

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, AUGUST 5, 2019

President Palmer called the meeting of the Atglen Borough Council to order on Monday, August 5, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr. Denim Kurtzhals Brian Hahn
Melissa McClay Josh Glick Mayor George Stewart

Mr. Palmer announced Council will go into Executive Session this evening at the latter part of the agenda to discuss a personnel matter.

PUBLIC WORKS MANAGER REPORT

Bryan Umble reviewed the Water and Sewer report. He discussed the new DEP forms, the CRP Grant Project for Well #4, and the Di-Atglen Alley Wizard Faire.

Mr. Umble discussed the condition of the 1997 green dump truck and the 2003 pick-up truck. Council previously authorized replacing the 1997 dump truck with a used dump truck. So far, the staff has been unsuccessful in finding a replacement truck. The 2003 pickup, which is driven by the Public Works Manager, has frame damage. Council held a discussion. A motion was made by Kurtzhals/Glick to purchase a new pick-up truck for the Public Works Manager and piggyback on the purchasing discounts of the PA CoStar program. All members were in agreement.

Mr. Umble discussed the road patching quotes. Four contractors submitted quotes. Patching is needed at the Main Street underpass and four locations where water line repairs were made. The low quote was received from Asphalt Repair and Paving for \$ 14,550. Hahn/Kurtzhals made a motion to authorize Asphalt Repair and Paving to make the road repairs per their July 16 quote for \$ 14,550. Mr. Umble requested additional funds of \$ 2,500 to do some road feathering and minor repairs. Hahn/Kurtzhals amended the motion to not exceed \$ 17,100. All members were in agreement.

POLICE REPORT – Officer Mains read aloud the July police report. Officer Lennard Smith was present.

DI-ATGLEN ALLEY WIZARD FAIRE, UPDATE

Erin Metzler said it was an overwhelming success. It is estimated at least 1,600 people were in

attendance. People complimented the committee on the quality of the event and free children activities. The library netted almost \$ 12,000.

PUBLIC COMMENTS

Charlie Palmer, Stauffer Drive, expressed concerns about the restoration work done in his front yard by Fidelity Contracting as part of the Ridge Avenue water line replacement project. He requested the contractor return to complete the work. Mr. Palmer asked if the invoice on tonight's agenda is the final invoice.

COUNCIL ACTION ITEMS

Appointment of Junior Council Person – Motion was made by Hahn/Kurtzhals to appoint Sydney Burkhardt. All members were in agreement.

Christiana Borough Police Officers Providing Police Service to Atglen Borough, Resolution # 600-19 – Motion to approve was made by Hahn/Kurtzhals. Ms. Andrews said this list includes the recent hires and removes the resigned staff. All members were in agreement.

Pay Invoice #3 to Fidelity Contracting LLC, in the Amount of \$63,139.98 for the Well #4 Nitrate Removal System and Ridge Avenue Water Main Project – Motion to approve made by Glick/Hahn. Ms. Andrews said the payment from Chester County was received. Ms. Andrews said we are about halfway through the contract with more invoices to come. Property restoration has been discussed with the Borough Engineer and will be addressed before the project is closed out. All members were in agreement.

Approve the Adam J. Weaver Final Reverse Minor Subdivision Plan Last Revised June 18, 2019 Subject to the Following Waivers:

1. SALDO Section 403.C.1 – Benchmarks
2. SALDO Section 403.C.3 – Features within 200' shown on the plan
3. SALDO Section 403.C.4 – Features located within the property shown on the plan
4. SALDO Section 403.C.5 – Environmental or topographic features within 200'
5. SALDO Section 403.C.14 – Grading Plan
6. SALDO Section 403.C.16 – Identification of land dedication or reserved for public use
7. Atglen Borough Rules and Regulations for Sanitary Sewer and Water System Facilities and Connections, Lateral Abandonment at the Main, Section 2-3.A.5 (a/b). The Cutting and Capping of the Existing Laterals Shall Occur behind the Existing Curb as Defined in the Becker Engineering letter of May 1, 2019.

Motion to approve was made by Hahn/Kurtzhals. Ms. Andrews said the Chester County Planning Commission recommended approval. The Borough Engineer recommended approval subject to the waivers. Mr. Hahn said at the July 24 Planning Commission meeting the planners recommended approval subject to the waivers. All members were in agreement.

Authorize the Borough Manager to Advertise and Accept Bids for Trash and Recycling – Motion to approve was made by Kurtzhals/Hahn. The current contract expires at the end of the year. Ms. Andrews discussed the specifications. It is a 3 year bid with years 4 and 5 as optional. Recycling is a mandatory service with a larger recycling container to be provided by the awarded contractor. The insurance account representative added language to the specifications to protect the Borough. The Solicitor will review and approve the specifications prior to releasing the invitation to bid. All members were in agreement.

Authorize the Borough Engineer to Develop the Bid Specifications for the 2019 CRP Grant Project: Security Measures at the Church Road Water Plant and West End Pump Station – Motion to approve was made by Hahn/McClay. The Borough received the award letter in July. We received from Chester County \$ 300,000. There was a discussion on developing specifications to allow Council to select security components. Additional funding, if needed, may be provided by the Borough. All members were in agreement.

July 1, 2019 Council Minutes, Bills of Approval, Treasurer's Report, Department and Advisory Reports - Motion to approve made by Palmer/Hahn. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Mr. Kurtzhals asked for an update on the Applewood Development. Ms. Andrews said Mr. Chetty has had recent communication on the revision of the engineering plans.

Mr. Kurtzhals asked for an update about the APA Land retention pond lot on Israel Mill Road. Ms. Andrews said the Borough continues to cut the grass and invoice the property owner. Payment has not been received. Our contact person has told the Borough he no longer owns the parcel.

PLANNING COMMISSION, UPDATE

Mr. Hahn said as discussed earlier this evening the planners reviewed and approved the Weaver Final Reverse Minor Subdivision Plan.

PARK AND RECREATION COMMISSION, UPDATE

Mr. Kurtzhals said at their last meeting the Commission worked on the 5k walk/run, discussed the Master Parks Site grant study, and continued planning for the holiday event.

MANAGER'S COMMENTS

Ms. Andrews said National Night Out being sponsored by the Christiana Police Department is on August 6. Due to the Labor Day holiday the next Council meeting is September 9. The Master Parks Site Development consultant proposals are due on August 16.

Ms. Andrews read aloud her report and responded to questions. The Borough Solicitor will complete her review of the Personnel Manual by the end of the month. Adoption is scheduled before the end of the year.

VISITORS COMMENTS - There were no comments.

MAYOR'S COMMENTS

Mayor Stewart said the Di-Atglen Alley Wizard Faire went well with a good turnout. Congratulations on receiving the County grant for infrastructure security measures.

COUNCIL MEMBER COMMENTS - There were no comments.

EXECUTIVE SESSION

Mr. Palmer called for a motion to adjourn to Executive Session at 8:52pm. Motion made by Kurtzhals/Glick. Mr. Hahn left the meeting and Borough Hall at 8:52pm. Mr. Hahn did not participate in Executive Session, nor was he present when the meeting reconvened into public session.

RECONVENED PUBLIC MEETING

At 8:55 pm the Council reconvened. A motion was made by Glick/Palmer to pay Cristi Hahn \$ 18 per hour effective August 1, 2019. The motion passed 4 to 0. Voting aye: Palmer, Kurtzhals, Glick, McClay.

ADJOURNMENT

Motion to adjourn made by Kurtzhals/McClay. Meeting adjourned at 8:56 pm.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary