

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, MAY 6, 2019

Vice President Denim Kurtzhals. called the meeting of the Atglen Borough Council to order on Monday, May 6, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Denim Kurtzhals Brian Hahn Melissa McClay
Josh Glick Mayor George Stewart

POLICE REPORT

Officer Smyth summarized the April police report. Mr. Hahn asked for a description of UCR.

OCTORARA AREA SCHOOL DISTRICT, UPDATE

Superintendent Dr. Orner, Special Education Director Katherine Miluski, and School Board Student Representative Ava Zimmerman spoke about the new character education curriculum, positive action, and the BRAVES foundation.

KEHOE PROPERTY AND LIBRARY RELOCATION, UPDATE

Present were Helen Esbenshade, Borough Solicitor; Bob Lynn, Borough Engineer; Matt Kehoe; and Matthew McKeon, Mr. Kehoe's attorney. Helen Esbenshade said the two parcels were consolidated into one parcel. A revised parking plan was prepared and handed out to Council by Mr. McKeon. A maintenance easement was prepared for the lighting fixtures being installed on the barn located on the 203 Valley Avenue parcel. 203 Valley Avenue is currently owned by Matt and Robbyn Kehoe. SALDO waivers will need Council action. The Zoning Officer has indicated some of the parking lot features are considered acceptable under the existing non-conforming provisions of the Zoning Code. Mr. Lynn stated a language change is needed on the parking plan. Council directed Mr. McKeon to make the plan change, work with the Borough Solicitor in reducing to writing all of the requested waivers, and have it ready in time for the June Council meeting.

COMMUNITY DAY PRESENTATION

Lillian Thompson said this is the 7th year for the Community Day event. The date is September 21. Forty-five thousand dollars have been generated and reinvested back into the Atglen community. In addition to staff effort the Borough has financially supported the event by funding some special activities. This year the ask is to pay for the live music by Matt Holub, the dunk tank, and a combination of the science show, animal show and/or magician, and one-half

of the Eagles Swoop and/or Phillies Phanatic, with the total donation not to exceed \$ 1300. Kurtzhals/Glick made the motion not to exceed \$ 1300 as described in the ask. All members were in agreement.

PUBLIC COMMENTS

Ivan Umble, Willow Lane, thanked Council for their support of the library move.

COUNCIL ACTION ITEMS

Road Closures for Community Day and Covered Bridge Family Fun 5K Walk/Run, September 21– Motion to approve made by Glick/Kurtzhals. The roads to be closed for Community Day are Main Street from Ridge Avenue to Glen Run Drive, on Ridge Avenue from Main Street to Norwood Street, and on Chester Street from Ridge Avenue to Dallas Street. For the 5k Walk/Run the road closure is Main Street from Ridge Avenue to Steelville Mill Road and Steelville Mill Road to the Borough line. All members were in agreement.

Appointment of Master Parks Site Study Committee Members as Follows: Brian Hahn, Denim Kurtzhals, Sandy Hodorovich, Brian Norris, Cheryl Kuhn, Darren Hodorovich, John Mickel, Kevin Myers and in his absence Rachael Griffith, Caren Andrews – Motion to approve made by Hahn/McClay. All members were in agreement.

Declare the Water Leak Repair at 501 Ridge Avenue and Costs Associated with Said Repair to be an Emergency as Defined by Act 99 of 2018, Resolution # 596-19 – Motion to approve made by Hahn/Glick. All members were in agreement.

Declare the Water Leak Repair at 302 Main Street and Costs Associated with Said Repair to be an Emergency as Defined by Act 99 of 2018, Resolution # 597-19 – Motion to approve made by Hahn/McClay. All members were in agreement.

Authorize the Borough Solicitor to Review the Revised Draft Personnel Manual – Motion to approve made by Hahn/Kurtzhals. Ms. Andrews discussed the military leave policy. All members were in agreement.

Grant the Extension of Time to Review and Act on the Weaver Final Reverse Subdivision Minor Plan, Green Street, as Requested in the April 26, 2019 Letter. Extension is to November 27, 2019 – Motion to approve made by Hahn/Kurtzhals. Mr. Hahn said Mr. Weaver is in the process of revising the land development plan to address the Borough Engineer's comments. There was a discussion about an alternate method for abandoning the sewer and water service laterals. Green Street is being repaved this week by PennDot. All members were in agreement.

