

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JULY 10, 2017

President Charles Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, July 10, 2017 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr.	Denim Kurtzhals	James Chapman
Josh Glick	Brian Hahn	Mayor Brian Wenzka

2016 AUDIT PRESENTATION – Jeff Kowalczyk presented the results of the 2016 Audit. His firm, Barbacane Thorton, did the audit. They took a four part approach. Mr. Kowalczyk was pleased to report that they issued a clean opinion. There were no material weaknesses or significant deficiencies in internal controls.

MS4 PROJECTS - Jennifer Prunoske, an engineer with Hanover Engineering, presented the pollution sediment reduction calculations. Stormwater quality improvement projects must be designed and implemented which meet or surpass the pollution reduction calculations. Due to the narrow timeline in submitting the DEP application the Borough staff directed her to focus on municipally owned parcels and one non-public parcel. Ms. Prunoske did a site visit and received background information from the Borough staff. The proposed projects are for the Atglen Park (Church Street), the Sewage Treatment Plant, the Swan Road Storage Yard, the Valley Avenue parcel, and the Israel Mill Road drainage basin. Rain gardens, swales, preservation of wetlands, and detention basins were discussed. The projects are fluid meaning they can be altered at a later date with DEP authorization. The projects must be completed within five years of the DEP permit. Council directed the Engineer and Manager to proceed to the public notice and hearing. The MS4 DEP application must be submitted by September 16.

PUBLIC WORKS' MANAGER REPORT – Bryan Umble reported that potholes were filled, road markings were painted, and pump repairs were made. The staff received the donated flag pole from Joe Toner and will be painting it. Mayor Wenzka thanked the staff for keeping the Borough clean and attractive.

CHRISTIANA FIRE COMPANY – Sonny Reimold, the Fire Chief, read aloud the mid-year fire report. The fire company is doing well in recruiting new volunteers and retaining them. A new pumper/tanker is on order with a delivery date of September 1. There will be an Open House and Housing for the new truck tentatively scheduled for November 4. The Kids Fire Experience is scheduled for August 25-26.

President Palmer announced there will be an Executive Session at the end of the agenda to discuss personnel.

PUBLIC COMMENTS - There were none.

COUNCIL ACTION ITEMS

Public Hearing to Consider the Enactment of the Floodplain Amendments to the Zoning Ordinance - President Palmer opened the floor for public comment. There were none.

Adopt the Floodplain Amendments to the Zoning Ordinance, Ordinance # 553-17 – Caren Andrews said the Ordinance update is promulgated by FEMA amending the floodplain map and requiring additional controls in the local legislation. The Borough’s Planning Commission, the Chester County Planning Commission, and DCED, which is FEMA’s representative, recommended the approval of this Ordinance. The Solicitor has reviewed this Ordinance and said it is ready for Council action. Motion to approve made by Kurtzhals/Hahn. All members were in agreement.

Adopt the Fee Resolution, Resolution # 554-17, for the Floodplain Management Permit – Ms. Andrews said the Floodplain Ordinance calls for a permit and a fee structure to be enacted by Resolution. The proposed fee structure follows the Stormwater Management fee schedule. Motion to approve made by Hahn/Glick. All members were in agreement.

Donation to the Kids Fire Experience Program, Christiana Fire Company – Kurtzhals/Glick made a motion to donate \$ 100. There was a discussion that the donation has been at the same level since Year 2013. The number of children participating is growing. Kurtzhals/Glick revised the motion to donate \$ 300. All members were in agreement.

Paint the Exterior of Borough Hall – Four contractors were asked to submit quotes. Three responded. Ms. Andrews checked the references on Brinton’s Painting, the low bidder, and reported the feedback was excellent. There was a discussion about doing the window sashes now instead of next year hoping to reduce the amount of time and cost on the lift rental. Hahn/Kurtzhals made the motion to award the painting of the exterior and window sashes to Brinton’s Painting for a price not to exceed \$ 9,679 including the lift rental. Ms. Andrews will work with Mr. Brinton on reducing the lift rental cost. All members were in agreement.

Repair the Stone Chimney at Borough Hall – Five contractors were asked to submit quotes. Two quotes were reduced to writing, one was verbal. Ms. Andrews checked the references on J & J Masonry Restoration, the low bidder, and reported the feedback was excellent. Glick/Hahn made the motion to award the stone chimney repairs to J & J Masonry Restoration for \$ 3,310 per their quote. Ms. Andrews was asked to check with a HVAC contractor to see if a flue liner is needed and if it should be done before the chimney cap gets repaired. All members were in agreement.

June 5, 2017 Council Minutes, Bills of Approval, Department and Advisory Reports - Motion to approve made by Palmer/Kurtzhals. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Park and Recreation Commission Meeting, Update

Mr. Kurtzhals discussed the name change from the Farmers' Market to the Atglen Open-Air Market. He said some of the non-food vendors cannot meet the drafted insurance guidelines. The Park and Recreation Commission agreed to amend the regulations. This Saturday is the first event.

The Commission continues to work on holiday events and the development of a pocket park.

Planning Commission Meeting, Update

Mr. Chapman discussed the Atglen Valley concept plan, Route 372 (Valley Avenue) access. Valuable feedback was presented by some of the Ridge Avenue residents. The Planning Commission will make a recommendation at their July meeting. Brian Hahn said when Mr. Chapman is ready to retire from the Planning Commission he is willing to serve as the Council representative.

Comprehensive Plan Task Force Meeting, Update

Ms. Andrews said the Task Force met last month. The next step is to draft the document.

Nitrate Removal System, Well #4

Ms. Andrews discussed the Becker Engineering revised quote. Council discussed the need to start the engineering design now while we wait to hear from the County on the grant application. Chapman/Hahn made a motion to direct Becker Engineering, the Borough Engineer, to design the nitrate removal system for Well # 4 per his quote and to stop when he reaches the DEP permit application task. The Manager is to come back to Council when Becker reaches this stage. It is hoped the Borough will have heard from the County when the Manager reports back to Council. All members were in agreement.

Israel Mill Road Drainage Parcel

Ms. Andrews said the Borough is waiting for the owner to reduce his offer to writing.

MANAGER'S COMMENTS

Ms. Andrews read aloud the Manager's report. She responded to questions.

VISITORS COMMENTS - There were none.

MAYOR'S COMMENTS

Mayor Wenzka commended Council for tackling the issues.

COUNCIL MEMBER COMMENTS

Mr. Chapman spoke about the replacement sidewalk at 175 Valley Avenue. Mr. Palmer updated the Council about the recent Western Chester County COG meeting. The COG discussed NIMS and technology. Mr. Palmer recommended that everyone on Council obtain their NIMS certifications.

ADJOURN TO EXECUTIVE SESSION

President Palmer called for a motion to go into an Executive Session at 10:15 pm to discuss personnel. Motion made by Palmer/Kurtzhals. All members were in agreement.

RECONVENE TO PUBLIC SESSION

Reconvened in public session at 10:23 pm.

Hahn/Kurtzhals made a motion to give a \$ 700 bonus to Fred Woodall and a \$ 300 bonus to Lloyd "Butch" Garnett . All members were in agreement.

Motion to adjourn made by Kurtzhals/Glick. Meeting adjourned at 10:24 pm.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary