

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, FEBRUARY 6, 2023**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, February 6, 2023 at 7:00 pm in the Borough Hall. The following members were present:

|                       |              |                         |
|-----------------------|--------------|-------------------------|
| Charles H. Palmer Jr. | Joshua Glick | George Stewart          |
| Melissa McClay        | Brian Hahn   | Mayor Darren Hodorovich |

**DENIM KURTZHALS, CITIZEN RECOGNITION** – Mayor Hodorovich presented a Certificate of Appreciation to Denim Kurtzhals acknowledging his twenty-eight years of military service.

**POLICE REPORT** – Officer Moore read aloud the police report. Bill Kuhn asked for more information about the gun shot sounds. Officer Moore said this was coming from a local farm and was resolved.

**OCTORARA AREA SCHOOL DISTRICT UPDATE, DR. ORNER** – Dr. Orner handed out the first annual report, School Year 2021-22, and reviewed it with Council. Soon the facilities team will be releasing the athletics fields planning study.

**STORMWATER MANAGEMENT ORDINANCE, HANOVER ENGINEERING** – Jen Prunoske provided highlights of the proposed changes. PA DEP is mandating the Chester County municipalities update their stormwater management (SWM) ordinances. She stressed the primary objective is clean water. Ms. Prunoske discussed prohibited discharges pertaining to car wash activities, swimming pools, and pet waste. SWM inspections and restoration requirements will be required after heavy rain events. There was a discussion about who performs the SWM inspections and enforcement. Ms. Andrews reviewed the adoption timeline. Tonight is an introduction. The adoption is scheduled for the April meeting. PA DEP requires the revised ordinance be adopted by May. Jen Prunoske left at the conclusion of her presentation.

**BOROUGH HALL PARK UPDATE, SALT DESIGN STUDIO** - Sara Pevaroff Schuh was unable to attend in-person. Instead Ms. Schuh and Mr. Herilla, Salt Design Studio, presented virtually. Ms. Pevaroff Schuh summarized the park plans and spoke about the site furnishings. The construction plans and bid package are being wrapped up. PA DCNR will review. It is expected the Borough can go out to bid in late February.

Bill Kuhn asked about parking. The response was the existing parking lot is being renovated with the Valley Avenue access being terminated.

Denim Kurtzhals asked about trail access. The response was the entrance will be on Valley Avenue.

There was a discussion about the permanent sign and assigning a name to the new park. Council agreed the Borough must involve the community in the park name. Ms. Pevaroff Schuh said there are a few months to work on the name the park project. Park construction will take four to five months, wrap up in October. There was a discussion on the process to engage the community from submitting entries to voting. Ms. Andrews will move on this project.

Ms. Andrews asked if the two park items listed under Old Business can be moved up the agenda and be addressed now while Salt Design Studio is present. Everyone agreed.

It was asked if there were public comments. There were none.

Security Cameras and Hardware, Borough Hall Park – Ms. Pevaroff Schuh and Ms. Andrews reviewed the current status of the security cameras. The bid package is considering this an alternate add. The electrical engineer has identified exterior locations for conduits and cameras. Interior locations need to be determined. There are lots of options when it pertains to camera equipment, software, and the computer. Council agreed to remove from the bid package the security cameras, software, and the computer thereby giving the Borough more time to do a need and equipment assessment. Council said to include the conduit in the bid documents. Mr. Glick and Mr. Hahn volunteered to assist the Borough Manager in the security camera analysis.

Authorize Salt Design Studio and Becker Engineering Working with the Borough Manager to Advertise for Bids for the Construction of the Borough Hall Park – Motion to approve made by Hahn/Stewart. All members were in agreement, 5 to 0.

Salt Design Studio logged off. The virtual meeting link was terminated.

**JUNIOR COUNCIL PERSON'S REPORT** – Ms. Ware was unable to attend this evening. She prepared a report that was read aloud by Mayor Hodorovich. The report covered school sporting events, culinary events, the school musical, prom, and graduation.

**PUBLIC COMMENTS** –

Emily Reid asked if the Borough will keep the residents informed about the inspection requirements described earlier this evening for stormwater management. She resides in an HOA that is responsible for maintaining a stormwater management system. Ms. Andrews said yes.

Bill Kuhn suggested a secondary sound speaker system be added if Council continues the virtual interactions. He was told this was a last minute meeting adjustment. This will be added to the checklist of items we need to borrow to accommodate a virtual presentation.

**APPROVE MINUTES, JANUARY 9, 2023** - Motion to approve made by Glick/McClay. All members were in agreement, 5 to 0.

**APPROVE BILLS LIST AND TREASURER'S REPORT** - Motion to approve made by Palmer /Glick. All members were in agreement, 5 to 0.

### **OLD BUSINESS**

Open a New Bank Account with Fulton Bank, Account Titled DCNR Boro Hall Park –  
Motion to approve made by Hahn /Stewart. Ms. Andrews said DCNR requires a dedicated bank account for the grant funds. All members were in agreement, 5 to 0.

Appoint the Following People/Positions to the Temporary Zoning Code Task Force: Mike Honan, Lennie Brown, Robbyn Kehoe, Councilperson (to be named), Zoning Officer, and Borough Manager –  
Motion to approve made by Stewart/Hahn. Ms. Andrews said Kevin Myers, the County Urban Planner, will lead this project. Ms. Andrews asked for a Council volunteer. Ms. McClay and Mr. Glick agreed to serve. Stewart/Hahn amended the motion to include Ms. McClay and Mr. Glick. All members were in agreement, 5 to 0.

Christiana Police, Hourly Rate/Coverage Requirement – Mr. Hodorovich reviewed his recent discussion with Mayor Carner. Christiana has modified their ask to be a minimum of 30 to 36 hours of coverage. Mr. Hahn thanked Mr. Hodorovich for his time and expertise in obtaining the compromise. There was a discussion on setting conditions for rate increases. It was decided to focus on the open issues as follows: 30 to 36 hours definition; inability of Christiana to provide coverage, no penalty to Atglen Borough; coverage cancelled by Atglen Borough due to weather related events, no penalty to Atglen Borough; and consequences to Atglen Borough on not meeting the defined minimum hours.

### **PUBLIC COMMENTS**

Bill Kuhn, asked about using Sadsbury police. The response was the Borough investigated piggybacking on local municipal police forces a few years back. The only ones interested were Parkesburg and Christiana.

Patches DiGregorio favors the Christiana Police.

## **NEW BUSINESS**

Participate in the Chester County Regional Household Hazardous Waste Collection Program, Years 2023 and 2024 – Motion to approve made by Stewart/Hahn. Ms. Andrews provided a brief summary of the program. All members were in agreement, 5 to 0.

Renew the Farming Activities of Ken Umble, on the Valley Avenue Parcel, Approximately 7.5 Acres, \$750, Harvest Season 2024 – Motion to approve made by Glick /Hahn. All members were in agreement, 5 to 0.

Release the Financial Security for Crist Stoltzfus, 580 Fallowfield Road, Stormwater Management Project, Conditional Upon Atglen Borough Receiving the NPDES Termination and All Professional Service Invoices Paid in Full – Motion to approve made by Stewart/Hahn. The Borough Engineer recommends the release subject to the NPDES termination. Ms. Andrews added all invoices paid as a condition. All members were in agreement, 5 to 0.

Funding Approval Process for Park and Recreation Commission Events – Ms. Andrews asked that we allow the Park and Recreation Commission to follow the authorization and purchasing practices used by the Borough departments. Purchase requests will be presented to the Borough Manager for approval. Borough Council will approve all checks at their public meetings. The Commission will not exceed their budget appropriation. All favored that approach.

Michael L. Fisher, 3995 Cemetery Road, West Sadsbury Township Zoning Hearing Board Application – Ms. Andrews said the staff did a review of the application and sees no conflict with the Borough's parcels.

**MANAGER'S COMMENTS** – Ms. Andrews said the next Park and Recreation Commission event is the Document Shredding and Food Drive scheduled for April 1. The Commission is partnering with the Atglen Public Library.

Ms. Andrews read aloud her monthly report and responded to questions. Mr. Hahn asked about the proposed solar farm project on the Pelet parcel. Ms. Andrews said it has been quiet. The developer needs to address the open issues with West Sadsbury Township.

**MAYOR'S COMMENTS** – Mayor Hodorovich said he has been busy working with Mayor Carner. The homecoming parade committee is meeting in February. Two Boy Scouts are planning their eagle scout projects with both hoping to do a project for Atglen Borough. The native red bud tree event is planned for mid-April. Promotional material is being developed for the 2023 Atglen Swag contest.

**COUNCIL MEMBER COMMENTS**

Mr. Stewart provided an update on the Christiana Community Ambulance Association (CCAA). Their monthly report is in the Council packet. The CCAA Board has reorganized with new leadership. Mr. Stewart is the Vice President. Due to recent Board resignations there are open Director positions. The Board hopes to fill them with municipal representatives. A recruitment drive is underway. The annual fund drive mailing has been completed.

Mr. Hahn thanked Dr. Orner for her service. He appreciated her communication with the Borough and Council.

**PUBLIC COMMENTS** – There were no comments.

**ADJOURNMENT** – Hahn/ Stewart made a motion to adjourn the meeting at 9:40 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews

Borough Manager/Secretary