in Chester County. The post office region of Atglen has land in Lancaster County.

COUNCIL ACTION ITEMS

Waive the preliminary Subdivision and Land Development Application Fees for the Adam Weaver Final Reverse Minor Subdivision Plan and Charge Final Plan Fees – Motion to approve made by Hahn/Kurtzhals. Adam Weaver submitted a plan to merge his two lots on Green Street into one lot. His home sits on one lot. The other lot is vacant. Since this is a minor final plan a waiver from the preliminary plan review fee was requested. All members were in agreement.

Approve the Escrow Agreement for the Plan Review for Adam Weaver, Final Reverse Subdivision Plan, Green Street – Motion to approve made by Kurtzhals/Glick. All members were in agreement.

Approve the 2019 Pennsylvania SPCA, Lancaster Center, Stray Dogs Contract, Year 2019 – Motion to approve made by Glick/Kurtzhals. All members were in agreement.

Declare the Water Leak Repair at 404 Valley Avenue and Costs Associated with Said Repair to be an Emergency as Defined by Act 99 of 2018, Resolution # 595-19 – Motion to approve made by Hahn/Kurtzhals. All members were in agreement.

April 1, 2019 Council Minutes, Bills of Approval, Department and Advisory Reports - Motion to approve made by Palmer/Kurtzhals. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Police Services - Mayor Stewart had a discussion with the Christiana Mayor. The \$ 10 per hour increase stands. Council discussed options. Everyone agreed to go back to Christiana, tell them our budget is set for the year, and in order to absorb the \$ 10 per hour increase 20 shifts throughout the year must be eliminated. Ms. Andrews was told to contact West Sadsbury Township.

Trash Contract, Expires Year 2019, Specifications for Next Contract – Ms. Andrews asked if recycling is a mandatory in the next trash contract. The answer was yes. Everyone wants a larger recycling toter. There was a discussion about adding construction debris. It was agreed to make no changes. There was a discussion about the length of the new contract. It was agreed to go 3 years with optional 4 and 5 years.

Personnel Manual, Update – Ms. Andrews said the draft was sent to Chester County Community Development. The County is satisfied and has closed out the corrective action plan. The Personnel Manual Committee met on March 23 and March 31. Mr. Kurtzhals and Mr. Hahn described some of the changes. Ms. Andrews will enter the revisions into the draft manual and have it ready for Council at the May meeting.

PLANNING COMMISSION, UPDATE

Brian Hahn said the Planners reviewed the Weaver Final Minor Subdivision plan and approved it subject to a clean review by the Borough Engineer and Solicitor. Darren Hodorovich was appointed to the Master Parks Site Plan Study Committee.

PARK AND RECREATION COMMISSION, UPDATE

Denim Kurtzhals said the events for the year are as follows: Keep Atglen Beautiful Event April 27, rain date May 4; Community Yard Sale May 4; volunteering at the Di-Atglen Alley Wizard Faire July 27; 5k fun walk/run event September 21; and finish the year with a holiday event.

MANAGER'S COMMENTS

Ms. Andrews said Campbell Code Services will not be leasing the Borough Hall office space effective May 1. Ms. Andrews read aloud her report and responded to questions. Quotes were

obtained to repair two water leaks on E. Main Street with work scheduled for April. The Creekside Knoll HOA recently installed two fence sections along the walking trail by Valley Creek to prevent access. They have safety and dumping concerns. Ms. Andrews is researching the Borough records to determine if this is a public access trail. John Mickel agreed to serve on the Master Parks Site Study Committee.

VISITORS COMMENTS - There were none.

MAYOR'S COMMENTS

Mayor Stewart shared the Certificate of Appreciation the Borough received from the Christiana Fire Company at their banquet. He complimented the firefighters for their service to Atglen.

COUNCIL MEMBER COMMENTS

Mr. Kurtzhals asked to be placed on the Master Parks Site Plan Study Committee. Everyone agreed. Council agreed with Mayor Stewart regarding his comments about Christiana Fire Company. Mayor Stewart said the State recently enacted legislation allowing municipalities to offer real estate tax discounts to emergency personnel. Ms. Andrews was asked to obtain the information and prepare a draft Ordinance. Mr. Palmer discussed the upcoming Mass Violence and Awareness and Survival Workshop.

EXECUTIVE SESSION

President Palmer announced the Council is going into Executive Session at 9:12 pm. Brian Hahn left the meeting and Borough Hall at 9:12 pm. Mr. Hahn did not participate in Executive Session, nor was he present when the meeting reconvened into public session.

RECONVENED PUBLIC MEETING

At 9:15 pm the Council reconvened. A motion was made by Glick/Kurtzhals to hire Cristi Hahn as the Administrative Assistant, part time position, starting at 20 hours per week with the potential for growth in hours. Her starting wage is \$ 17.50 per hour. At the conclusion of the probationary period and subject to a positive performance evaluation her pay rate will be \$ 18 per hour. The motion passed 4 to 0. Voting aye: Palmer, Kurtzhals, Glick, McClay.

Motion to adjourn made by Glick/Kurtzhals. Meeting adjourned at 9:16 pm.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary