

Atglen Borough Council
Business Meeting
Monday, September 8, 2014

President Dirk Hagen called the meeting of the Atglen Borough Council to order Monday, September 8, 2014 at 7:00 PM in the Borough Hall. President Hagen announced that Council will recess to an Executive Meeting to discuss personnel matters at the conclusion of the agenda. The following members were present:

Dirk Hagen	Carol McGrath	Rev. Jason Link
Charles Palmer	Nancy Pelet	Mayor Vincent

VISITORS: Sherrill Davison, Penn Veterinary; Kevin Myers, Chester County Planning Department; Kurt Thompson, Penningtonville Church; Josh Glick; Trish Ranck; Brian Hahn; and others

PUBLIC WORKS MANAGER REPORT: Bryan Umble explained the process for removing snow from the Borough streets. He had color coded the primary and secondary roads. Primary roads get plowed first. There was a discussion about should the Borough establish a snow emergency route, pass an ordinance, and install signage.

Bryan reported that in the Fall there will be some tree trimming by the staff to clear branches away from the road signs and street lights on Main Street. J. D. Eckman Inc. agreed to provide resources, if available, during emergency weather events. A section of the water transmission line in the quarry area failed over the weekend. PA American Water and Well # 4 provided the supplemental water while the line was shut off for repair. The repair is being done with the Borough staff. The upgrading of the water meters is continuing with 70 on back order.

PENNINGTONVILLE CHURCH: Kurt Thompson spoke on the need for street lights in front of the church and parking lot across the street. The complaint is it is too dark. The church is requesting the crosswalk on Main Street be repainted. Bryan will take care of the repainting. The lighting issue will be studied further.

CHICKENS: Dr. Davison gave a report on raising chickens in town. It is recommended to have 4 to 5 chickens with regulations for the construction and placement of the coop, disposing of manure, and other housekeeping issues.

REGULAR BUSINESS AGENDA

COUNCIL ACTION ITEMS: Items that require a motion, second, discussion and vote.

- A. Draft Zoning Ordinance:** A motion by Pelet/Link to commence the Act 247 Review Process for the Draft Zoning Ordinance of April 2014 as amended by the September 2014 Errata Sheet Amendments and Consider Adoption after the Conclusion of the Review and Public Hearing process. All members in agreement.
- B. Pennsylvania State Association:** A motion by McGrath/Link to join the Pa. State Association of Boroughs. The annual cost is estimated at \$ 200. All members in agreement.
- C. Kehoe Escrow Fee:** A motion by Pelet/Link to refund Matt Kehoe his \$500 Zoning Hearing Board escrow fee, which is the remaining balance in his escrow account. All members in agreement.
- D. Traffic Signal:** A motion by McGrath/Pelet to accept the Charles A. Higgins and Sons Inc. traffic signal maintenance contract for October 1, 2014 to September 30, 2017. Two quotes were received with Higgins being the lowest bidder. All members in agreement.
- E. Trash Bids:** A motion to authorize the Manager to advertise and accept sealed bids for trash and recycling as an optional bid was made by Link/Palmer. All members in agreement and agreed on by all members.
- F. August 4, 2014 Council Minutes, September Treasurer's Report, Bills of Approval, Department and Advisory Reports:** Motion to approve made by McGrath/Palmer and agreed on by all members.

COUNCIL DISCUSSION ITEMS:

- A. Walking Trail at Old Gap Newport Bridge** - PennDot has agreed to the current bridge funding formula to excavate and install the replacement walkway. The redesign calls for the walkway to be blended into the road surface with signage.
- B. Employee Handbook** - The Committee met and is working on the updates.

- C. Storm Water Runoff, Valley Avenue Update** - The Borough Engineer is working on the recommendations.
- D. Pension Plan for New Hires after March 2010** - The current plan for new hires calls for a 3.9% employee deduction and a \$ 100 per quarter employer contribution. In discussion Council is interested in matching the employees' contribution up to 5%.

MANAGER'S COMMENTS:

- A. YEAR 2015 PENSION MMO:** The Year 2015 MMO has been distributed for Council review in the Council packet.
- B. AUDITOR SEARCH:** Manager to search for replacement for Tim Umbreit.
- C. Staff Development, Western Chester County Future Focus on Business Growth** - Manager asked to attend this seminar at a cost of \$ 18. All members in agreement.

MAYOR'S COMMENTS: Mayor Vincent tendered his resignation much to the dismay of Council. Mayor Vincent has been an asset to the Council and a very active Mayor attending many events in the Borough. He will be missed.

Councilor Link announced Community Day this weekend.

Recess to Executive Meeting 9:15 P.M.

Reconvene 9:40 P.M.

Meeting adjourned at 9:43 P.M.

Respectfully submitted,

Carol McGrath
Recording Secretary