

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JUNE 4, 2018

President Charles Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, June 4, 2018 at 7:00 P.M. in the Borough Hall. The following members were present.

	Charles H. Palmer Jr.	Josh Glick
Denim Kurtzhals	Brian Hahn	Mayor George Stewart

President Palmer thanked Kristin Reece for serving as Junior Councilperson and presented her with a Certificate of Appreciation.

CHETTY-APPLEWOOD DEVELOPMENT

Dan Becker, the Borough Engineer, and Helen Esbenshade, the Borough Solicitor, were present for this discussion. Ms. Andrews said as a requirement of the 62 lot, single family subdivision the developer must connect to the Atglen Borough Public Water System and install a booster pump. Chetty desires to obtain public water from Pennsylvania American Water Company. Mr. Becker said the Borough's wells can supply the new development. The issue is water pressure. A booster pump is required. Chetty is requesting a meeting with a subcommittee of Borough Council and the professionals.

John Auberzinski, Hillcrest Drive, asked about sanitary sewer service. The response was this project will tie into the Atglen Borough Public Sewer System.

After a lengthy discussion Borough Council agreed to hold a special public meeting allowing all Council members and the public to participate. Chetty must provide a list of agenda items. The Manager will work on obtaining a meeting date.

HARRY POTTER FESTIVAL UPDATE, ATGLEN LIBRARY

Erin Metzler said the flyers are printed and have been distributed. She is working on the food vendors. Ms. Metzler said the Escape Room does not require a Pennsylvania permit.

Ed Waas, Glen Run Drive, suggested contacting the Rita Water Ice food truck vendor that serves the school district.

Mike Imms, Newport Circle, asked about the liability protections required from Victory Brewery. Ms. Metzler said Victory has a PA LCB license for the beer garden and carries the required insurance.

PUBLIC COMMENT

Ed Waas expressed concern about a barking dog and illegal parking. Ms. Andrews said she will forward this information onto the Christiana Police.

John Auberzinski said there is an obstructed fire hydrant in Penningtonville Meadows. Ms. Andrews said she is working with the homeowner on resolving the issue. Mr. Auberzinski favors allowing chickens in residential zoning districts. Mr. Auberzinski spoke about the sewer grinder pumps on Hillcrest Drive.

Mike Imms suggested the police officers have a checklist for items to observe and react while patrolling. Mr. Imms asked for the installation of a warning sign on Route 372 and Ridge Avenue at Main Street stating this is not a 4-way stop sign.

COUNCIL ACTION ITEMS

Establishing a 457 Deferred Compensation Plan with ICMA Retirement Corporation and Naming the Borough Manager as Program Coordinator, Resolution # 572-18- Motion to approve made by Kurtzhals/Hahn. Ms. Andrews said this is a voluntary employee funded supplemental retirement program. The existing MetLife 457(b) plan has a low level of participation. This program provides another option to the staff. All members were in agreement.

Executing the ICMA Retirement Corporation Administrative Services Agreement for the 457 Deferred Compensation Program - Motion to approve made by Glick/Kurtzhals. All members were in agreement.

Professional Services Escrow Agreement for Plan Review, Site Development, and Public Improvement Dedication of Subdivision and Land Development- Hunt Manor – Ms. Andrews said this is a 7 lot single family subdivision located on Willow Lane. The subdivision was approved in Year 2006. BK Campbell, the developer, has completed the construction of homes and has the final house under an agreement of sale. Mr. Campbell desires to complete the deed of dedication process. This agreement guarantees repayment to the Borough by BK Campbell for the use of our professionals. Motion to approve made by Hahn/Kurtzhals. All members were in agreement.

Authorize ELA Group Inc. and Becker Engineering to Serve as the Borough Engineers for Hunt Manor Land Development – Ms. Andrews said the Borough is no longer using ELA Group as the Borough Engineer. ELA Group did the subdivision review. Becker Engineering handled the water and sewer components. Mr. Campbell requested ELA finish the project. Ms. Andrews contacted ELA. ELA has the records and technical expertise to address the open items and deed of dedication. Motion to approve made by Kurtzhals/Glick. All members were in agreement.

