

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JANUARY 9, 2023

President Palmer called the meeting of the Atglen Borough Council to order on Monday, January 9, 2023 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick George Stewart
Melissa McClay Brian Hahn Mayor Darren Hodorovich

POLICE REPORT – Officer Moore read aloud the December 2022 police report.

PUBLIC WORKS MANAGER REPORT – Bryan Umble reviewed the December Water and Sewer report. There is high volume in water and sewer readings. The Department is doing leak detection. Well #3 is back on-line. Preliminary testing is underway for the springs to determine if we can add that source to our water supply system. The new F550 Truck has been ordered with a 10 foot snow plow. We are retiring two trucks and one plow. The retired trucks will be either traded-in or advertised for sale. The same may be done for the retired snow plow. The major maintenance project for this month is the conversion of the heat system at the Waste Water Treatment plant from oil to a more efficient electric system.

CHRISTIANA FIRE COMPANY, UPDATE – Ode Lofgren reviewed the 2022 Year activity. Four members have joined the organization. A Federal grant for life safety items in the approximate value of \$73,000 was received. In three to five years the fire company is planning on replacing the main fire pumper. There is new leadership within the organization. Mr. Lofgren introduced Zach Vandenbosch, Fire Chief; Chris Kaufman, and Gideon Stoltzfus.

JUNIOR COUNCIL PERSON'S REPORT – Ms. Ware was unable to be in attendance this evening. Mayor Hodorovich read her report.

PUBLIC COMMENTS - No comments

APPROVE MINUTES, DECEMBER 5, 2022 - Motion to approve made by McClay/Glick. All members were in agreement, 5 to 0.

APPROVE BILLS LIST AND TREASURER'S REPORT - Motion to approve made by Palmer /Glick. Ms. Andrews did a summary of the year end balances. All members were in agreement, 5 to 0.

PUBLIC COMMENTS – No comments.

NEW BUSINESS

Annual Appointments – A motion was made by Glick/Hahn to approve annual appointments as follows. All members were in agreement, 5 to 0.

- Engineers –Becker Engineering and Hanover Engineering
- Solicitor – Helen Esbenshade, Lamb McErlane PC
- Zoning Hearing Board Solicitor – Amanda Sundquist, Unruh Turner Burke & Frees
- Building Code Official, Building Inspector, Code Officer & Zoning Officer – Castle Valley Consultants
- Emergency Management Coordinator – Beckett Walters Subject to Confirmation of Appointment by the Governor’s Office
- Fire Marshal – Zachary Vandenbosch
- Vacancy Board Chair – Carol McGrath
- Bank Depository, All Funds – Fulton Bank

Authorize the Council President, Council Vice President, and Borough Manager as Check Signers on the Fulton Bank Accounts and Require All Borough Checks, Exception Payroll, to have Two (2) Original Signatures – A motion to approve was made by Hahn/Stewart. All members were in agreement, 5 to 0.

Appointment of Charles H. Palmer Jr. as Representative, Brian Hahn as the First Alternate Representative, and Caren Andrews as the Second Alternate Representative to the Western Chester County Council of Governments – Motion to approve made by Glick/Stewart. All members were in agreement, 5 to 0. Mr. Palmer reminded everyone about the Local Government, Western Chester County Chamber of Commerce workshop scheduled for later this month.

Appointment of Caren Andrews as the Board Representative to the Western Chester County Regional UCC Appeals Board – Motion to approve made by Hahn/Glick. All members were in agreement, 5 to 0.

Planning Commission Appointments, Resolution # 664-23 – Motion to approve made by Hahn/Glick. This Resolution calls for the reappointment of Andrew Rogers, term expiration date of December 31, 2026. All members were in agreement, 5 to 0.

Zoning Hearing Board Appointment, Resolution # 665-23 - Motion to approve made by Stewart/Hahn. This Resolution calls for the reappointment of Nancy Pelet, term expiration date of February 1, 2026. All members were in agreement, 5 to 0.

Park and Recreation Commission, Resolution # 666-23 – Motion to approve made by Glick/McClay. This Resolution calls for the reappointment of Kristen Walters, term expiration date of December 31, 2024. All members were in agreement, 5 to 0. Ms. Andrews said more volunteers are needed.

Designation of Emergency Providers, Resolution # 667-23 – Motion to approve made by Hahn/Stewart. All members were in agreement, 5 to 0.

Adopt Health Reimbursement Arrangement Plan, IRS Section 105, Resolution # 668-23 – Motion to approve made by Stewart/Glick. Voting aye: Palmer, Glick, McClay, and Stewart. Hahn abstained due to the family conflict. Motion carried 4 to 0 with one abstention.

Adopt IRS Code Section 125, Non-Taxable Employee Benefits, Resolution # 669-23 – Motion to approve made by Stewart/Glick. Voting aye: Palmer, Glick, McClay, and Stewart. Hahn abstained due to the family conflict. Motion carried 4 to 0 with one abstention.

Ratify Sharpe Engineering Inc. Proposal Dated December 20, 2022, Electrical Engineering Services, Borough Hall Park – Motion to approve made by Hahn/Stewart. A security camera discussion was held. We are working on getting specifications to be included in the bid package as an alternate option. All members were in agreement, 5 to 0.

Dispose of Municipal Records as Defined in Exhibit A, Dated January 9, 2023, Resolution # 670-23 – Motion to approve made by Hahn/Stewart. All members were in agreement, 5 to 0.

MANAGER'S COMMENTS - Ms. Andrews read aloud her monthly report and responded to questions. Ms. Andrews announced the winners for the Winter Wonderland contest. She summarized the Applewood activity. There was a discussion on the 36 hours police service phrase recently added to the Christiana Borough rate increase letter. Mayor Hodorovich spoke to Mayor Carner and told him we do not support the change. An update on the Borough Hall Park project was given.

MAYOR'S COMMENTS – Mayor Hodorovich said the holiday lights looked great and thanked the Park and Recreation Commission. 2023 Events - Homecoming parade, Swag 2023 contest, Veteran Day's event, Eagle Scout project in Atglen, business sponsored street pole holiday decorations, 2nd annual native tree planting, and approval to install stop signs on Valley Avenue. Mr. Palmer said speed humps may be an alternative to slowing down the Valley Avenue traffic.

COUNCIL MEMBER COMMENTS

Mr. Stewart provided an update on the Christiana Community Ambulance Association (CCAA). The day shifts are covered with paid personnel. The recruitment of volunteers is continuing. Voting in new Board leadership is anticipated at the January meeting. There was a discussion about the CCAA building infrastructure. Mr. Stewart reviewed the CCAA monthly report.

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PUBLIC COMMENTS – No comments.

ADJOURNMENT – Hahn/Glick made a motion to adjourn the meeting at 8:55 pm. All members were in agreement.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caren D. Andrews". The signature is fluid and cursive, with the first name "Caren" being the most prominent part.

Caren D. Andrews

Borough Manager/Secretary