

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, MARCH 2, 2020

President Palmer called the meeting of the Atglen Borough Council to order on Monday, March 2, 2020 at 7:00 pm in the Borough Hall. The following members were present.

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

EAGLE SCOUT PROCLAMATION - Mayor Hodorovich introduced Dominic Holton. Mr. Holton recently earned his Eagle Scout, the Boy Scout's highest award. Mayor Hodorovich read aloud the Borough's proclamation congratulating Mr. Holton on achieving this accomplishment.

POLICE REPORT – Officer Mains read aloud the February police activity report and responded to questions.

2020 CENSUS PRESENTATION – Joy Dvornicich, US Census Bureau Partnership Specialist, spoke on the need for everyone to participate and be counted. Census Day is April 1, 2020.

BUCKWHEATS COFFEE AND FOOD TRAILER

Alli and Joe Zimmerman gave an update on the Coffee and Food trailer. Helen Esbenshade, the Borough Solicitor, was present.

Mr. Zimmerman said the shared lot line with the Borough and his property at 321 Valley Avenue has been identified. The Borough Hall parking lot and a good portion of the grass lot between his residential building and the Borough Hall building are owned by the Borough. Ms. Andrews shared with Council a land development plan showing the parcel owned by the Borough and the parcel owned by the Zimmermans. Mr. Zimmerman said the newly installed electric and water service placed on the Borough owned grass lot for the coffee trailer can easily be removed, if that is the desire of Council.

Ms. Esbenshade discussed the zoning requirements for a drive through and suggested for now this be eliminated from the business proposal. The same recommendation was made for the pergola. A license agreement can be drafted viewing this as a temporary location for the coffee trailer, one season. Mr. Zimmerman said he owns the building in which the Atglen Library is located. When the library vacates and moves to downtown Atglen this building space will be available for the coffee shop. Borough Council is supportive of nurturing the start-up business. It was agreed to have the Borough Solicitor, Zoning Officer, and Borough Manager prepare a

check list for the Zimmermans. A license agreement may be drafted depending upon the outcome of the check list.

PUBLIC COMMENTS

Erin Metzler said she received the Signal 88 proposal for security services at the DiAtglen Alley Wizard Faire. There is no change in the staffing from last year – 4 officers, 8 hours per officer, total 32 hours. The cost is \$ 1120. This was funded last year by the Borough. She asked if the Borough would cover this expense. Motion to pay Signal 88, up to 4 officers, up to 32 hours, not to exceed \$ 1,120 for security at the DiAtglen Alley Wizard Faire made by Glick/Hahn. All members were in agreement.

COUNCIL ACTION ITEMS

Submit the Chester County Community Revitalization Program Grant Application, Project: Replacement of Water Main Along Ridge Avenue Between High Street and Israel Mill Road, Resolution # 614-20 – Motion to approve made by Hahn/Glick. Ms. Andrews said the Borough Engineer prepared two cost opinions, one that patched the roadway and one that did an entire roadway overlay. Council agreed to submit for the entire road mill and overlay, cost opinion \$ 506,883. Ms. Andrews said this requires a 5% local funding match. Council said the funding is available. The motion carried 5 to 0.

Award to Lenni Electric Corporation the Generator and Site Security Project, Total Bid: \$ 262,946 – Motion to approve made by Hahn/McClay. This is a CRP grant funded project, grant award \$ 300,000. Six bids were received with Lenni Electric being the low bidder. The County reviewed the Lenni Electric documents and found them in order. The Borough Engineer recommends the award be given to Lenni Electric. The motion carried 5 to 0.

February 3, 2020 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/Hahn. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Vacancy on Park and Recreation Commission – Paul Kabakjian resigned. Emily Reid suggested Ricky Turner. Council agreed. The Manager will contact Mr. Turner to see if he is interested in serving on the Commission.

CDBG, Update – Ms. Andrews submitted the Borough's Zoning Code for a Fair Housing review to the Solicitor for the Chester County Department of Community Development. The Solicitor asked to add the same Fair Housing language found in our Variances, Section 1909.B. to the Conditional Use, Section 2009. Becker Engineering will prepare the description and cost opinion for the grant project - Tee Alley and Mifflin Street Paving.

PLANNING COMMISSION, UPDATE – Brian Hahn said at the February meeting the Planning Commission supported the zoning changes to fences, walls, sheds, and the conditional use language for the Fair Housing legislation. The Solicitor can prepare the Zoning Ordinance amendment.

PARK AND RECREATION COMMISSION, UPDATE – Emily Reid announced a summary of this year’s community events. The first event is the Community Clean-Up scheduled for April 18. The Commission appointed Emily Reid as Chairperson and Peggy Kellar as Secretary.

MASTER PARK STUDY COMMITTEE, UPDATE – George Stewart summarized last week’s meeting with the consultant. Topics discussed were the results of the community survey, the parcel site analysis plans, and the upcoming Open House on March 10 from 5 pm to 7 pm.

MANAGER’S COMMENTS - Revised engineering plans and draft legal documents were forwarded to our professionals from Chetty Builders for the Applewood development. Ms. Andrews read aloud her report and responded to questions.

VISITORS COMMENTS - There were no comments.

JUNIOR COUNCILPERSON’S COMMENTS- Sydney Burkhardt announced the show “Newsies” is being performed this weekend by the Octorara high school students. Prom planning has begun. Spring sports have begun. Parent teacher conferences were held.

MAYOR’S COMMENTS - Mayor Hodorovich said he met with the School District Athletic Director about bringing back the homecoming parade into the Borough. The Mayor addressed with Christiana Police a speeding issue on High Street at Ridge Avenue. They will perform a police traffic detail. The Mayor is working on an Earth Day initiative. He has found a source to provide native trees at no cost.

COUNCIL MEMBER COMMENTS

Mr. Stewart spoke about the coronavirus and involvement of the Emergency Management Team.

ADJOURNMENT

Motion to adjourn made by Hahn/Glick. Meeting adjourned at 9:12 pm.

Respectfully submitted,

Caren D. Andrews

Caren D. Andrews
Borough Manager/Secretary