ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, OCTOBER 3, 2016

President Charles Palmer Jr. called the meeting of the Atglen Borough Council to order on Monday, October 3, 2016 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr.	Carol McGrath	Denim Kurtzhals
James Chapman	Brian Hahn	Mayor Brian Wenzka

President Palmer announced there will be an Executive Session at the end of the agenda to discuss personnel.

PUBLIC COMMENTS - There were none.

COUNCIL ACTION ITEM

PP&L Pole Attachment Agreement and Street Light Pole Amendment, Execute – A motion to approve was made by Kurtzhals/Hahn. All members were in agreement.

Advertise the Ordinance Repealing No Parking Across from the Former Fire House – Ordinance No. 52 passed in Year 1924 currently prohibits parking on Chester Street across from the former fire house. The legislation in Ordinance No. 52 is obsolete or replaced by the PA Vehicle Code. Ms. Andrews drafted an Ordinance repealing the entire Ordinance No. 52 and asked for a motion to advertise. The motion to approve was made by McGrath/Chapman. All members were in agreement.

September 12, 2016 Council minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports - Motion to approve made by Palmer/Kurtzhals. All members were in agreement.

COUNCIL DISCUSSION ITEMS

Planning Commission Update - Mr. Chapman said Brian Campbell was invited to the September Planning Commission meeting to discuss Atglen Valley. The planners favored directing the Atglen Valley traffic to Route 372/Valley Avenue, crossing the wetlands, and utilizing the Borough land for this purpose. The planners called for a reduction in the density. Design questions were posed by Mr. Campbell and addressed by the Planning Commission. Mr. Campbell is going to prepare a new concept plan.

Atglen Valley, Access onto Route 372/Valley Avenue – Mr. Chapman said before Mr. Campbell can advance on a new design the Borough Council needs to give guidance on a road crossing through the Borough property. Concerns were expressed about DEP approving the wetlands crossing, Ridge Avenue possibly serving as an emergency access with Route 372 as the only egress, creating a subdivision that is isolated from the Borough because it does not connect with the existing grid street pattern, walkability into the Borough, and not having a sketch plan to better understand the proposed development before proceeding. Everyone agreed to allow Mr. Campbell to explore the Route 372 access with the road being placed to the far east on the Borough parcel. Furthermore, it was stated Borough Council is not committing to anything at this time in regard to the Borough owned Route 372/Valley Avenue parcel.

Mayor Wenzka stated the Octorara School District favors smart growth. There was a discussion about the cost to educate one student.

Christiana Fire Company Presentation- Eric Lofgren thanked Council for their generous contribution. Mr. Lofgren reviewed the equipment grants, the apparatus replacement plan, and the 2017 fire company expenses.

2017 Borough Budget – Ms. Andrews reviewed the Capital Needs spreadsheet. There was a discussion on road improvements to Mifflin Street. Quotes are needed.

MANAGER'S COMMENTS

Ms. Andrews announced we have scheduled a hydrant flushing for October 11; but, it will be cancelled if the drought restrictions are active. The Comprehensive Plan Taskforce kickoff meeting is October 13. The Park and Recreation Commission is meeting on October 19. Staggered terms need to be established for the Park and Recreation Commission.

There was a discussion about the current policy for additional EDUs and the quarterly bills for dwellings that updated their housing arrangements to accommodate a family member(s).

Ms. Andrews announced we have our first Small Project Stormwater Application. The Borough Engineer is reviewing the application. When approved a condition of the Ordinance requires the owner to record with their property deed at the Chester County Recorder of Deed's Office a maintenance agreement. The Borough must execute the maintenance agreement. Ms. Andrews asked if Council will allow the Council President to sign the maintenance agreements as they get presented after reviewed and approved by the Borough Engineer. Borough Council can ratify at the following meeting. This will avoid a delay for the property owner(s). Motion to approve made by McGrath/Kurtzhals. All members were in agreement.

Ms. Andrews read aloud her report and responded to questions.

VISITORS COMMENTS - There were none.

JUNIOR COUNCIL PERSON'S COMMENTS

Courtney Burkhardt said the Octorara homecoming weekend activities went well. The Fall sports are ending in the next couple of weeks. The high school band recently won the Best in Show.

MAYOR'S COMMENTS

Mayor Wenzka spoke about the recent Chesco Planning Commission's Urban Center Forum meeting held in Phoenixville.

Mayor Wenzka asked Council for a support letter for the library indicating it is an asset to the community. It was agreed that President Palmer will review and sign the letter. Mayor Wenzka said if the library moves into the proposed space on Main Street it will double the square footage, improve visibility, and provide for parking. Brian Hahn asked about financial sustainability.

COUNCIL MEMBER COMMENTS

President Palmer spoke about the recent Western Chester County COG meeting. They had an IT presentation which focused on using the COG as a pilot program.

President Palmer called for a motion to go into an Executive Session at 9:10 pm to discuss personnel. Motion to approve made by Kurtzhals/McGrath. All members were in agreement.

Reconvened in public session at 10:30 pm. Meeting adjourned at 10:30 pm.

Respectfully submitted,

Caren D Andrews
Borough Manager/Secretary