

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, AUGUST 2, 2021

Vice President Glick called the meeting of the Atglen Borough Council to order on Monday, August 2, 2021 at 7:00 pm in the Borough Hall. The following members were present:

Joshua Glick	George Stewart
Melissa McClay	Brian Hahn
	Mayor Darren Hodorovich

POLICE REPORT – Officer Mains read aloud the July report.

PUBLIC WORKS MANAGER REPORT

Bryan Umble reviewed the monthly water and sewer report. He announced the curb painting is complete. The crew is moving on to cleaning all storm inlet boxes. Mr. Umble showed Council a piece of the original Ridge Avenue, Phase 2, 4" water pipe. The interior of the pipe had corroded. The new main is 8", ductile pipe. The new main and service connections are installed on Ridge Avenue and High Street. Road restoration is next.

BROWN PARTNERSHIP PARCELS – JOEL BROWN

Helen Esbenshade, the Borough Solicitor, was in attendance and participated in the discussion. She left when this topic was concluded.

Joel Brown said Brown Partnership is the owner of 3 parcels, parcels located off of Ridge Avenue and next to the West End Pump Station. In Year 2020 Chester County recorded the condemnation action that took place in Year 1969 for the West End Pump Station (WEPS). This recording created a Borough owned parcel for the WEPS, 2 orphaned parcels (7-5A-1.3 and 7-5A-1.2), and inaccurate deeds for Brown Partnership. The Year 1969 condemnation action was presented to the County by Ms. Andrews last year as a result of Brown Partnership receiving a reassessment notice for the Borough's security improvements to the WEPS. Mr. Brown is not contesting the actions of the County.

Mr. Brown asked the Borough if they would be interested in purchasing the two orphaned parcels for a value less than \$ 10,000. Mr. Brown said the offer is for Quit Claim Deeds. Council held a discussion. Council directed Ms. Andrews to contact an appraiser, obtain a quote for the service, and report back to Council.

Ms. Esbenshade said corrective deeds need to be presented to Borough Council. Mr. Brown will reach out to his professionals to get this done.

OCTORARA AREA SCHOOL DISTRICT, UPDATE

Dr. Michele Orner, the Octorara Area School District Superintendent, did the presentation. Dr. Orner said the Summer has been busy with the District looking forward to the start of school on August 30. A free 5 week camp was offered this past Summer serving 350 students. The District is working on their Comprehensive Plan. Enrollment is down, under 2100 students, with kindergarten projected at 114 students. She thanked everyone for their support. There was a brief discussion about the Covid 19 health and safety standards. Breakfasts and lunches were free to all students in the last school year and will be free this school year.

Emily Reid, Glen Run Drive, asked Dr. Orner about existing balances on the student's lunch account.

PUBLIC COMMENT

Robbyn Kehoe, Library Director, thanked Council for the use of the Borough Hall property for their recent outdoor library programs.

Emily Reid expressed concerns about high weeds growing in the curbs on Main Street and Newport Circle. Options to address this Borough wide issue were discussed.

COUNCIL ACTION ITEMS

Approve Change Order #1, Add High Street Water Line, Ridge Avenue Water Main Replacement, Phase 2 Project, Net Increase \$ 91,086 – Motion to approve made by Hahn/Stewart. All members were in agreement, 4 to 0.

Approve Change Order #2, Change to Contract Time, Substantial Completion Date of July 30, Ridge Avenue Water Main Replacement, Phase 2 Project - Motion to approve made by Hahn/Stewart. All members were in agreement.

Approve the Payment of Invoice # 3 to Passerini and Sons in the Amount of \$ 89,925.05 for the Ridge Avenue Water Main Replacement, Phase 2 Subject to the Approval of the Chester County Department of Community Development - Motion to approve made by Hahn/McClay. All members were in agreement.

Close State Appropriation Fund Checking Account, Fulton Bank xxx143 and Move Checkwriting and Processing to the Existing State Appropriation Money Market Account, Fulton Bank – Motion to approve made by Stewart/McClay. Ms. Andrews said this will result in a reduction in the bank service fees. All members were in agreement.

Authorize the Purchase of T-Shirts for the Atglen Fun Walk/Run to Be Held on September 18 at a Cost Not to Exceed \$ 700 – Motion to approve made by Hahn/McClay. All members were in agreement.

Accept the Five Year Pricing Agreement Dated July 12, 2021 for Invoice Cloud, an On-Line Product for Utility Customers, e-Invoicing and e-Payments. As Part of this Motion the Borough will Pay in Year 1 the ACH/EFT Charge of 65¢ Per Transaction and Revisit Absorbing this Fee in Future Years – Ms. Andrews asked to remove the July 12 proposal from the motion because it is inaccurate. Ms. Andrews summarized the current proposal, costs, and benefits. Ms. Andrews said the proposal falls in line with the 2021 Budget. If the Borough pays the e-check convenience fee, the cost is 65¢ per transaction. If paid directly by the customer the cost is \$ 1.95. Most Atglen customers pay by personal check. Many will continue to do so if they have to add a surcharge to the electronic payment. The Borough will realize savings in staff effort and billing if we can move our customers to the on-line product. Hahn/Stewart made a motion to accept the five (5) year pricing agreement for Invoice Cloud, 4% customer convenience fee for credit card payments, and the Borough will pay the e-check/ACH/EFT charge of 65¢ per transaction during the five (5) year term. All members were in agreement.

July 12, 2021 Council Minutes, Treasurer’s Report, Bills of Approval, Department and Advisory Reports – Ms. Andrews said the Treasurer’s Report is a work in progress and not part of the motion. McClay/Hahn made a motion to approve the July 12, 2021 Council Minutes, Bills of Approval, Department and Advisory Reports. All members were in agreement.

PARK AND RECREATION COMMISSION, UPDATE- Denim Kurtzhals gave a summary of the Fun Walk/Run event to be held on the morning of Community Day, September 18. Emily Reid said the next event is pumpkin carving.

MANAGER’S COMMENTS - Ms. Andrews said due to the Labor Day holiday the September meeting is moved to September 13. Applications are being received for the Junior Councilperson position. Applewood Homes has started their site work. The 2022 Budget process has begun. Ms. Andrews read aloud her report and responded to questions.

VISITORS COMMENTS

Denim Kurtzhals, Third Avenue, thanked the Borough staff for allowing the High School cross country team to begin/end their practice runs at Borough Hall.

MAYOR’S COMMENTS – Mayor Hodorovich discussed the Veteran banner program, his attendance at the Emergency Management Team meeting, his tour of the Sellars NonWovens facility, police patrolling Route 41, and working with the Park and Recreation Commission on designing and selling Atglen t-shirts and sweatshirts.

COUNCIL MEMBER COMMENTS – There were no comments.

ADJOURNMENT – Hahn/Stewart made a motion to adjourn the meeting at 8:43 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary