

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, FEBRUARY 1, 2021

President Palmer called the meeting of the Atglen Borough Council to order on Monday, February 1, 2021 at 7:00 pm, live stream, Zoom video conferencing platform. The meeting place change was posted in the Daily Local newspaper, on the Borough's website, and on the front door at Borough Hall. The Borough is in a State of Emergency due to COVID-19.

The following members were present:

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

PENNINGTONVILLE PRESBYTERIAN CHURCH – Pastor Eric Dorville introduced himself. He discussed some of the recent community outreach programs.

CHRISTIANA FIRE COMPANY, UPDATE – Erik “Odie” Lofgren introduced the new officers - Sonny Reimold, Zach Vandenbosch, Mike Ross, Kim Moore, and himself. Mr. Lofgren discussed the 211 Main Street apartment fire and the efforts of the community to assist the fire victims. Training is critical with hours reduced in Year 2020 due to Covid-19. Mr. Reimold spoke about the smoke detector program. Mr. Ross reviewed the 2021 Budget.

PUBLIC COMMENTS – There were no comments.

COUNCIL ACTION ITEMS

Extend COVID-19 Emergency Declaration, Resolution # 632-21 – Motion to approve made by Glick/Hahn with the emergency declaration expiring on April 15, 2021 if not renewed prior to said date. Ms. Andrews said Geoff Burkhart, the Emergency Management Coordinator, supported the extension. All members were in agreement, 5 to 0.

Authorize the Borough Engineer to Advertise for Bids for the Ridge Avenue Water Main Replacement, Phase 2, 2020 CRP Grant – Motion to approve made by Hahn/Glick. There was a discussion about the road widening. All members were in agreement.

Award Grass Cutting to Tanks Lawn Care, For Three Years, Seasons 2021, 2022, and 2023 - Ms. Andrews reviewed the bids. Three firms submitted quotes. The low bidder was Tanks Lawn Care at \$ 330 per cut. Motion to award to Tanks Lawn Care made by Hahn/McClay. All members were in agreement.

Accept the Professional Services Escrow Agreement With Sellars NonWovens, 808 Valley Avenue, Land Development Waiver Request for the Office Trailer and Authorize the Council President to Execute – Motion to approve made by Glick/Hahn. All members were in agreement.

Appoint David Bones to the Park and Recreation Commission, Term Expiration: December 31, 2024, Resolution 633-21 – Ms. Andrews said Peggy Kellar resigned from the Park and Recreation Commission. David Bones expressed interest in filling the vacancy. Motion to approve made by Hahn/Glick. All members were in agreement.

January 4, 2021 Council Minutes, Treasurer’s Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/Hahn. All members were in agreement. Ms. Andrews discussed an issue with a finance charge being applied to the Wawa invoices because of slow mail delivery.

COUNCIL DISCUSSION ITEMS

Applewood Development, Open Space Parcel E – Ms. Andrews said in a recent meeting with the Borough professionals there was discussion about Open Space Parcel E proposed to be conveyed to the Borough. Ms. Andrews questioned the public benefits of owning this parcel. The small parcel is located at the corner of Zion Hill Road and Liberty Street and abuts the railroad tracks and Organic Unlimited. A discussion was held. Glick/Stewart made a motion to not accept the conveyance of Open Space Parcel E and have the HOA retain ownership. All members were in agreement.

Applewood Development, Special Meeting Request – Ms. Andrews said at 4 pm today she received a written request from the developer to have Council schedule a special meeting in February to act on the final approval of the Applewood development. Ms. Andrews said there are unresolved matters.

Applewood Development, EDUs Reserve – Ms. Andrews said in February 2019 Council agreed to let the developer pay for his Sewer and Water EDUs/tapping fees at the time of pulling building permits. Recently Ms. Andrews became aware in order to reserve the available EDUs the developer must pay for the tapping fees. If payment is not received the Borough cannot guarantee the EDUs at the time of building permit. Chetty is requesting an adjustment. Council is interested in working this out with the developer and seeks the following: 1. The trailer placed on the Jones Street Chetty owned lot be removed from the Borough. 2. Chetty donates to the Borough his two Jones Street parcels.

4Parks Master Plan, Final Payment, SALT Design Studio Reimbursable Expenses – Ms. Andrews said the final payment owed SALT is reimbursable expenses. The contract allows SALT to be reimbursed up to \$ 4400. SALT presented invoices and a mileage reimbursement request for approximately \$ 2800. SALT requested a reallocation of some of their consultant time. In the

SALT proposal they based their bid on 458 firm hours. The actual hours worked was 688, 230 more hours. Being the 4Parks Master Plan was funded by PA DCNR Ms. Andrews contacted DCNR to see if we could move some consultant hours into the reimbursable expense category. The total cost of the contract would not change. PA DCNR agreed with the condition that Borough Council approves the adjustment. A discussion was held. A motion was made by Glick/Hahn to move some consultant time and pay SALT \$ 4400 of reimbursable expenses. All members were in agreement.

Park Design, Grant Funding Opportunities – Ms. Andrews said a meeting with held with PA DCNR about funding the design of the downtown parks. DCNR said the next grant application could be a design and construction grant. A different grant source such as the County could provide the local match. Ms. Andrews posed questions to the County about the CRP grant program and received encouraging feedback. The grant application round is currently open for DCNR. The County opens later this month or March. Ms. Andrews asked if she should proceed to complete the applications and if yes what park is our focus. A discussion was held. Council said to prepare the grant applications for both downtown parks – Borough Hall and 206 Main Street.

Ken Umble, Valley Avenue Parcel, Harvest Season 2022, Lease \$ 750 – Motion to approve by Glick/Stewart. All members were in agreement.

Announcements –

- 211 Main Street Fire Victims, Clothing, Diapers, and Other Essential Needs Donation Drive, January 13-16 - Cristi Hahn summarized the collection. The family was very appreciative.

VISITORS COMMENTS

Sydney Burkhardt, Junior Councilperson, said hybrid learning at Octorara is going well. Winter sports is underway.

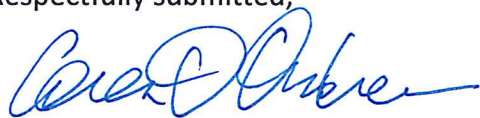
PARK AND RECREATION COMMISSION, UPDATE – Ms. Andrews said the Commission is working on their next event – Spring Clean-Up.

MAYOR’S COMMENTS – Mayor Hodorovich honored resident Paul Kabakjian and presented him with a Certificate of Appreciation. Mr. Kabakjian is doing the street art at Borough Hall. Mayor Hodorovich commended Cristi Hahn and the community for helping the fire victims rebuild their lives. The Boy Scouts are planning their summer camp and high adventure trip. With yesterday and today’s snow storm he said it was great to see neighbors helping neighbors.

COUNCIL MEMBER COMMENTS – There were no comments.

ADJOURNMENT – Glick/Stewart made a motion to adjourn the meeting at 9 pm. All members were in agreement.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Caren D. Andrews", with a long horizontal flourish extending to the right.

Caren D. Andrews

Borough Manager/Secretary