April 1, 2019 Council Minutes, Bills of Approval, Treasurer's Report, Department and Advisory Reports - Motion to approve made by McClay/Hahn. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Police Services - Mayor Stewart had a discussion with Christiana Mayor Carner. The rate increase of \$ 75 per hour was delayed by one month and now becomes effective May 1. Christiana understands the Borough will be reducing shifts to meet the 2019 Budget. The policed presence has improved.

Signal 88 Security Proposal of Di-Atglen Alley Wizard Faire – Ms. Andrews said at the Borough’s request the library obtained a proposal from Signal 88 Security for the Di-Atglen Alley Wizard Faire. Ms. Andrews asked Erin Metzler to summarize the proposal. The proposal calls for four officers at a cost of \$ 35 per hour per officer. The officers would handle vehicular and pedestrian traffic and patrol the venue. In addition, two Christiana police officers would be requested. A motion was made by Glick/Hahn to provide the funds for four Signal 88 Security officers at \$ 35 per hour per officer with the Atglen Public Library executing the agreement. All members were in agreement.

Council requested the Community Day Committee obtain a proposal from Signal 88 Security for the September 21 event.

Creekside Knoll HOA, Walking Trail Along Valley Creek – Ms. Andrews handed out today’s email received from Missy Falgiatore, President of the Creekside Knoll HOA. They have installed two sections of fencing at the entranceways to the trail. This was done because they are concerned about the unsafe trail conditions. Ms. Andrews researched the Borough records. As a condition of land development the trail was accepted in lieu of road widening, a curb, and a sidewalk on the north side of Steelville Mill Road. The trail is on a parcel that is owned by the HOA. A maintenance agreement was executed requiring the HOA to maintain the trail. Ms. Andrews is recommending the Solicitor review the documents. A discussion was held. Council directed Ms. Andrews to forward this to the Solicitor. Council wants the trail to stay open for public use, if legally permitted.

Ivan Umble asked about the trail maintenance and property ownership. Mr. Umble likes the trail and favors keeping it open for public use.

Park and Recreation Commission Vacancy – Chad Naggy resigned. His term expires on December 31, 2020. Council directed Ms. Andrews to advertise the vacancy.

PLANNING COMMISSION, UPDATE

Brian Hahn said the Planners reviewed the Weaver Final Minor Subdivision plan. The Weavers were told to revise the plan to conform to the Borough Engineer’s comments.

PARK AND RECREATION COMMISSION, UPDATE

Denim Kurtzhals summarized the Atglen Clean-Up Event held on April 27. There were 12 volunteers and 12 bags of roadside trash collected. The Community Yard Sale event was held this past Saturday. The next event is the 5K Walk/Run on September 21.

MANAGER'S COMMENTS

Ms. Andrews read aloud her report and responded to questions. The flushing of water hydrants is scheduled for May 14. Construction has begun on the Well #4 addition. Progress has been made with the DCNR Master Park grant. The title searches are done. The draft of the Request for Proposal for a park consultant is almost complete. A requisition for funds has been filed. Due to duplication in the Resolution numbering system the Tara Wheeler appointment to the Park and Recreation Commission was re-numbered to # 592A-19. The County completed their fiscal audit of the CRP grant and found all was in order.

VISITORS COMMENTS

Lillian Thompson agreed with the Mayor's comments that the Christiana police officers are more visible.

JUNIOR COUNCILPERSON'S COMMENTS

Grant Burkhardt reinforced some of the comments made by the Superintendent. Mr. Burkhardt said the recent mini-thon raised \$ 5000. The sport teams held their senior night. Graduation is June 7. Teacher appreciation is this week.

MAYOR'S COMMENTS

Mayor Stewart announced we are seeking high school students for the next school year Junior Councilperson position. The Atglen Clean-Up event was well attended. The May 4th Yard Sale generated lots of activity.

COUNCIL MEMBER COMMENTS - There were no comments.

ADJOURNMENT

Motion to adjourn made by Hahn/Glick. Meeting adjourned at 9:08 pm.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary