

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

TUESDAY, JANUARY 2, 2024

Mayor Hodorovich called the meeting of the Atglen Borough Council to order on Tuesday, January 2, 2024 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	Melissa McClay
Brian Hahn	Zachary Hall	Mayor Darren Hodorovich

PLEDGE OF ALLEGIANCE AND ROLL CALL BY MAYOR

Mayor Hodorovich led the pledge of allegiance and took roll call.

SWEARING IN OF COUNCIL MEMBERS

Judge Gill swore in Zachary Hall and Brian Hahn.

NOMINATION AND ELECTION OF PRESIDENT

The Mayor asked for nominations for President. Glick/Hahn nominated Charles H. Palmer Jr. There were no other nominations. Mayor Hodorovich called for a vote. The vote was unanimous to elect Charles H. Palmer, Jr. as President, 5 to 0.

NOMINATION AND ELECTION OF VICE PRESIDENT

The Mayor asked for nominations for Vice President. Hahn/Palmer nominated Joshua Glick. There were no other nominations. Mayor Hodorovich called for a roll call vote. The vote was unanimous to elect Joshua Glick as Vice President, 5 to 0.

President Palmer presided over the rest of the meeting.

PUBLIC COMMENTS – There were no comments.

APPROVE DECEMBER 4, 2023 MINUTES - Motion to approve made by Glick/McClay. All members were in agreement, 5 to 0.

APPROVE BILLS OF APPROVAL AND NOVEMBER TREASURER'S REPORT - Motion to approve made by McClay /Palmer. All members were in agreement, 5 to 0.

PUBLIC COMMENT – There were no comments.

NEW BUSINESS

Annual Appointments – A motion was made by Glick/Hahn to approve annual appointments as follows. All members were in agreement, 5 to 0.

- Engineers –Becker Engineering and Hanover Engineering
- Solicitor – Helen Esbenshade, Lamb McErlane PC
- Zoning Hearing Board Solicitor – Amanda Sundquist, Unruh Turner Burke & Frees
- Building Code Official, Building Inspector, Code Officer, and Zoning Officer – Castle Valley Consultants
- Emergency Management Coordinator – Beckett Walters
- Fire Marshal – Zachary Vandenbosch
- Vacancy Board Chair – Carol McGrath
- Bank Depository, All Funds – Fulton Bank

Authorize the Council President, Council Vice President, and Borough Manager as Check Signers on the Fulton Bank Accounts and Require All Borough Checks, Exception Payroll, to have Two (2) Original Signatures – A motion to approve was made by Hahn/Hall. All members were in agreement, 5 to 0.

Appointment of Charles H. Palmer Jr. as Representative, Brian Hahn as the First Alternate Representative, and Caren Andrews as the Second Alternate Representative to the Western Chester County Council of Governments – Motion to approve made by Hahn/Glick. All members were in agreement, 5 to 0.

Appointment of Caren Andrews as the Board Representative to the Western Chester County Regional UCC Appeals Board – Motion to approve made by McClay/Hall. All members were in agreement, 5 to 0.

Planning Commission Reappointments, Resolution – Motion to approve made by Glick/McClay. This Resolution calls for the reappointment of Brian Hahn and Tricia Ranck, term expiration date of December 31, 2027. All members were in agreement, 5 to 0.

Zoning Hearing Board Reappointment, Resolution - Motion to approve made by Glick/Hahn. This Resolution calls for the reappointment of John Mickel, term expiration date of February 1, 2027. All members were in agreement, 5 to 0.

Zoning Hearing Board Alternate Members Reappointments, Resolution - Motion to approve made by Hahn/Palmer. This Resolution calls for the reappointment of John Grant and Cheryl Kuhn, term expiration date of February 1, 2027. All members were in agreement, 5 to 0.

Park and Recreation Commission Reappointment, Resolution – Motion to approve made by Hahn/McClay. This Resolution calls for the reappointment of Tara Wheeler, term expiration date of December 31, 2027. All members were in agreement, 5 to 0.

Park and Recreation Commission New Appointments, Resolution – Motion to approve made by Glick/Hahn. This Resolution calls for the appointments of Joan Vick, term expiration date of December 31, 2024; Darren Hodorovich, term expiration date of December 31, 2026; and Maureen Fox, term expiration date of December 31, 2028. All members were in agreement.

Designation of Emergency Providers, Resolution – Motion to approve made by Hahn/McClay. All members were in agreement.

Approve the Payment of Invoice #4 to ThinkGreen LLC in the Amount of \$ 98,524.80 and Invoice #5 for \$ 62,223.30 for the Atglen Borough Hall Park – Motion to approve made by Hahn/Hall. The Chester County grant payment was received. All members were in agreement.

Christiana Community Ambulance Association (CCAA), Update – George Stewart, Vice President of the CCAA Board, summarized the 2023 year. 2023 successes- new leadership, new operating procedures, current financials, debt free, two running ambulances, transitioning from Well Span employees to 100% in-house staff, and upgrading to an intermediate medic service unit.

Grass Cutting, Borough Parcels – Ms. Andrews said the agreement with Tank's Lawn Care ends on March 31. Our current parcel count is 14. The unknowns are the new configuration for the Borough Hall parcel and the future ownership of some Applewood parcels. Council directed Ms. Andrews to negotiate terms with Tank and report back to them.

OLD BUSINESS

Parkesburg Police Service Agreement, Update – Ms. Andrews said the Atglen Borough Solicitor revised the draft agreement to better define the total hours cap, better define the blended hourly rate, and add protections for special event charges. Parkesburg is in the process of reviewing the changes.

Dog Animal Control – Ms. Andrews reviewed the historic records and said we rarely have a stray dog issue. If the need arises Atglen has a contract with the Lancaster County SPCA. The dog must be transported to the Lancaster SPCA. Parkesburg Police does not have a kennel. Ms. Andrews contacted the Brandywine Valley SPCA. Brandywine costs have an annual fee of approximately \$6,000 plus a per dog or cat fee. Council told Ms. Andrews to keep exploring options.

Advertise the Intergovernmental Cooperation Agreement Ordinance with Parkesburg Borough for Police Services and Coverage – Motion made by Glick/Hahn. All members were in agreement, 5 to 0.

Terminate the Intermunicipal Agreement for Police Services with Christiana Borough Effective At the End of Business on February x, 2024 – Council said they want to hear back from Parkesburg on the revised draft agreement. They instructed Ms. Andrews to call for a Special Public Meeting on this topic later in the month when Parkesburg and Atglen staff have settled on the agreement terms.

MANAGER'S COMMENTS

Ms. Andrews announced the Winter Wonderland Holiday Lighting contest winners of Semple-Wright; Focht, Sullivan, Bigas, and Nicastro. A huge thank you goes to Ellen Brown for managing this event.

The 2023 Ford F550 Truck is ready for delivery. The 1997 Chevy Dump Truck and the 2003 Dodge Pickup are being traded-in.

Ms. Andrews read aloud her report and responded to questions.

MAYOR'S COMMENTS

Mayor Hodorovich thanked Zach Hall and Brian Hahn for sitting on Council. The Mayor thanked Charles Palmer for continuing to provide leadership on Council as President. The Mayor announced the retirement of Christiana Police Chief Richard Finrock and thanked him for his service.

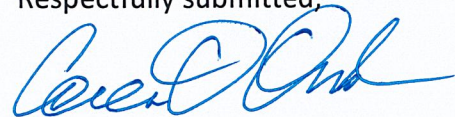
The Mayor summarized his 2024 Goals as follows: Re-engage the Park and Recreation Commission, re-open the relationship with the Penningtonville Presbyterian Church, more holiday events, expand the Veteran's Day event, start a Memorial Day event, expand the free library book locations, keep up the aesthetic appeal of the Borough, and work with the citizenry on healthy communication with the Borough management, staff, and Council.

COUNCIL MEMBER COMMENTS – There were no comments.

PUBLIC COMMENTS - There were no comments.

ADJOURNMENT - Motion to adjourn made by Hahn/McClay. Meeting adjourned at 8:35 pm.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary