

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, JUNE 5, 2023

President Palmer called the meeting of the Atglen Borough Council to order on Monday, June 5, 2023 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

POLICE REPORT – Officer Moore presented the May 2023 police report. Mayor Hodorovich asked going forward for more information on citations. The Mayor asked what is the average number of citations per traffic stop. A discussion was held.

COMMUNITY DAY PRESENTATION - Pat Softchin provided an update on Community Day. This is the 11th year for Community Day. She thanked Council for making Community Day successful. Ms. Softchin circulated a handout summarizing this year's events. New this year are the bumper cars and magic show. Ms. Andrews asked Mr. Palmer if the agenda could be modified to move up the action items for Community Day. Mr. Palmer said yes.

Approve the Following for Community Day, September 16: a) Pay for the Live Music, Entertainment, and the Porta-Potties with the Total Donation Not to Exceed \$ 3000 ; b) Road Closures for Community Day, Main Street from Ridge Avenue to Glen Run Drive, on Ridge Avenue from Main Street to Norwood Street, and on Chester Street from Ridge Avenue to Dallas Street; c) Borough Pays for 2 Signal 88 Security Officers, 6 Hour Shifts per Officer – Motion to approve made by Glick/Stewart. Mr. Palmer called for a vote. Ms. McClay announced she is abstaining because she sits on the Community Day Committee. Mr. Hahn said he is abstaining because of a family member who serves in a leadership role on the Committee. The vote carried 3 to 0 with 2 abstentions.

JUNIOR COUNCIL PERSON'S REPORT – Emmerson Ware read aloud her report. The recent Octorara school events were field day, prom, Lenfest scholars, academic dinner, and OA Best. Octorara events this month are high school graduation and basketball camp. At West Fallowfield Christian School the recent events were the golf outing, track & field day, and 8th grade graduation. Summer camps are planned too.

PUBLIC COMMENTS

Diane Palmer spoke on behalf of the Atglen Library Board. She thanked Council for their annual donation. All went very well this past weekend with the DiAtglen Alley Wizard Faire. She thanked Council for their financial support and providing Borough staff for the event. She

thanked the council members for volunteering on Saturday. Mrs. Palmer gave an update on the library services and summer reading.

APPROVE MINUTES, MAY 1, 2023 - Motion to approve made by Hahn /Glick. All members were in agreement, 5 to 0.

APPROVE BILLS LIST AND APRIL TREASURER'S REPORT - Motion to approve made by Hahn/Glick. The motion carried 3 to 0 with 2 abstentions. Mr. Palmer abstained because he has a family member who is the Library Board's President. Ms. McClay abstained because she is the Library's Treasurer.

OLD BUSINESS

Borough Hall, Purchase Playground Equipment Directly with Associated Costs - Ms. Andrews said the quotes received from Kompan and General Recreation are CoStar priced and meet the State requirements for competitive bidding. The Kompan quote includes installing the Kompan equipment and vibrachimes. The savings is estimated to be in the range of \$28,000 to \$58,000. Motion made by Glick/Hahn to direct purchase the playground equipment as defined and installation for the Kompan and vibrachimes equipment. All members were in agreement, 5 to 0.

Borough Hall Park, Issue the Invitation to Bid/Advertise for Bids – Ms. Andrews said J Roy's Inc, a geotech firm, did the rock boring samples and found no rock. Ms. Andrews provided a summary of the revised bid package changes. The two grant funders have approved the revisions. Motion to proceed with the invitation to bid was made by Hahn/Stewart. All members were in agreement, 5 to 0.

Road Resurfacing Project, Issue the Invitation to Bid/Advertise for Bids – Ms. Andrews reviewed the probable construction cost opinion prepared by Hanover Engineering. There was a budget discussion and conversation about the components of the base bid and alternate adds. The base bid will include the 500 and 600 block of Mifflin Street and spot repairs on Steelville Mill Road. Jones Alley and the 100 Block Church Street will be alternate adds. Motion to proceed with the invitation to bid as described with the base bid and alternate add was made by Hahn/Glick. All members were in agreement.

July 3 Council Meeting or Reschedule – Ms. Andrews confirmed the next scheduled meeting is July 3 and asked for a count on attendance. The date works for the majority of the Council. The meeting will proceed as planned.

2023 Swag T-shirts, Revise Cost to Maximum \$ 750 for 50 T-shirts, Will Sell to Community at Cost - Ms. Andrews said the staff has spoken to a few vendors. Getting shirts with many ink colors at \$10 per shirt is not feasible. A quote of \$13 per shirt was received from a local vendor,

Borough resident. The Borough would sell the shirt for \$ 15. Ms. Andrews suggested acknowledging the local business on the T-shirt. Mr. Glick proposed placing this on a sleeve. Motion to proceed with the t-shirts, not to exceed \$750, sponsor name on the sleeve, sell to the community at \$ 15 per shirt made by Stewart/ McClay. All members were in agreement, 5 to 0.

PUBLIC COMMENTS - No comments

NEW BUSINESS

Appointment to the Park and Recreation Commission, Term Expiration Date of 12/31/2024, Resolution # 674-23 – Jen Grossman introduced herself. Motion made by Hahn/Glick to approve the Resolution appointing Jennifer Grossman to fill David Bones' term. All members were in agreement.

Ambulance Agencies, Borough Contribution – The budget calls for a ½ mill, \$ 24,600. Mr. Stewart spoke on the two emergency medical service associations, Christiana Community Ambulance Association (CCAA) and Westwood. CCAA is requesting ARPA funds to install a generator at the station. Mr. Stewart will get back to the Borough Council with quotes. There was a discussion on requesting CCAA ask their service area municipalities to join us in earmarking ARPA funds.

There was a discussion on setting Year 2023 contributions, Well Span support, future operations, CCAA sustainability should Well Span alter their business model, and CCAA seeking fair financial support from their service area municipalities. Council asked for both agencies to provide year to date call volumes and their budgets.

Tim Manley asked how much was paid to Tower Health for ALS services. The answer was \$0. There was a discussion with Mr. Manley, a former long-term CCAA Board member.

Waiver of Permit Fee for the Atglen Public Library Sign – Motion made by Glick/Hahn. The Atglen Public Library recently received a zoning permit for a new sign, permit fee \$ 175. The motion carried 3 to 0 with 2 abstentions. Mr. Palmer abstained because he has a family member who is the Library Board's President. Ms. McClay abstained because she is the Library's Treasurer.

Reimbursement of May 2023 Plants Invoice for Downtown Planters – Ms. Andrews said Tara Wheeler purchased the plants from personal funds and planted them in the twelve planters. The receipt was lost. She provided to the Borough a photo of the flowers prior to planting, a summary of the plants purchased, and a copy of her bank statement with the purchase of \$245.81 to Fords Greenhouse. Ms. Andrews asked if additional documents were needed. The answer was no. Ms. Andrews asked for a motion to reimburse Ms. Wheeler \$ 245.81. Motion made by Hahn/Glick. All members were in agreement.

MANAGER'S COMMENTS

Ms. Andrews said the elevated punchlist items for the Applewood development, Phase 1, were satisfied. Ryan Homes submitted a building permit package for one model home on June 2.

Cristi Hahn has been working on obtaining quotes for a new Borough Hall Sign including a LED message board. Ms. Andrews handed out Ms. Hahn's memo. Everyone favored the graphic images. Ms. Andrews said we will wrap this up by getting at least 3 quotes and report back to Council

Ms. Andrews has narrowed her search to three local vendors for the new Borough website. She is in the process of obtaining quotes.

Ms. Andrews read aloud her report and responded to questions. There was a discussion about the success of the DiAtglen Alley Wizard Faire.

MAYOR'S COMMENTS – The High School Senior caravan was successful. No one expressed an interest in purchasing a native shrub. The Mayor will talk to Chief Finrock about reformatting the monthly police report. A discussion took place about patrolling Route 41. It was agreed to allow this for up to one hour per shift. The Mayor will be meeting with the entrepreneur who is interested in opening a microbrewery in the Borough. He asked the Borough staff to promote on Facebook and the Borough's website that the discharging fireworks in the Borough is prohibited. The downtown planters look great. He congratulated Second Lieutenant McKayla Mickel for graduating from the Air Force Academy.

COUNCIL MEMBER COMMENTS – No comments.

PUBLIC COMMENTS – No comments.

ADJOURNMENT – Hahn/Glick made a motion to adjourn the meeting at 9:27 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary