

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, JUNE 3, 2019**

Vice President Denim Kurtzhals called the meeting of the Atglen Borough Council to order on Monday, June 3, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer (arrived at 7:01 pm)

Denim Kurtzhals

Brian Hahn

Melissa McClay

Mayor George Stewart

**POLICE REPORT**

Officer Smith summarized the May police report.

While the report was being read aloud President Charles Palmer arrived. President Palmer presided over the rest of the Council meeting.

**2018 AUDIT PRESENTATION**

Tim Sawyer, from the auditing firm of Barbacane, Thorton, and Company handed out a Summary of Audit results for the year ending on December 31, 2018. The auditor reviewed the controls surrounding cash receipts, disbursements, and payroll. He reviewed the differences in cash on hand, revenues, and expenditures from Fiscal Year 2017 to 2018. Mr. Sawyer responded to questions.

**ROUTE 372 BRIDGE REPLACEMENT, PENNDOT PRESENTATION**

Chick Babcock, Josefina Brown, and Dave Fisher were present to discuss the rebuild of the Route 372 Bridge. The contract award is expected to be let in November 2020. A temporary roadway will be constructed to allow for vehicular and truck traffic. Most of the work will occur over the Winter months. The traffic signals at Route 372 and 41 will be upgraded. The new bridge is expected to open to traffic in June 2021.

**PUBLIC COMMENTS**

Emily Reid, Glen Run Drive, spoke about the dangerous intersection at Main Street and Ridge Avenue/Lower Valley Road. She requested a 4-way stop sign. Ms. Andrews said she will check with PennDot.

Bill Burns, Valley Avenue, discussed tonight's police report and the number of road stops.

## COUNCIL ACTION ITEMS

A. Kehoe Property and Library Relocation, 121 W Main Street - Present were Helen Esbenshade, Borough Solicitor; Matt Kehoe; and Matthew McKeon, Mr. Kehoe's attorney.

Mr. McKeon reviewed the Parking Plan, the Subdivision and Land Development (SALDO) waiver requests, and the site lighting easement agreement between Kehoe and the Atglen Public Library. The Borough Engineer and Borough Solicitor are in support of Council taking action this evening.

A motion was made by Hahn/Kurtzhals to waive SALDO Section 603.C.3.a, SALDO Section 603.C.3.b, and SALDO Sections 603.D.1 through D.4; accept the easement agreement for site lighting between Kehoe and the Atglen Public Library; and require a copy of the executed site lighting easement agreement be submitted to the Borough. All members were in agreement.

A motion was made by Hahn/Kurtzhals to accept the Main Street Library Parking Sketch Plan last revised May 28, 2019, drawn by Ruggiero Plante Land Design. All members were in agreement.

B. Pay Invoice #1 to Fidelity Contracting LLC, in the Amount of \$39,600 for the Well #4 Nitrate Removal System and Ridge Avenue Water Main Project – Motion to approve made by McClay/Kurtzhals. Ms. Andrews said this is the first invoice for the CRP grant contract. More will be presented throughout the Summer months. The payment from Chester County was received on May 31. All members were in agreement.

C. May 6, 2019 Council Minutes, Bills of Approval, Treasurer's Report, Department and Advisory Reports - Motion to approve made by Palmer/McClay. All members were in agreement.

## COUNCIL DISCUSSION ITEMS

Master Parks Site Development Grant, Update – Ms. Andrews announced the Study Committee meeting is scheduled for June 12. The draft consultant request for proposal (rfp) has been reviewed by PA DCNR. Slight changes are needed. The draft rfp will be reviewed by the Study Committee. The Solicitor has executed the Title Certifications. The DCNR partial grant payment has been received.

Chester County Vision Partnership Program Grant, Multi-Municipal Option - Ms. Andrews asked if there was an interest in doing an economic redevelopment plan with Parkesburg and West Sadsbury. The Vision Partnership Program Grant is the funding source. Council said yes, reach out to our neighboring municipalities, and report back with more information.

Park and Recreation Commission Vacancy – There is a vacancy due to the resignation of Chad Naggy. William Burns submitted a letter of interest. He was present. Council held a discussion

with Mr. Burns. Kurtzhals/Hahn made a motion to appoint William Burns to the Park and Recreation Commission with a term expiration date of December 31, 2020. All members were in agreement.

Well #4 Nitrate Removal System and Ridge Avenue Water Line Replacement, CRP Grant, Update  
– The structure for the Well #4 addition is complete. The generator pad has been poured. The replacement of the Ridge Avenue water line started today.

### **MANAGER'S COMMENTS**

Ms. Andrews read aloud her report and responded to questions. She is seeking volunteers to work the front desk at Borough Hall during the Di-Atglen Alley Wizard Faire.

**VISITORS COMMENTS** – There were no comments.

### **JUNIOR COUNCILPERSON'S COMMENTS**

Grant Burkhardt announced he graduates this week. Borough Council wishes him well and hopes he will continue through the Summer months. Today was the senior class trip. In May was the senior and junior prom and pops concert. This past weekend the OA Best Expo was held.

### **MAYOR'S COMMENTS**

Mayor Stewart thanked Grant Burkhardt for his service.

### **COUNCIL MEMBER COMMENTS**

Charlie Palmer discussed the Ridge Avenue water main project.

Mr. Palmer said Ms. Andrews requested an added fiscal control in the bank reconciliation process for the next few months while the new Administrative Assistant learns the job duties. Mr. Palmer will review the bank statements with Ms. Hahn.

### **ADJOURNMENT**

Motion to adjourn made by Kurtzhals/Hahn. Meeting adjourned at 8:30 pm.

Respectfully submitted,

Caren D. Andrews  
Borough Manager/Secretary