

Atglen Borough Council
Business Meeting
Monday, April 7, 2014

President Dirk Hagen called the meeting of the Atglen Borough Council to order Monday, April 7, 2014 at 7:00 PM in the Borough Hall. President Hagen announced that Council will recess to an Executive Meeting to discuss personnel matters at the conclusion of tonight's agenda. The following members were present:

Dirk Hagen Carol McGrath Rev. Jason Link Charles Palmer Nancy Pelet
Absent: Mayor Vincent

VISITORS: Josh Glick, Resident

PUBLIC WORKS MANAGER REPORT: Bryan reported that Becker Engineering did their yearly sewer report. He will be meeting with Klipper on Tuesday at 10:00 A.M. Pipe Data did view of lateral on Norwood. Annual water report was sent to all residents and DEP. New meter installation has begun and will continue until the present inventory of 50 is finished. Road sweeping is continuing. West Fallowfield students planted flowers around gazebo.

REGULAR BUSINESS AGENDA

COUNCIL ACTION ITEMS: Items that require a motion, second, discussion and vote.

- A. **Public Hearing and Action on Ordinance 506-14, Amend Intergovernmental Agreement with Christiana Borough for Police Services:** A motion to approve was made by Pelet/Palmer with all members in agreement.

- B. **Public Hearing and Action on Ordinance 508-14, Adopt the Chester County Model Act 167 Stormwater Management Ordinance as Amended for the Borough of Atglen:** A motion to approve was made by Link/Palmer and agreed on by all members.

- C. Appoint Caren Andrews to the position of Borough Manager/Secretary/Treasurer and Right to Know Officer and execute documents with Fulton Bank:** A motion to approve was made by Link/McGrath with all members in agreement.
- D. Chester County Vision Grant, Extension on Zoning Code Project:** A motion to execute contract documents was made by Pelet/Link with all members in agreement.
- E. Approve March 3, 2014 Minutes, Treasurers Report, Bills & Review Department/ Advisory Reports.** A motion was made by Palmer/Link with all members in agreement.

COUNCIL DISCUSSION ITEMS:

- A. Bridge Sewer Main Damage Guardrail Update:** Contractor's response, written communication. Guardrail installed on March 24, 2014.
- B. Roadside Grass Cutting Update:** Bryan has inquired with local farmers. No confirmed results at this time.
- C. Organic Unlimited Update:** Discussion on-going with Ken.
- D. Israel Mill & Third Stop Sign topic:** Manager to send out survey to local residents.
- E. Jean Jones:** Nothing new to report.
- F. Borough Manager/Treasurer Bond Update:** Discussed
- G. Certificate of Appreciation from the Christiana Fire Company:** Mayor and wife attended Banquet and were presented a certificate for Borough.

Recess to Executive Meeting 8:45 P.M.

Reconvene 10:00 P.M.

A motion was made by Palmer/McGrath to ratify Bryan Umble's additional comp time payment of 43.5 hours for snow plowing with all members in agreement.

A motion was made by Palmer/McGrath to ratify Gail Murphy's vacation pay of 168 hours with all members in agreement.

Caren Andrews' requested two signers on the checks with the exception of an expedited check. The current policy requires two signers on all checks over \$ 5,000. The \$ 5,000 limit remains unchanged. In addition to Andrews, Hagen, McGrath, and Palmer are available and agreeable to do same.

It was decided to limit Butch Garnett's hours to 60 hours per month. The hours will be managed by Bryan Umble.

Meeting adjourned at 10:05 P.M.

Respectfully submitted,

Carol McGrath, Recording Secretary