

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, APRIL 5, 2021**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, April 5, 2021 at 7:00 pm, live stream, Zoom video conferencing platform. The meeting place change was posted in the Daily Local newspaper and on the Borough's website. The Zoom instructions were posted on the front door at Borough Hall. The Borough is in a State of Emergency due to COVID-19.

The following members were present:

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

**PUBLIC WORKS MANAGER REPORT**

Bryan Umble reviewed the results of the three bids for the Ridge Avenue Water Main Replacement, Phase 2 Project. He asked for a motion to award the Ridge Avenue Water Main Replacement, Phase 2 to Passerini and Sons, Inc. in the amount of \$ 405,697 for the base bid plus alternates #1, #3, and #6. Motion made by Glick/Stewart. All members were in agreement.

Mr. Umble reviewed the water and sewer report, elevation of inflow and infiltration in the sewer system due to the wet season, and the recent road patching repairs. A pump was replaced at Well # 1 and at Penningtonville Meadows Pump Station.

**ATGLEN BEAUTIFICATION DAY, PARK AND RECREATION COMMISSION**

Tara Wheeler and Emily Reid discussed the purchase of planters and flowers for Main Street and Borough Hall. Three ceramic planters are being proposed this year with adding more in future years. The cost of the planters, preparing for planting, and delivery is \$ 2300. Council thanked Ms. Wheeler and Ms. Reid and told them to proceed.

**PUBLIC COMMENTS** – There were no comments

**COUNCIL ACTION ITEMS**

Applewood Development – Carl Chetty, the developer, requested conditional final land development approval. He said West Sadsbury Township must execute the plan being there is a 1+ acre parcel in the Township. Mr. Chetty expects the Township will relinquish the construction plan review and responsibilities to Atglen Borough.

Helen Esbenshade, Robert Lynn, and Dan Becker were present. Ms. Esbenshade said the technical engineering issues have been addressed on the Atglen Borough side of the plan. There are conditions regarding the agreements - development agreement, financial security, sanitary sewer and water main extension, declaration of covenants, stormwater operation and maintenance and stormwater drainage easement - which have been prepared, but must be executed and delivered. A Jones Street parcel agreement needs to be drafted to remedy the title issue. The professional services escrow invoices need to be paid. West Sadsbury Township needs to be satisfied. Tapping fees are being valued at the Year 2004 rate. 50% of the water tapping fees are being applied to the new water booster station.

Ms. Esbenshade read aloud the motion as follows: Resolution of the Borough Council of Atglen Borough, Chester County, Pennsylvania, Conditionally Approving the Stage 1 Final Subdivision Plan of Applewood Dated June 22, 2004, (Last Revised April 2, 2021), Consisting of 25 Plan Sheets Prepared by G.D. Houtmann & Son, Inc., and Authorizing the Execution of the Plan and Release for Recording Upon Satisfactory Completion of All Conditions of Approval and Providing for Acceptance of Dedication of Tax Parcels 7-4-41 and 7-4-41.1 Upon Satisfactory Completion of All Conditions of Approval of Such Dedication.

Hahn/Stewart made the motion to approve the Applewood Development, Phase 1, Resolution # 635-2021 as summarized by Ms. Esbenshade. President Palmer asked for a roll call vote. The vote was as follows: Aye – Hahn, Stewart, McClay, Glick, and Palmer. The motion carried 5 to 0.

Approve the Crist U Stoltzfus Final Land Development Plan, Plan Date: Last Revised February 3, 2021; Restrict the Approval to the Components of the Plan that are in Atglen Borough and Governed by Atglen Borough's Stormwater Management Ordinance; Subject to Compliance with the March 3, 2021 Becker Engineering Review Letter #5; and Authorize the Council President to Execute the Documents – Motion to approve made by Hahn/Glick. All members were in agreement.

Approve the Crist and Rachel Stoltzfus, 580 Fallowfield Road, Plan Date: Last Revised February 3, 2021; Stormwater Best Management Practices Conveyance Operations and Maintenance Agreement; Subject to Compliance with the March 3, 2021 Becker Engineering Review Letter #5; Authorize the Council President to Execute the Documents; and Have Said Agreement be Recorded with Chester County– Motion to approve made by Glick/Hahn. All members were in agreement.

Approve the Financial Security Agreement with Crist Stoltzfus and Rachel Stoltzfus; Providing for Financial Security in the Amount of \$11,501.10 in the Form of a Cash Escrow to be Held by the Borough of Atglen Until Properly Released; Authorize the Council President to Execute the Agreement – Motion to approve made by Glick/Stewart. All members were in agreement.

Approve the Release of the Hunt Manor, Willow Road, 18 Month Roadway Performance Bond and 18-Month Maintenance Guaranty (April 29, 2021) Contingent Upon No Issues Arising Relating to the Roadway System, Sanitary Sewer Facilities, and Water Facilities – Motion to approve made by Glick/McClay. All members were in agreement.

Issue Support Letter to PA DCNR C2P2 Grant Application, Project: Chester County Water Resources Authority, Chester County Rivers Conservation Plan Update – Motion to approve made by Stewart/Glick. All members were in agreement.

Extend COVID-19 Emergency Declaration, Resolution. Council discussed and took no action. The declaration will expire on April 15.

March 1, 2021 Council Minutes, March 28 Council Minutes, Treasurer’s Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/McClay. Mr. Palmer stated the FY 2020 Audit was in the Council packet. Motion passed, all members were in agreement.

### **COUNCIL DISCUSSION ITEMS**

Covid-19 and In Person Public Meetings - With the Governor’s changes that took effect on April 4 the meeting room occupancy limit moves to 6. Ms. Andrews will continue to monitor.

American Rescue Plan Act, Federal Legislation – Ms. Andrews said Atglen Borough is projected to receive \$ 139,350. Details will be forthcoming from the Treasury Department.

Water Fund, \$ 5 per Quarter EDU Capital Improvement Fee – Ms. Andrews said the \$ 5 Capital Improvement Fee funded the water meter upgrade project. Rental units and businesses pay the \$ 5 per quarter fee and pay for their meters. She asked if Council wanted to continue that practice. They said yes.

### Announcements/Updates

- Veteran Banners, on Valley Avenue and Main Street - The banners will be refreshed and installed before Memorial Day.
- Community Yard Sale, May 1, 8 am to Noon
- SALT Design Studio won the 2021 PA-DE American Society of Landscapes Architect Honor Award in the Analysis and Planning Category, Project: Atglen 4Parks Master Plan.

**VISITORS COMMENTS** - Sydney Burkhardt, Junior Councilperson, spoke about the neighbors getting together to cut a tree that had fallen into the roadway on Newport Circle and a neighbor’s yard. Octorara’s high school graduation is set for June 16. There will be a Senior Prom.

**MAYOR'S COMMENTS** – Mayor Hodorovich discussed his officiating at a wedding. The Library Scavenger Hunt was successful. The Mayor reviewed the Bells Across Pennsylvania, May 2 2021 Proclamation he executed for honoring the hometown heroes fighting Covid-19. Mayor Hodorovich said there will be a Christiana Police staffing adjustment. It will have no impact on the number of weekly shifts. Christiana Police officers will be wearing body cameras. The Mayors' group photo will be taken within the next few weeks.

**COUNCIL MEMBER COMMENTS** – There were no comments

**ADJOURNMENT** – Glick/Hahn made a motion to adjourn the meeting at 8:55 pm. All members were in agreement.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Caren D. Andrews', written in a cursive style.

Caren D. Andrews

Borough Manager/Secretary