

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JANUARY 3, 2022

Judge Nancy Gill swore in Mayor Darren Hodorovich at 7:20 pm.

Mayor Hodorovich called the meeting of the Atglen Borough Council to order on Monday, January 3, 2020 at 7:21 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick Melissa McClay
Brian Hahn George Stewart Mayor Darren Hodorovich

SWEARING IN OF COUNCIL MEMBERS

Judge Gill swore in Charles H. Palmer Jr., Joshua Glick, Melissa McClay, and George Stewart.

SWEARING IN OF TAX COLLECTOR

Judge Gill swore in Michael Imms.

PLEDGE OF ALLEGIANCE AND ROLL CALL BY MAYOR

Mayor Hodorovich led the pledge of allegiance, took roll call, and provided a blessing.

NOMINATION AND ELECTION OF PRESIDENT

The Mayor asked for nominations for President. Mr. Hahn nominated Charles H. Palmer Jr. There were no other nominations. Mayor Hodorovich called for a vote. The vote was unanimous to elect Charles H. Palmer, Jr. as President, 5 to 0.

NOMINATION AND ELECTION OF VICE PRESIDENT

The Mayor asked for nominations for Vice President. Mr. Hahn nominated Joshua Glick. There were no other nominations. Mayor Hodorovich called for a roll call vote. The vote was unanimous to elect Joshua Glick as Vice President, 5 to 0.

President Palmer presided over the rest of the meeting.

PUBLIC COMMENTS – There were no comments.

COUNCIL ACTION ITEMS

Annual Appointments – A motion was made by Glick/Stewart to approve annual appointments as follows. All members were in agreement, 5 to 0.

- Engineers –Becker Engineering and Hanover Engineering
- Solicitor – Helen Esbenshade, Lamb McErlane PC
- Zoning Hearing Board Solicitor – Amanda Sundquist, Unruh Turner Burke & Frees
- Building Code Official, Building Inspector, Code Officer, and Zoning Officer – Castle Valley Consultants
- Emergency Management Coordinator – Geoffrey Burkhart
- Fire Marshal – Sonny Reimold
- Vacancy Board Chair – Carol McGrath
- Bank Depository, All Funds – Fulton Bank

Authorize the Council President, Council Vice President, and Borough Manager as Check Signers on the Fulton Bank Accounts and Require All Borough Checks, Exception Payroll, to have Two (2) Original Signatures – A motion to approve was made by Hahn/McClay. All members were in agreement, 5 to 0.

Appointment of Charles H. Palmer Jr. as Representative, Brian Hahn as the First Alternate Representative, and Caren Andrews as the Second Alternate Representative to the Western Chester County Council of Governments – Motion to approve made by Glick/Hahn. All members were in agreement, 5 to 0.

Appointment of Caren Andrews as the Board Representative to the Western Chester County Regional UCC Appeals Board – Motion to approve made by Stewart/McClay. All members were in agreement, 5 to 0.

Planning Commission Appointments, Resolution # 645-22 – Motion to approve made by Hahn/Glick. This Resolution calls for the reappointment of Michael Honan and Darren Hodorovich, term expiration date of December 31, 2025. All members were in agreement, 5 to 0.

Zoning Hearing Board Appointment, Resolution # 646-22 - Motion to approve made by Glick/McClay. This Resolution calls for the reappointment of Allen “Lennie” Brown, term expiration date of February 1, 2025. All members were in agreement, 5 to 0.

Park and Recreation Commission, Resolution # 647-22 – Motion to approve made by Hahn/Glick. This Resolution calls for the reappointment of Kristen Walters, term expiration date of December 31, 2022. All members were in agreement, 5 to 0.

Designation of Emergency Providers, Resolution # 648-22 – Motion to approve made by Glick/Stewart. There was a discussion about Tower Direct/Medic 93 and the closures of Brandywine Hospital and Jennersville Hospital. All members were in agreement, 5 to 0.

Christiana Borough Police Officers Providing Police Service to Atglen Borough, Resolution # 649-22 – Motion to approve made by Hahn/Stewart. There was a discussion about recruiting new police officers and police coverage. All members were in agreement, 5 to 0.

Appoint Sandy Hodorovich, George Stewart, Darren Hodorovich, John Mickel, Cheryl Kuhn, Denim Kurtzhals, Kevin Myers (CCPC Urban Planner), and Caren Andrews (Borough Manager) to the Borough Hall Park Design Committee – Motion to approve made by Glick/Hahn. All members were in agreement, 5 to 0.

Approve the Applewood Homes LLC Letter of Credit, Certificate of Completion-Reduction #5 as Defined and Approved by the Borough Engineers, Engineers' Prepared Letter of Credit Reduction # 5 to be Given to the Borough Manager Later in the Month and Reviewed by the Council President, and Council President is Authorized to Execute Said Document – Motion to approve made by Glick/Hahn. Ms. Andrews said due to receiving the request a couple of days late, due to year end vacations and holiday closures, and due to staff illnesses, the engineering firms were delayed in processing the Reduction #5 request. This workaround gives the Council President the oversight to review and if satisfied execute the document. If not comfortable, President Palmer will leave the document unsigned and discuss with Council at the February meeting. All members were in agreement, 5 to 0.

Ratify the December Purchase of a \$ 100 Restaurant Gift Card to Paul Kabakjian for the Borough Hall Street Art – Motion to approve made by Hahn/McClay. All members were in agreement, 5 to 0.

Ratify the Benefits for the Full Time Administrative Assistant will Begin on January 1, 2022 – Motion to approve made by Glick/Stewart. The vote was as follows: Palmer, Glick, McClay, and Stewart – yes; Hahn abstained due to a family conflict. The motion carried 4 to 0 with 1 abstention.

December 6, 2021 Council Minutes, December Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/McClay. Ms. Andrews reported about the positive Fund Balances. All members were in agreement, 5 to 0.

COUNCIL DISCUSSION ITEMS

Borough Hall Park, Update – Ms. Andrews announced last week we received the PA DCNR grant award letter, grant value \$ 250,000. This brings the total grant funding to \$ 737,566. Executing the County and State contracts will be next in the grant process. In the meantime, Ms. Andrews will

double check with DCNR about the use of Borough consultants - Salt Design Studio and Becker Engineering.

PARK AND RECREATION COMMISSION, UPDATE

Ms. Andrews said the Winter Wonderland Holiday Lighting and Decoration Contest was a success with three contest winners. Ms. McClay said there were 257 votes tallied.

MANAGER'S COMMENTS

Ms. Andrews read aloud her report and responded to questions. She asked for an Executive Session to discuss the Weaver garage, 354 Main Street. Council provided available dates. Ms. Andrews will coordinate with the Solicitor and get back to Council.

VISITORS COMMENTS

Michael Imms, Newport Circle discussed the hospital closures, resurfacing Jones Street and Church Street, and the DVRPC/CCPC freight survey.

MAYOR'S COMMENTS

Mayor Hodorovich discussed the recent vandalism to the underpasses and Penningtonville Meadows Park. He talked about the recent domestic incident at Glenbrook Apartments. The Mayor summarized his Year 2022 priority projects as follows: Creating Atglen swag, having a homecoming parade in Atglen, continuing his collaborative efforts with Penningtonville Presbyterian Church, expanding the Veteran banners' project, continuing the Veteran's Day ceremony in Atglen, working on the Borough Hall Park project, recruiting a Junior Councilperson, celebrating Earth Day by planting native trees, and renewing his efforts with the Boy Scouts and Girl Scouts.

COUNCIL MEMBER COMMENTS

Mr. Hahn thanked Ms. Andrews for her efforts and service to the Borough.

ADJOURNMENT - Motion to adjourn made by George Stewart. Meeting adjourned at 8:55 pm.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary