

**Atglen Borough Council  
Business Meeting  
Monday, July 7, 2014**

President Dirk Hagen called the meeting of the Atglen Borough Council to order Monday, July 7, 2014 at 7:00 PM in the Borough Hall. President Hagen announced that Council will recess to an Executive Meeting to discuss personnel and legal matters at conclusion of agenda. The following members were present:

Dirk Hagen    Carol McGrath    Rev. Jason Link  
Charles Palmer    Nancy Pelet    Mayor Wesley Vincent

**VISITORS:** Josh Glick, Gail Murphy, Steve Ranck, Trish Ranck - Residents; Christiana Police Officer Delaney, and Unidentified Visitor.

Manager announced the agenda has been modified. The COG presentation will not be made tonight due to a scheduling conflict.

**VISITOR COMMENT:** Gail Murphy, Valley Avenue, said she is resigning from the Atglen Planning Commission effective today, July 7, 2014. President Hagen thanked her for her service.

**REGULAR BUSINESS AGENDA**

**COUNCIL ACTION ITEMS:** Items that require a motion, second, discussion and vote.

- A. Recommend to PennDot the Route 41 Bridge Work be Consolidated into One Construction season.** A motion to approve was made by Link/McGrath with all members in agreement.
  
- B. Authorize Dirk Hagen, Council President and Caren Andrews, Borough Manager/Treasurer to serve as the Administrators on the Fulton Bank Cash Management Services Master Agreement and Execute Said Agreement.** A motion to approve was made by Pelet/Link with all members in agreement.

- C. Approve June 2, 2014 Minutes, Treasurers Report, Bills & Review Department/ Advisory Reports.** A motion to approve was made by McGrath/Link with all members in agreement.

**COUNCIL DISCUSSION ITEMS:**

- A. Summers and Zim's project:** No discussion. Joe Zimmerman was not ready to present to Council.
- B. Emergency Management Operations Plan Development Committee:** The Emergency Operations Plan requires updating. Mayor Vincent agreed to serve on the Committee.
- C. Sewer Main Damage, Old Gap Newport Bridge:** Manager stated this was a legal matter and needed to be discussed in Executive Session.
- D. Zoning Code update with Planning Commission:** The next meeting is July 21 at 7:00 PM with the Zoning Taskforce Committee.
- E. CDBG and Third Avenue CDBG application:** The CDBG application may be in jeopardy because the Fair Housing standards found in the proposed Zoning Code must be adopted by early September when the County staff submits their recommendations to the County Commissioners. The Federal government in their review of the 2010 Census data has removed the Atglen block designation from the CDBG funding. For this round the Borough must do an income survey and qualify the 600 block Third Avenue. The Manager has mailed out the survey to the Third Avenue residents.
- F. Employee Handbook:** Link and Pelet with Manager are reviewing and preparing a draft revision to present to Council.
- G. Curbside Recycling Options:** Council agreed to put in to the trash specifications alternate bids for single stream curbside recycling and sort driven curbside recycling. The Manager will present the specifications document at the September meeting.

**H. Storm Water Runoff, Valley Avenue:** Steve and Trish Ranck, Valley Avenue, spoke about a continual stormwater runoff issue that is creating damage to properties and causing an unsafe road condition on Valley Avenue. A motion to have the stormwater engineer investigate and advise was made by McGrath/Link with all members in agreement.

**I. Outsource Payroll:** Ongoing discussion and investigation by Manager.

**MANAGER'S COMMENTS:** The Manager summarized her report. She mentioned the installation of the interior energy efficient lighting in two Borough facilities covered under the PPL grant will occur next week.

**MAYOR'S COMMENTS:** The Mayor officiated at a wedding. He will be attending the 10th anniversary work celebration for Reverend Link.

Recess to Executive Meeting 8:00 P.M.

Reconvene 9:00 P.M.

Meeting adjourned at 9:01 P.M.

Respectfully submitted,

Carol McGrath  
Recording Secretary