

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, JULY 1, 2019**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, July 1, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer          Denim Kurtzhals          Brian Hahn  
Melissa McClay          Josh Glick

**POLICE REPORT** - Officer Moore read aloud the June police report.

**PUBLIC COMMENTS** - There were no comments.

**COUNCIL ACTION ITEMS**

Approve the Stormwater Best Management Practices, Operation, Maintenance and Inspection Plan and Agreement for 710 Valley Avenue As Defined in Resolution # 599-19 – Motion to approve made by Hahn/Kurtzhals. Mr. and Mrs. Richard Ferrier, the future homeowners, and Linda Snavely, BH Homes, the builder, were present. Ms. Andrews said a conditional building permit was approved for a new single family residence at 710 Valley Avenue. The builder is working with the Borough’s professionals on the stormwater management plan, preservation of the stormwater management elements, and maintenance. This Resolution approves a waiver from Section 704.A.2 of the Stormwater Management Ordinance to reduce the easement width at the property line to 17 feet, grants conditional stormwater plan approval as defined in the Resolution, and authorizes the Council President or Vice President to sign the Agreement upon a clean review letter from the Borough Engineer, approval from the Borough Solicitor, and adequate financial security. All members were in agreement.

Ratify the Appointment of William Burns, Park & Recreation Commission, Term Expiration Date of 12/31/2020, Resolution # 598-19 - Motion to approve was made by Hahn/Kurtzhals. All members were in agreement.

Pay Invoice #2 to Fidelity Contracting LLC, in the Amount of \$63,139.98 for the Well #4 Nitrate Removal System and Ridge Avenue Water Main Project – Motion to approve made by Kurtzhals/McClay. Ms. Andrews said the payment from Chester County was received. Ms. Andrews said the water line is installed and operational. The fence is being installed at Well # 4. We are waiting for the generator and nitrate reduction equipment. All members were in agreement.

Advertise Request for Proposal (rfp) for Consulting Services for the Master Parks Site Development Plan, Four Parks, DCNR Planning Grant – Motion to approve made by Hahn/Glick.

The Study Committee met in June, made changes to the draft, and recommended Council advertise the rfp. PA DCNR reviewed the current rfp and approved advertising for bids. All members were in agreement.

Approve the Purchase of 50 T-shirts, Not to Exceed \$ 550 for the Atglen Covered Bridge 5k Walk/Run on September 21 – Motion to approve made by Hahn/ Kurtzhals. Ms. Hodorovich gave a summary of the event. The Park and Recreation Commission recommending providing free tshirts to the first 50 participants in order to promote the event. All members were in agreement.

Approve the \$ 500 Contribution to the Christiana Fire Company Annual Kids Fire Experience – Motion to approve made by Kurtzhals/Glick. Mr. Glick discussed the merits of the camp and the impact it has on recruitment. Kurtzhals/Glick amended the motion to approve a \$ 650 contribution to the Christiana Fire Company Annual Kids Fire Experience. All members were in agreement.

June 3, 2019 Council Minutes, Bills of Approval, Treasurer’s Report, Department and Advisory Reports - Motion to approve made by Palmer/Kurtzhals. All members were in agreement.

#### **COUNCIL DISCUSSION ITEMS**

Hunt Manor, Willow Lane- Ms. Andrews said the developer is working on closing out the land development. The road was paved in June. The street lights have been installed.

580 Fallowfield Road, Stormwater Management Plan – This is a construction project that primarily is occurring in West Fallowfield Township. West Sadsbury Township and Atglen Borough are impacted by the construction of a driveway. Stormwater management plans have been reviewed by the Borough Engineer. Financial security is needed. West Fallowfield Township has volunteered to handle the financial security arrangements with the owner on behalf of West Fallowfield Township, Atglen Borough, and West Sadsbury Township. The Borough Solicitor is reviewing this matter.

Weaver Subdivision, Green Street, Update – Weaver’s engineer has revised the plan in response to the Borough Engineer’s comments. An alternative approach was suggested by the Borough Engineer for abandoning the public water and public sewer laterals in order to not cut into the freshly paved Green Street. The Planning Commission will review on July 24.

Signal 88 Security for Community Day – Community Day has been presented with a similar contract to the DiAtglen Alley Wizard Faire. They will handle traffic control, pedestrian crossings, and patrol the venue. A motion was made by Glick/Kurtzhals to provide the funds for two Signal 88 Security officers at \$ 35 per hour per officer, no more than 9 hours per officer, and Community Day must execute the agreement. All members were in agreement.

## **PARK AND RECREATION COMMISSION, UPDATE**

Mr. Kurtzhals said the Community Yard Sale went well. The Committee has been working with Chief Finrock on the 5k walk/run. Planning has begun for the holiday events.

## **MANAGER'S COMMENTS**

Ms. Andrews announced the following upcoming events: Movies Under the Stars on July 13 sponsored by the Christiana Police Department, DiAtglen Alley Wizard Faire on July 27 hosted by the Atglen Public Library, and National Night Out on August 6.

Ms. Andrews discussed the computer failures in Borough Hall. A new workstation is on order for the Administrative Assistant. The server needs to be replaced. Council asked to be kept informed. Ms. Andrews said she will be working on the Request for Proposal for trash services. She has not been able to make any movement on the disposal of Christmas trees. Ms. Andrews read aloud her report and responded to questions.

## **VISITORS COMMENTS**

Sandy Hodorovich, Valley Avenue asked for an update regarding the construction of the new single family house at 651 Valley Avenue. Ms. Andrews said the builder is working on providing public water to the residence, has site work to complete, and needs a final inspection with a clean report from the Building Inspector.

Kayla Hancock, Ridge Avenue discussed the zoning conflict with two front yards and her desire to install a fence. She asked if the zoning definition for alleyways can be amended. The Borough is waiting to hear back from the County on a Vision Partnership grant for updating the Zoning Code. This will be included in that project.

Sarah Hayward, Church Street discussed drug activity and noise concerns. Ms. Andrews stated the Christiana Police are involved and have reached out to the Pennsylvania State Police.

## **COUNCIL MEMBER COMMENTS**

Mr. Palmer announced speed lines have been painted on some of the Borough's roads. The Christiana Police Department is enforcing the speed limits.

## **ADJOURNMENT**

Motion to adjourn made by Kurtzhals/McClay. Meeting adjourned at 8:26 pm.

Respectfully submitted,

Caren D. Andrews  
Borough Manager/Secretary