

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, MARCH 4, 2024

President Palmer called the meeting of the Atglen Borough Council to order on Monday, March 4, 2024 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	Melissa McClay
Brian Hahn	Zachary Hall	Mayor Darren Hodorovich

PLEDGE OF ALLEGIANCE AND ROLL CALL

President Palmer led the pledge of allegiance and took roll call.

Mayor Hodorovich welcomed everyone. The Boy Scouts and scout leaders from Troop 20 were present.

PROCLAMATION TO CORY PETERS, BOY SCOUT MASTER, TROOP 20 – Mayor Hodorovich read aloud the proclamation and congratulated Cory Peters.

SWEAR IN PARKESBURG POLICE OFFICERS – Mayor Hodorovich swore in Chief Ryan Murtagh, Officer Sasso, and Officer Manning.

PARKESBURG POLICE DEPARTMENT REPORT – Chief Ryan Murtagh expressed his appreciation to the Boy Scouts and congratulated Mr. Peters. The Parkesburg Police Department is focusing on community policing. They are glad to be back in Atglen Borough.

PUBLIC WORKS MANAGER REPORT

Bryan Umble reviewed the February water and sewer report. All went well at the PA DEP water facilities inspection performed in February. Potholes continue to be filled. A well head protection zone is being developed by staff for Well 4.

Leaf Collection Program – The Borough had equipment and storage challenges this past leaf collection season. The 1991 F800 Dump truck had mechanical failures. This caused us to rent equipment to complete the collection. The local farmers and Weaver's Mulch do not want the leaves. The vacuum collector dates back to 1984. There was a discussion about being able to sustain this service and do so at what cost. Council asked the Borough staff to explore roll-off containers, talk to AJ Blosenski, look at purchasing used equipment, evaluate the cost of repairs needed for the F800, and chat with other municipalities to tap into some of their program ideas.

Lead Water Lines Identification Project – PA DEP has mandated that all water suppliers identify the material of the water mains and service lines and do so by October 2024. We have in our records this information for a significant portion of the system. The Borough will need to reach out to approximately 175 property owners. We will start with a questionnaire and have the owners self-report. Those that need assistance we will do a site visit.

Mr. Glick asked for an update on reintroducing the Big Mackie spring into our water supply. Mr. Umble said our testing is complete. The results have been shared with DEP. The next stage is for DEP to come on-site and perform additional tests.

JUNIOR COUNCILPERSON' REPORT - Emmerson Ware summarized the Octorara Area School District events: Annie musical, Mr. Octorara, food catering competition at Penn State University. Planned Spring events are the band concert, art show, chorus concert, and senior prom. The boys basketball team are going to States. The West Fallowfield Christian School events: Newsie Jr musical.

Ms. Ware and the Boy Scouts left the meeting.

PUBLIC COMMENTS

Kristin Walters asked if the water service line is lead will homeowners have to replace the line. Ms. Andrews said PA DEP has not informed us on what happens next. Ms. Walters said she is in favor of discontinuing the leaf collection service. She said the word on the street is Atglen is moving our fire service to Keystone Valley. Council said that is not true. The Borough is pleased with the services provided by Christiana Fire Company.

Diane Palmer provided an update for the Library: Legislative breakfast, solar eclipse program, and summer reading. She said she observed a yard sign in Penningtonville Meadows with profanity written on it. This is upsetting Ms. Andrews said she will review this concern with the Zoning Officer and Solicitor.

John Sly, Westwood EMS, said there were 4 calls in Atglen during the month of February.

APPROVE FEBRUARY 5, 2024 MINUTES - Motion to approve made by Glick/Hahn. All members were in agreement, 5 to 0.

APPROVE BILLS OF APPROVAL - Motion to approve made by Palmer/Hall. All members were in agreement, 5 to 0.

PUBLIC COMMENT – There were no comments.

OLD BUSINESS

Memorial Donation – Ms. Andrews said this is a carryover from last month. Mayor Hodorovich said the Octorara Area School District is looking into setting up a memorial program honoring Sam Ganow. The Mayor will keep the Council informed.

Borough Hall, Valley Avenue Exterior Door Quote – Last month this subject was introduced. The current 4 panel door is a custom size. Ms. Andrews reviewed the door quote from Choice Home Remodeling. Motion to purchase a 4 panel steel door per the Choice quote, \$4,675 made by Hahn/McClay. All members were in agreement, 5 to 0.

Tanks Lawn Care, Grass Cutting Proposal- In the Council packet is a 3 year proposal from Tanks Lawn Care to cut 14 areas. Ms. Andrews summarized the proposal. Motion to approve made by Glick /Hall. All members were in agreement, 5 to 0.

Park and Recreation Commission Ordinance, ByLaws, Repeal and Replace, Forward to Solicitor – The Park and Recreation Commission has drafted new bylaws. Ms. Andrews summarized the changes. Motion to send the draft Ordinance to the Borough Solicitor made by Hahn/Glick. All members were in agreement, 5 to 0.

Applewood Development, Zion Hill Road Street Lights, And Associated Costs- Ms. Andrews reviewed the options of adding streetscape ornamental lights or adding cobra head fixtures to existing wood poles. For the ornamental lights the Borough will have to hire an excavator. Council asked Ms. Andrews to get the costs for the tasks not covered by PP&L.

Atglen Borough Hall Park Sign- Ms. Andrews showed the design of one of the 2 park signs. Ms. Andrews was seeking guidance on the park name. Council was not comfortable with the design and requested it be reworked. Council did agree to have the park name on the signs read Borough Hall Park.

NEW BUSINESS

Purchase Two Downtown Planters, Park and Recreation Commission Request- Mayor Hodorovich said the Park and Recreation Commission is asking for 2 planters to be installed by the Veteran's Memorial at Main Street and E. Main Street and do so in time for the Memorial Day event scheduled for May 25. The cost is \$ 1400 which includes delivery and set-up. Council suggested the Commission look at installing a flower bed.

Authorize the Borough Manager to Approve Park and Recreation Commission Expenses if Within the Confines of the 2024 P & R Budget – Motion to approve made by Glick/Hahn. All members were in agreement, 5 to 0.

Trash and Recycling Contract – The contract expires at the end of the year. Ms. Andrews provided a copy of the current contract. She asked if Council wanted to modify any conditions. There was a discussion about the efforts of the Western Chester County Council of Governments. Ms. Andrews was instructed to bring current the Request for Proposal (RFP), keep the terms at 3 years with an option for 2 more years, and forward the RFP to the Solicitor.

ARPA Funded Projects – Ms. Andrews reviewed the projects funded to date. There is a balance of approximately \$ 8,500. A list of potential purchases was summarized by Ms. Andrews. A discussion was held. Motion to spend the remaining balance on the Borough Hall Valley Avenue door and the Borough Hall Park made by Hahn/McClay. The motion passed 4 to 1 with the vote as follows: Aye-Palmer, Hahn, McClay, Hall; Nay – Glick.

PSAB Conference Attendance and Associated Costs – The registration cost to attend the 3 day conference in Hershey is \$ 250 per person or \$ 100 per day per person. Motion to approve paying the registration fees for Council members made by Hahn/Glick. The motion passed, 4 to 1 with the vote as follows: Aye- Glick, Hahn, McClay, Hall; Nay – Palmer.

PSAB Conference Voting Delegate – A discussion was held. There was no motion.

PARK AND RECREATION COMMISSION REPORT – Mayor Hodorovich reviewed the February meeting. He said the Memorial Day event is May 25 with a rain date of May 26. The Wizard Faire has been pushed to Year 2025. Details will be forthcoming for the Homecoming Parade. The Commission will work with the Community Day Committee on the Fun Run/Walk.

MANAGER'S COMMENTS – Ms. Andrews reviewed the Military/Veteran Banners program. Twenty five PP& L permits have been issued for poles on Ridge Avenue, Norwood Street, High Street, Main Street, and Valley Avenue. We have a waiting list for 25 banners which was an overflow from Round 1. Letters have been sent to the 25 families. So far, we have 10 paid banners, \$ 425 per banner.

Ms. Andrews requested an Executive Session for later this month to discuss personnel matters. Everyone was agreeable. She will get back to them with potential dates. Ms. Andrews read aloud her report and responded to questions.

MAYOR'S COMMENTS - Mayor Hodorovich announced the Parkesburg Police Department. Meet and Greet, March 11, 7 to 7:30 pm, at Borough Hall. There will be no SWAG t-shirts this year. The Annie musical performance at the Octorara High School was phenomenal.

COUNCIL MEMBER COMMENTS – There were no comments.

PUBLIC COMMENTS

Mike Ross, Christiana Fire Company, thanked Council for the kind words about the fire company.

Tim Manley asked if the agenda is on-line. Ms. Andrews said yes, posted on Friday evening. Council guided Mr. Manley on how to find the agenda on the Borough's website.

Ben Scheffel, Christiana Borough and Christiana Community Ambulance Association (CCAA), asked if Keystone Valley approached Atglen about Emergency Medical Services. Ms. Andrews said yes. The Keystone Valley Administrator met with her and asked. Ms. Andrews said her response was we are not interested. Mr. Scheffel provided an update on CCAA.

ADJOURNMENT - Motion to adjourn made by Hahn/McClay at 9:45 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary