

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JANUARY 4, 2021

President Palmer called the meeting of the Atglen Borough Council to order on Monday, January 4, 2021 at 7:00 pm, live stream, Zoom video conferencing platform. The meeting place change was posted in the Daily Local newspaper, on the Borough's website, and on the front door at Borough Hall. The Borough is in a State of Emergency due to COVID-19.

The following members were present:

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

KEN UMBLE PRESENTATION - Ken Umble, Fallowfield Road, discussed constructing one single family residence for his family in West Fallowfield Township. The accessway is proposed to tie into Fallowfield Road, Atglen Borough across from Brook Road. Mr. Umble said improvements will be made to the Fallowfield Road stormwater drainage system. He desires to design and construct the accessway in compliance with the Borough's road standards to accommodate a future development. Mr. Umble is working on the engineering plans.

PUBLIC COMMENTS - Emily Reid, Park and Recreation Commission Chair, thanked Council for last year's support. During a pandemic year three events were held.

COUNCIL ACTION ITEMS

Annual Appointments –

1. Engineers –Becker Engineering and Hanover Engineering. Motion was made by Hahn/McClay to appoint. All members were in agreement, 5 to 0.
2. Solicitor – Helen Esbenshade, Lamb McErlane PC. Motion was made by Glick/Hahn to appoint. All members were in agreement, 5 to 0.
3. Zoning Hearing Board Solicitor – Amanda Sundquist, Unruh Turner Burke & Frees Motion was made by McClay/Glick to appoint. All members were in agreement, 5 to 0.
4. Building Code Official, Building Inspector, Code Officer & Zoning Officer – Castle Valley Consultants. Motion was made by Hahn/McClay to appoint. All members were in agreement, 5 to 0.
5. Emergency Management Coordinator – Geoffrey Burkhardt. Motion was made by Glick/McClay to appoint. All members were in agreement, 5 to 0.
6. Fire Marshal – Sonny Reimold. Motion was made by Glick/Stewart to appoint. All members were in agreement, 5 to 0.

7. Vacancy Board Chair – Carol McGrath. Motion was made by Glick/McClay to appoint. All members were in agreement, 5 to 0.
8. Bank Depository, All Funds – Fulton Bank. Motion was made by Palmer/Glick to appoint. All members were in agreement, 5 to 0.

Authorize the Council President, Council Vice President, and Borough Manager as Check Signers on the Fulton Bank Accounts and Require All Borough Checks, Exception Payroll, to have Two (2) Original Signatures – A motion to approve was made by Palmer/Glick. All members were in agreement, 5 to 0.

Appointment of Charles H. Palmer Jr. as Representative, Brian Hahn as the First Alternate Representative, and Caren Andrews as the Second Alternate Representative to the Western Chester County Council of Governments – A motion to approve was made by Stewart/Glick. All members were in agreement.

Appointment of Caren Andrews as the Board Representative to the Western Chester County Regional UCC Appeals Board – A motion to approve was made by McClay/Hahn. All members were in agreement.

Zoning Hearing Board Appointment, John Mickel, Three Year Term, Resolution # 628-21 - A motion to approve was made by Glick/Hahn. All members were in agreement.

Park and Recreation Commission Appointment, Ellen Brown, Resolution # 629-21 – Ms. Andrews asked for an amendment to the Resolution to include Denim Kurtzhals. Mr. Kurtzhals asked to be reappointed. Carmen DeLiberty is unable to serve due to family obligations. A motion was made by McClay/Hahn to approve the Park and Recreation Commission Appointments, Ellen Brown and Denim Kurtzhals, Five Year Terms, Resolution # 629-21. All members were in agreement.

Designation of Emergency Providers, Resolution # 630-21 – A motion to approve was made by Stewart/Hahn. All members were in agreement.

Christiana Borough Police Officers Providing Police Service to Atglen Borough, Resolution # 631-21 – A motion to approve was made by Stewart/McClay. All members were in agreement.

Approve the Payment of Invoice # 8 (Final) to Lenni Electric Corporation in the Amount of \$ 54,452.16 for the Security Features Project at WEPS and Church Road Water Plant Subject to the Approval of the Chester County Department of Community Development - A motion to approve was made by Hahn/Glick. All members were in agreement.

Approve the Certificate of Substantial Completion, Project: Security Features and Generator Project – A motion to approve was made by Glick/Stewart. All members were in agreement.

Approve the CRP Grant Contract with Chester County and Authorize the Council President to Execute the Document, Project: Ridge Avenue Water Main Replacement Phase 2, Value: \$ 506,880 – A motion to approve was made by Hahn/McClay. All members were in agreement.

Approve the Year 2021 Cost of Living Increase for the Laborer I to Begin on December 1, 2020 – A motion to approve was made by McClay/Stewart. All members were in agreement.

Approve the Maximum Wage Scale for Laborer, Emergency Needed, Not to Exceed the Laborer I Position – A motion to approve was made by McClay/Hahn. All members were in agreement.

December 7, 2020 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/McClay. All members were in agreement.

COUNCIL DISCUSSION ITEMS

2020 CRP Grant, Ridge Avenue Water Main Replacement, Update – Mr. Palmer discussed the December 9 site visit held with the Borough Engineer and Borough staff. They examined the proposed road widening options in the blocks between Charles Street and Stauffer Drive. The engineer is reworking the plans and will report back.

Park Design, Grant Funding Opportunities – Ms. Andrews spoke to the County representatives about grant funding for designing the two downtown parks. The County typically does not fund a design project. An outreach was made to PA DCNR. An appointment is scheduled with the PA DCNR representative next week. Ms. Andrews said funding may be an issue and asked Council to prioritize the two downtown parks – which one do they want completed first. Ms. Andrews said the cost information and concept plans are contained in the 4Parks Master Plan, December 2020 report. Ms. Andrews will place this discussion on the February agenda.

Fraud Threat, Bank Account – Ms. Andrews said we had a fraud issue in December. It was an ACH debit in one of our checking accounts. Fulton Bank was able to recover the money. Mr. Palmer, Mr. Glick, and Ms. Andrews signed bank documents to create a new checking account. Ms. Andrews is exploring the Fulton Bank fraud product and revisiting the insurance coverage. Ms. Andrews will report back.

Announcements -

- Chetty/Applewood Development, Update – Ms. Andrews said revised plans were received in December and are being reviewed by the Borough Engineers and Solicitor. The Solicitor is working on the legal documents.
- C Stoltzfus, 580 Fallowfield Road, Stormwater Management Plan Update – This project involves three municipalities – West Fallowfield Township, West Sadsbury Township, Atglen Borough. Ms. Andrews said the October 2020 stormwater plans conform to the

Borough's stormwater ordinance. The other municipalities are requiring revisions. We need to wait for the final engineering plans before Atglen can act.

- Winter Wonderland Lighting and Decoration Contest – Emily Reid said 19 houses entered the contest. 179 votes were casted. The winners were as follows: 1st Place - M Jackson Family, 2nd Place - Focht Family, 3rd Place - Lopez Family.

VISITORS COMMENTS

Sydney Burkhardt, Junior Councilperson, said everyone in her family enjoyed riding around, viewing the holiday lighting, and voting on their favorites. The Octorara Junior and Senior High School is moving to hybrid in-person learning. The high school winter sports and clubs have started.

MAYOR'S COMMENTS – Mayor Hodorovich thanked the Park and Recreation Commission for the Winter Wonderland event. He will be swearing in Officer Bottino later this month. The Mayor described his Year 2021 Goals as follows: homecoming parade, beautify the existing Atglen Borough signs, honor a citizen each month, work on the Veteran Banners, coffee with the Police Chief, an Atglen art show, gather the past and current Mayors for a photograph to be displayed at Borough Hall, and install a little library book box at Glenbrook Apartments.

COUNCIL MEMBER COMMENTS – There were no comments.

ADJOURNMENT – Hahn/Glick made a motion to adjourn the meeting at 8:45 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary