

**Atglen Borough Council**  
Business Meeting  
Monday, June 2, 2014

President Dirk Hagen called the meeting of the Atglen Borough Council to order Monday, June 2, 2014 at 7:00 PM in the Borough Hall. President Hagen announced that Council will recess to an Executive Meeting to discuss personnel matters at the conclusion of tonight's agenda. The following members were present:

Dirk Hagen    Carol McGrath    Rev. Jason Link  
Charles Palmer    Nancy Pelet

Absent: Mayor Vincent

**VISITORS:** Josh Glick, Resident; Police Chief Finfrock; Fire Chief Reimold; Geoff Burkhardt; Mike Jobe; Charles Babcock and Josefina Brown of PennDot

**PRESENTATION:** Ms. Brown and Mr. Babcock presented the PENNDOT proposed bridge work to be done on Rt. 41 next year. They are requesting Council's input as to their preference of scenarios (1) constructing temporary structures to bypass the actual work in progress on the two bridges, approximately  $\frac{1}{2}$  mile apart on Rt 41, which could possibly take 2 years or more or (2) closing Rt. 41 for three months to complete the entire project. The proposed rebuild of the bridge on Rt. 372 has been placed on hold. PennDot will visit W. Fallowfield Supervisors to also get their input. The decision by Council will be announced at next month's meeting. Discussion followed with Police and Fire Company and Council Members.

**PUBLIC WORKS MANAGER REPORT:** Bryan Umble was not present. He submitted a written report. In the report he wrote the paving and final grading has been completed at the sewer plant. Deltronics Co. rebuilt pump #2 at the West End Pump Station. Hydrants were flushed May 13<sup>th</sup>. The Borough shed was reroofed. Curbs were painted at Dallas and Main Streets.

**REGULAR BUSINESS AGENDA**

**COUNCIL ACTION ITEMS:** Items that require a motion, second, discussion and vote.

- A. **Public Hearing and Action on CDBG Resolution 508-14** – There was no public comment. A motion by Link/Pelet to approve Resolution was agreed by all members. Curbs are to be installed on both sides of Third Avenue and if possible install sidewalks on both sides of road.
- B. **Resignation of Al Manning as the Emergency Management Coordinator:** A motion by Link/Palmer to accept the resignation was approved by all members.
- C. **Appointment of Emergency Management Coordinator and Deputy:** A motion by Pelet/McGrath to appoint Geoff Burkhart as Emergency Management Coordinator and Mike Jobe as Deputy Emergency Management Coordinator was approved by all.
- D. **Approve April 7, 2014 Minutes, Treasurers Report, Bills & Review Department/ Advisory Reports.** Motion made by Link/McGrath with all members in agreement.

**COUNCIL DISCUSSION ITEMS:**

- A. **Sewer Main damage at Old Gap-Newport Bridge update.** Manager is looking for the performance bond.
- B. **Organic Unlimited Update.** Discussion on-going with Ken Rice. Manager is consulting with Solicitor. Organic Unlimited has agreed to pay the legal fees.
- C. **Israel Mill & Third Stop Sign.** Manager sent out a letter to residents in area seeking input. 68 surveys were mailed. The responses were 11 yes, 3 no, and 54 no response. A 3-way stop sign will not be installed.
- D. **Zoning Code Update.** The Planning Commission will hold a public information session on June 25<sup>th</sup>.

- E. Atglen Death Benefit Association** – A resident requested the Borough insert in their next newsletter information on the Association. Council asked for the Manager to obtain the organization's EIN and Federal exemption number. Once she has that information the request is approved.
- F. Fulton Bank, Secondary Administrator.** Dirk Hagen agreed to serve in this capacity. President Hagen asked to place the agreement on the next agenda for action.
- G. Residents requested that the Zoning be amended to allow for chickens in town.** A motion by Pelet/Link was made to amend the zoning permitting this use. The vote was Pelet and Link yes; Hagen, Moyer, and Palmer no. The motion did not carry.
- H. Snow Emergency Routes:** It was decided to obtain Bryan's input.
- I. Employee Handbook:** Pelet and Link will serve on the Committee to review and revise the Handbook.
- J. Abandoned Properties.** Complaints have been filed about high grass. The current height acceptable is up to 12". 8" appears to be more agreeable to Council with increased fines. The Manager will work on drafting a new ordinance.

**MANAGER'S COMMENTS:** Evan Fields will be dropped as the backup plant operator due to having two Borough employees serving in this capacity. The Atglen Park has had a major cleanup with the overgrowth removed. The basketball court was lined and hoop nets were installed.

**COUNCIL MEMBERS COMMENTS:** Charles Palmer attended the COG meeting and informed Council that there is a tree planting service available.

Recess to Executive Meeting 9:00 P.M.

Reconvene 9:45 P.M.

A motion by Link/Pelet to give Fred Woodall 2 more days paid vacation in addition to his allowed 3 paid days thereby providing him immediately in his first year of service 5 paid vacation days. All members were in agreement.

A motion by Link/Pelet to give Carol Festerman a bonus of \$1,000 for the additional work and assistance required to transition in the new Manager. All members were in agreement.

Meeting adjourned at 9:50 P.M.

Respectfully submitted,

Carol McGrath, Recording Secretary  
Recording Secretary