May 7, 2018 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/Kurtzhals. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Chickens – Arden Hahn presented to Council a petition signed by 34 residents supporting backyard chickens. Brian Hahn and Denim Kurtzhals presented a draft ordinance. Charlie Palmer discussed some concerns including public health issues and manure management. Erin Metzler asked if the draft ordinance limits chickens. The answer was yes. Kristen Reece favored an ordinance that regulates the use. Ms. Metzler asked about the permit and inspections. Mike Imms said the ordinance fines will be a deterrent to illegal activity.

Stirling, Valley Avenue, B & B/Airbnb Request – Ms. Andrews contacted Kevin Myers, the Chester County Urban Planner, for assistance.

Residential Rental Unit Permit (Rental Property Maintenance and Occupancy) and Tenant Registration Ordinance, Proposed - Ms. Andrews reviewed the proposed ordinance. Council agreed to remove the exemption for a family rental. Council agreed to include in the fee structure a charge for repetitive, 3 or more, failed inspections to the same rental unit. Ms. Andrews requested a motion to forward the proposed ordinance to the Borough Solicitor and advertise after the Solicitor finds the Ordinance is ready for Council action. Motion to approve made by Hahn/Kurtzhals. All members were in agreement.

Planning Commission Vacancy- Ms. Andrews said Brian McCool resigned his position on the Planning Commission. Brian Hahn was asked if he was interested in serving on the Commission. He said yes. A motion was made by Glick/Kurtzhals to appoint Brian Hahn to the Planning Commission, term expiration date of December 31, 2019. All members were in agreement.

Park and Recreation Commission Vacancy- Ms. Andrews said Glenn Henshaw resigned his position on the Park and Recreation Commission. Mike Imms was asked if he was interested in serving on the Commission. A motion was made by Glick/Hahn to appoint Michael Imms to the Park and Recreation Commission, term expiration date of December 31, 2020. All members were in agreement.

July Council Meeting Date - The next meeting is scheduled for July 2. Ms. Andrews asked if this date works for everyone. Mr. Hahn said he will be on vacation. Everyone else is available. It was agreed to keep the meeting on July 2.

PARK AND RECREATION COMMISSION UPDATE - Mr. Kurtzhals said the Commission is focusing in on beautification events, hosting a historical tour, and a 5K run/1K walk.

COMPREHENSIVE PLAN TASK FORCE, UPDATE- Ms. Andrews said the Task Force has finished the update. The Comprehensive Plan has been forwarded to the Planning Commission for their review. When the planners have completed their work they will hold a public hearing.

MANAGER'S COMMENTS

Caren Andrews spoke about the recent Chester County Department of Community Development audit for the 2017 CRP Grant. They are requiring an updated personnel handbook and job descriptions. Ms. Andrews is working with the staff on the job descriptions. When she is ready for the redrafting of the personnel manual Council requires involvement.

Ms. Andrews spoke on the PA Department of Labor and Industry accessibility audit. Anthony Campbell attended the audit and responded to the inspector.

Ms. Andrews said we are still waiting for the DEP permit for the nitrate removal system.

Ms. Andrews' report is in the Council packet. She responded to questions.

VISITORS' COMMENTS IN GENERAL PERTAINING TO THE BOROUGH- No comments.

MAYOR'S COMMENTS

Mayor Stewart reviewed the Junior Councilperson program. We are accepting applications.

Mayor Stewart agreed with the Council's position to have the full Council membership present when meeting with Chetty to discuss the Applewood development.

COUNCIL MEMBERS' COMMENTS FOR THE GOOD OF THE BOROUGH- No comments.

ADJOURNMENT

Motion made by Glick/Kurtzhals at 9:50 PM to adjourn. All members agreed.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary