

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, DECEMBER 2, 2019

President Palmer called the meeting of the Atglen Borough Council to order on Monday, December 2, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr.	Brian Hahn	Denim Kurtzhals
Melissa McClay	Josh Glick	Mayor George Stewart

President Palmer presented a Certificate of Appreciation to Mayor Stewart and Councilman Kurtzhals. They are completing their term of office.

CHRISTIANA FIRE COMPANY, UPDATE

Kim Moore and Mike Ross summarized the 2020 Budget and Kid's Fire Experience. They discussed the changes in the grant environment.

POLICE REPORT – Officer Smith read aloud the November police activity report.

U.S. REPRESENTATIVE CRISSY HOULAHAN, STAFF MEMBER KURTIS MILLER

Kurtis Miller reviewed the services and programs.

PUBLIC COMMENTS - There were no comments.

COUNCIL ACTION ITEMS

Adopt the 2020 Budget – Motion to approve made by Glick/Palmer. Mr. Hahn said he will vote on the Budget and abstain from all expenditure line items, such as wages, benefits, wage taxes, and miscellaneous, that benefit his spouse, the Borough's Administrative Assistant. Mr. Hahn read aloud the expenditure line item accounts. A vote was taken. All members were in agreement with Mr. Hahn abstaining from all expenditures that personally benefit the Administrative Assistant.

Adopt the Year 2020 Tax Levy Resolution # 606-19, 5.50 mills – Motion to approve made by Hahn/McClay. There is no change in the tax rate. All members were in agreement.

Approve Fidelity Contracting Change Order # 3 (Final), Credit on the Contract, Project: Well #4 Nitrate Removal System and Ridge Avenue Water Main Replacement– Motion to approve made by Kurtzhals/Hahn. There is a contract credit of \$ 936.50. All members were in agreement.

Approve the Payment of Invoice # 6 (Final) to Fidelity Contracting LLC, in the Amount of \$ 26,714.65 for the Well #4 Nitrate Removal System and Ridge Avenue Water Main Project Subject to the Approval of Chester County Department of Community Development and the Completion of the Construction Punchlist Items with the Exception of the Landscaping - Motion to approve made by McClay/Hahn. All members were in agreement.

Approve the Certificate of Substantial Completion, Project: Well #4 Nitrate Removal System and Ridge Avenue Water Main Replacement– Motion to approve made by Hahn/Glick. All members were in agreement.

Authorize the Borough Solicitor to Review and Modify Where Necessary the Draft PMRS Pension Ordinance and Upon Completion of the Solicitor’s Review Have the Borough Manager Advertise Said Ordinance for Adoption – Motion to approve made by Kurtzhals/McClay. Ms. Andrews stated the pension amendment changes are as follows: Update the contract language to be in compliance with the Internal Revenue Service and Federal law. Change in the employer contribution rate. If possible, allow future changes to be promulgated by Resolution. All members were in agreement.

Waive Borough Permit Fees for the West End Pump Station Security Upgrades, 2019 CRP Grant – Motion to approve made by Hahn/McClay. Ms. Andrews said she is completing the applications for the stormwater management exemption permit, zoning permit, and electrical permit. This action allows for the permit fees to be waived. All members were in agreement.

Authorize the Borough Engineer to Advertise for Bids for the Water Plant and West End Pump Station Security Upgrades, 2019 CRP Grant – Motion to approve made by Kurtzhals/Hahn. All members were in agreement.

November 4, 2019 Council Minutes, Bills of Approval, Treasurer’s Report, Department and Advisory Reports - Motion to approve made by Palmer/ Glick. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Year 2020 Meetings – Everyone is comfortable with continuing the current practice for meetings. Ms. Andrews will advertise the meetings.

Committee Reappointments and Vacancies - Ms. Andrews announced Sandy Hodorovich is completing her term on the Park and Recreation Commission and does not want to renew. Trish Ranck and Brian Hahn will complete their Planning Commission term at the end of the month. Mr. Hahn said he is interested in renewing. Ms. Andrews was told to contact Ms. Ranck. There was a write-in campaign for Mayor and one Council seat. The winner for both positions is Darren Hodorovich. There will be a vacancy in one of these positions effective January 6, 2020.

PARK AND RECREATION COMMISSION, UPDATE

Denim Kurtzhals announced the Winter Wonderland Holiday Lighting and Decoration contest is on December 13. This is the same evening in which Santa Claus is visiting the Borough.

MANAGER'S COMMENTS

Ms. Andrews said she will fast track for payment in December the invoices that are received this month. The Borough maintains a cash basis system of accounting with the fiscal year closing on December 31. Everyone was in support.

Due to Christmas Day and New Year's Day falling on a Wednesday trash and recycling will be picked up on Thursday, December 26 and Thursday, January 2. The new recycling totes are being delivered to the residents on December 11.

Ms. Andrews read aloud her report and responded to questions.

JUNIOR COUNCILPERSON'S COMMENTS

Sydney Burkhardt said the new principal starts soon at the high school. Homecoming went well. The band will be marching this Friday in the West Chester Christmas parade.

VISITORS COMMENTS – There were no comments.

MAYOR'S COMMENTS – Mayor Stewart thanked everyone.

COUNCIL MEMBER COMMENTS

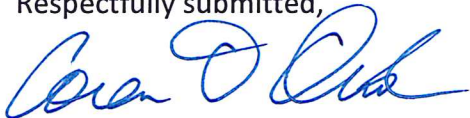
Brian Hahn thanked Mayor Stewart and Councilman Kurtzhals for their service. Everyone joined in and wished them well.

Denim Kurtzhals thanked everyone and complimented the team.

ADJOURNMENT

Motion to adjourn made by Kurtzhals/Glick. Meeting adjourned at 8:40 pm.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary