

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, MARCH 4, 2019

President Charles Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, March 4, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr. Denim Kurtzhals Brian Hahn
Melissa McClay Josh Glick Mayor George Stewart

ANNOUNCEMENT OF EXECUTIVE SESSION

President Palmer announced there will be an Executive Session at the end of the agenda to discuss a personnel matter.

PUBLIC WORKS MANAGER REPORT

Bryan Umble reviewed the Water and Sewer report. He held a discussion on high sewer volumes and inflow and infiltration issues. He reported Well #3 is on-line. Potholes have been filled. The next and last phase of the current water meter upgrade project will begin shortly. Ms. Andrews read aloud a Facebook message thanking the Public Works staff for an excellent job in snow plowing. Council members agreed and expressed their appreciation.

PUBLIC COMMENTS

Geoff Burkhart thanked Council members and the Mayor for attending last week's Active Shooter workshop held at the Christiana Firehouse.

COUNCIL ACTION ITEMS

Open a New Checking Account Titled DCNR Planning Grant – Kurtzhals/Hahn made the motion to approve. The PA DCNR grant requires a segregated account to track expenses and interest earnings. All members were in agreement.

Ratify the Appointment of Tara Wheeler, Park & Recreation Commission, Term Expiration Date of 12/31/2023, Resolution # 592-19 – Hahn/Kurtzhals made the motion to approve. All members were in agreement.

Ratify the Appointment of Chad Naggy, Park & Recreation Commission, Term Expiration Date of 12/31/2020, Resolution # 593-19 – Kurtzhals/Glick made the motion to approve. All members were in agreement.

Submit the Chester County Community Revitalization Program Grant Application, Resolution # 594-19 – Ms. Andrews said the project is for the installation of security measures at the Water Plant and West End Pump Station. Kurtzhals/Glick made the motion to approve. All members were in agreement.

February 4, 2019 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports - Motion to approve made by Palmer/Hahn. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Master Parks Site Plan Study Committee Members, Update - Ms. Andrews said the DCNR grant requires a Study Committee. Ms. Andrews reached out to Brian Norris, to see if he will sit on the Committee, representing the Octorara Area School District. Mr. Norris said yes. Kevin Myers, and in his absence Rachael Griffith, agreed to sit on the Committee representing the County Planning Commission. Sandy Hodorovich and Denim Kurtzhals from the Park and Recreation Commission have volunteered to serve. Mr. Hahn volunteered to represent Borough Council. Mr. Kurtzhals will also represent Borough Council. John Mickel was suggested as a representative from the Soccer Association. Three other names were suggested. Ms. Andrews will reach out to the residents.

CRP Grant, Well #4 Nitrate Removal System and Ridge Avenue Water Line Replacement, Update – The construction will begin in mid-April with the first phase being the Ridge Avenue water line replacement between Stauffer Road and Israel Mill Road. Then the contractor will move on to install the nitrate treatment system and security measures at Well #4. The bid documents call for widening Ridge Avenue by blacktopping the water trench. Currently up to 4 feet of the trench area is grass. Originally Borough Council had planned on replacing the water line from Stauffer Drive to High Street. When the bids came in higher than the funding source Council downsized the project to be one block, that being Stauffer Road to Israel Mill Road. The Borough Engineer asked if Council wants to postpone the road widening being a limited section of improvement is being completed now. Mr. and Mrs. Palmer are the impacted residents. Mr. Palmer asked that the area be restored to grass except his driveway apron that is blacktop and revisit this when the remaining two blocks are completed. Ms. Andrews said by removing the blacktop from the contract there will be a construction savings of approximately \$ 7,800. Kurtzhals/Glick made a motion to do a change order to install grass in the trench area except for the existing driveway apron that is blacktop. All members were in agreement.

Phone and Internet Service, Update – Ms. Andrews said she delayed moving on this project because the proposal had variations in the pricing. She will revisit.

Amtrak at the Main Street Underpass, Sewer Line, Update – In a recent discussion with the PUC Ms. Andrews was advised the PUC has jurisdiction over the underpass crossing agreement, not Amtrak. At this time, the PUC is not seeking an agreement. The installation of the sewer line dates back to Years 1968-1970. Ms. Andrews will notify Amtrak.

PLANNING COMMISSION, UPDATE

Brian Hahn summarized last week's meeting. The planners were brought up to date on the Chetty-Applewood development.

PARK AND RECREATION COMMISSION, UPDATE

Denim Kurtzhals said lead coordinators have been assigned to the Park and Recreation Commission events. The next event is the Keep Atglen Beautiful Event scheduled for April 27 with a rain date of May 4.

There was a discussion about the soggy conditions at the Church Street Park and the youth soccer league using the field.

MANAGER'S COMMENTS

Ms. Andrews read aloud her report and responded to questions. The meeting with Christiana Borough to discuss police services is scheduled for March 11, 7 pm at Atglen Borough Hall. A 48 month agreement was signed with AEP Energy, the low bidder on electric energy. The final draft of the Personnel Manual will be finished later this month and sent to the County as requested by the CRP Grant auditor. The Council and Solicitor will review the Manual with Council acting on it later this year. The Borough is accepting applications for the part-time Administrative Assistant position. Carol Festerman is retiring.

VISITORS COMMENTS - There were none.

JUNIOR COUNCIL PERSON'S COMMENTS

Grant Burkhardt said graduation is June 7. The students performed the musical Seussical this past weekend. Everyone enjoyed it. Today was the first day of Spring sports. The National Honor Society is sponsoring a mini-thon.

MAYOR'S COMMENTS

Mayor Stewart thanked Council for attending the mass violence active shooter workshop.

COUNCIL MEMBER COMMENTS

Mr. Kurtzhals thanked the Borough staff for maintaining a clean and attractive community.

EXECUTIVE SESSION

President Palmer announced the Council is going into Executive Session at 8:25 pm.

RECONVENED PUBLIC MEETING

At 9:15 pm the Council reconvened.

Glick/Kurtzhals made a motion to pay to the Administrative Assistant unused vacation leave and personal leave/sick leave at the current pay rate as a bonus at time of retirement. All members were in agreement.

ADJOURNMENT

Motion to adjourn made by Glick/Kurtzhals. Meeting adjourned at 9:16 pm.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary