

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, DECEMBER 5, 2022**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, December 5, 2022 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.    Joshua Glick    George Stewart  
Melissa McClay    Mayor Darren Hodorovich

**POLICE REPORT** – Officer Moore read aloud the November 2022 police report. There was a discussion about the recent vehicle and truck accident on Route 41 at Route 372.

**EMILY REID, RECOGNITION OF COMMUNITY SERVICE** - Mayor Hodorovich welcomed Ms. Reid to the Council meeting. The Mayor thanked Ms. Reid for her service to the Borough and read aloud the Certification of Appreciation.

**PUBLIC WORKS MANAGER REPORT** – Bryan Umble is ill this evening. Ms. Andrews provided a brief report. The 2023 Ford F550 with snow plow was ordered. Today is the last day for leaf collection. The water pump in the leaf collector was rebuilt. A new pump was installed in Well #3. An electric upgrade for Well #3 is on order. The water leak mentioned at last month's Council meeting has been repaired by the property owner.

Mr. Palmer thanked the public works staff for their leaf collection services.

**JUNIOR COUNCIL PERSON'S REPORT** – Emmerson Ware reviewed the Octorara school events. This year's musical is Wizard of Oz. Coming up are holiday school events. She brought everyone up to date on Octorara's school athletics. This is the first year for girls' wrestling. Ms. Ware summarized the activities at the West Fallowfield Christian School.

**PUBLIC COMMENTS** – No comments

**APPROVE MINUTES – NOVEMBER 7, 2022.** Motion to approve made by Palmer/ Glick. All members were in agreement, 4 to 0.

**APPROVE BILLS LIST AND TREASURER'S REPORT.** Motion to approve made by Palmer/McClay. All members were in agreement, 4 to 0.

## **OLD BUSINESS**

Adopt the 2023 Budget – Motion to approve made by Stewart/Glick. Mr. Palmer asked for public comment. John Sly, Westwood Fire and Ambulance, said he reviewed the budget and thanked the Board for their ALS Emergency Medical Services support. All members were in agreement, 4 to 0.

Adopt the Year 2023 Tax Levy Ordinance # 663-22, 6.50 Mills – Mr. Glick asked for clarification on the amount of the increase. Ms. Andrews said the proposal calls for a one mill increase. Motion to approve made by Stewart/McClay . All members were in agreement, 4 to 0.

**PUBLIC COMMENTS** – No comments

## **NEW BUSINESS**

Committee Reappointments and Vacancies – Ms. Andrews said the terms for Andy Rogers, Planning Commission and Kristen Walters, Park and Recreation Commission, conclude at the end of the year. Council said to check in with them to see if they want to renew their terms. As was mentioned earlier in the meeting, Emily Reid’s term concludes on the Park and Recreation Commission at the end of this month. Ms. Reid is not interested in renewing her term.

Year End Invoice Processing – Ms. Andrews said she recommends fast tracking December invoices to reflect payment in this year’s financial records. The Borough maintains a cash basis system of accounting with the fiscal year closing on December 31. Everyone was in support.

Modify the Criteria, Ordinance # 508-14, Section 106.D, to Allow the Borough Hall Park Project to be Processed as a Stormwater Management Small Project – Motion to approve made by Stewart/Glick. Ms. Andrews said Becker Engineering consulted with Hanover Engineering, the Borough’s Stormwater Management Engineer, on considering the Borough Hall Park as a small stormwater management project. Hanover agreed. The earth disturbance will be greater than 10,000 square feet but less than one acre. This project will reduce the existing impervious area by 2,000 square feet and add rain gardens. Ordinance # 508-14 requires Council to act on the modification request. All members were in agreement, 4 to 0.

Waive the Stormwater Management Permit Fees, the Zoning Permit Fees, and the Building Permit Fees for the Borough Hall Park - Motion to approve made by Glick /Stewart. All members were in agreement, 4 to 0.

**MANAGER’S COMMENTS** - Ms. Andrews made the following announcements. Registration will be underway for the Winter Wonderland Lighting and Decoration Contest, Park and Recreation Commission Event. Community voting begins on December 17. The Borough is asking the community to register for emergency alerts on ReadyChesco.org. Atglen T-Shirts are for sale. The next Council meeting is moved to January 9 due to the New Year’s Day holiday.

Ms. Andrews read aloud her monthly report and responded to questions.

**MAYOR'S COMMENTS** – Mayor Hodorovich thanked the Public Works staff for the downtown holiday lights. He likes the inflatable snow man displayed at Gateway Park, Main Street and E. Main Street. The Veterans Day ceremony went well. Another Eagle Scout induction is forthcoming. The Homecoming parade committee is coming together. Last night the community tree lighting at Penningtonville Presbyterian Church was beautiful. Parkesburg's Christmas on Main Street was well done. Residential properties resales continue to be very desirable in the Borough. The Mayor reminded Council to participate in the Winter Wonderland contest. He discussed a holiday virtual toy drive at the Octorara schools.

**COUNCIL MEMBER COMMENTS -**

Mr. Glick asked for an update on the Christiana Community Ambulance Association (CCAA). Mr. Stewart said Well Span has started, but the on-boarding is slow. The volunteer numbers continue to improve. New Board members are expected to join in January.

Mr. Palmer discussed the Western Chester County Council of Government advanced local government workshop scheduled for January 21. He handed out the agenda and information on the registration. Mr. Palmer encouraged everyone to attend.

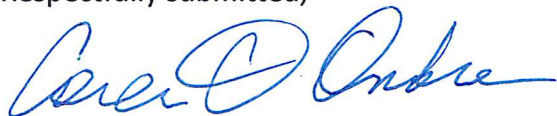
**PUBLIC COMMENTS**

Emily Reid summarized the two recent Cub Scout Pak 20 community service and fundraiser events turkey trot and disposal of Christmas trees at the end of the holiday season.

John Sly said Westwood responded to over 600 ambulance calls in November. Six of those calls were in Atglen. Mr. Sly is working on improving communication with CCAA. He asked that a larger financial contribution be made to the Christiana Fire Company.

**ADJOURNMENT** – Palmer/Glick made a motion to adjourn the meeting at 8 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews  
Borough Manager/Secretary