

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, FEBRUARY 5, 2018

President Charles H. Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, February 5, 2018 at 7:00 P.M. in the Borough Hall. The following members were present.

Charles H. Palmer Jr.	Denim Kurtzhals	Josh Glick
Melissa McClay	Brian Hahn	

ANNOUNCEMENT OF EXECUTIVE SESSION

President Palmer announced there will be an Executive Session at the end of the agenda to discuss real estate.

HARRY POTTER FESTIVAL UPDATE, ATGLEN LIBRARY

Erin Metzler said a professional marketing firm will be preparing the literature and promotional material. Ms. Metzler passed out as an example the venue map. Victory Brewery will be hosting the beer garden and providing some food. Sponsors are providing the seed money. The Borough will handle the road closures and public safety. Police, fire, and ambulance services will be present. Ms. Metzler will interact with the churches asking for the use of their parking lots.

PUBLIC COMMENT - There was none.

COUNCIL ACTION ITEMS

Appointment of Mayor- Ms. Andrews said the vacancy was advertised on the Borough's website and Facebook page. One resident, George Stewart, submitted a letter of interest. Mr. Stewart was present and responded to questions. Hahn/Kurtzhals made a motion to appoint George Stewart to the Mayor position. All members were in agreement.

Planning Commission Reappointments, Resolution # 561-18 – Motion to approve renewing the terms of Jim Chapman and Mike Honan was made by Kurtzhals/Glick. There was a discussion about communication with Council and the Planning Commission. Both groups will try to have a representative present at the meetings. The Planning Commission membership can expand by ordinance. At this time Council is maintaining the current number. All members were in agreement with the motion.

Approve the 2017 CRP Grant Contract and Authorize Charles H. Palmer Jr. to Execute the Documents - Motion to approve made by Hahn/Glick. The \$ 450,000 grant is for the Well #4 Nitrate Removal System, Well #4 Generator, and the Ridge Avenue Water Line Replacement. All members were in agreement.

Christiana Borough Police Officers Providing Police Service to Atglen Borough, Resolution # 566-18
- Motion to approve made by Kurtzhals/McClay. All members were in agreement.

Waive the Permit Fee to Convert the Borough Hall to Gas Heat - Motion to approve made by Hahn/Kurtzhals. Ms. Andrews said the Borough must pay the \$ 4.50 UCC fee. All members were in agreement.

Ken Umble, Valley Avenue Borough Parcels, Harvest Season 2019, Lease \$ 750 - Motion to approve made by Hahn/Glick. Ms. Andrews said the parcels are designated as the Borough's future park located at the western end of town. Mr. Umble has been farming and sustaining the parcels for many years. There was a discussion about a potential timeline for the construction of the new park. This will not happen in harvest season 2019. The motion passed 5 to 0.

January 2, 2018 Council Minutes, December Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/Kurtzhals. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Kenneth M. Umble and Marilyn J. Umble, Atglen Parcel 7-4-61, Place Parcel in the Agricultural (Ag) Security Area of West Sadsbury Township - Ken Umble reviewed with Council his request. His other Atglen parcels were placed in the Ag Security Area of West Sadsbury Township in Year 2003. This one got overlooked. The Ag Security Area preserves the property owner's rights to farm the land. Motion to approve made by Kurtzhals/Glick. All members were in agreement.

DCNR Master Park Grant – Sandy Hodorovich spoke on the progress of the grant application. The grant requires a 50% local match. She anticipates the cost of a Master Plan for the Borough Parks to fall in the range of \$ 60,000 to \$ 75,000. Council agreed to provide the local match.

Grass Cutting, Borough Properties - Ms. Andrews announced Tank's Lawn Care revised his proposal by expanding service to 36 months, not altering the monthly fee as described at the December 4 Council meeting, and adding a fuel surcharge effective in the last two years of the proposal. Council supported the changes.

PARK AND RECREATION COMMISSION UPDATE - Sandy Hodorovich provided the update. The Commission discussed the DCNR Master Park grant. Kristen Walters volunteered to serve as the Open Air Market Coordinator. Emily Reid, the new Commission member, was introduced.

PLANNING COMMISSION UPDATE - Mike Honan summarized the January meeting. The Planning Commission will try to have a representative attend the Council meetings.

MANAGER'S COMMENTS

Caren Andrews read aloud her report and responded to questions. Ms. Andrews summarized the residential curbside recycling program. The curbside pickup started in January 2015. Community participation has grown dramatically. In the past year 30 more tons of recycled material was collected bringing the Year 2017 total to 158 tons.

VISITORS' COMMENTS IN GENERAL PERTAINING TO THE BOROUGH - There were no comments.

MAYOR'S COMMENTS - No report

COUNCIL MEMBERS' COMMENTS FOR THE GOOD OF THE BOROUGH - There were no comments.

ADJOURN TO EXECUTIVE SESSION

Motion made by Kurtzhals/Hahn at 8:11 pm. All members were in agreement.

RECONVENE AND ADJOURNMENT

Council reconvened in public session at 8:28 pm. Motion made by Glick/Kurtzhals at 8:28 PM to adjourn. All members agreed.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary