

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, NOVEMBER 2, 2020

President Palmer called the meeting of the Atglen Borough Council to order on Monday, November 2, 2020, 7:00 pm at Borough Hall. The following members were present.

Charles H. Palmer Jr.
Melissa McClay

Joshua Glick
Brian Hahn

George Stewart
Mayor Darren Hodorovich

Mr. Palmer announced Council will go into Executive Session this evening at the latter part of the agenda to discuss personnel matters.

PUBLIC COMMENTS

Tara Wheeler, a member of the Park and Recreation Commission, outlined the quote received for 6 planters. Four would be placed at the intersection of Main Street and Valley Avenue and 2 at the intersection of Main Street and Dallas Street. The Park and Recreation Commission members will maintain the planters. Council asked Ms. Wheeler to get more quotes and come back to Council. Some money will be set aside in the Year 2021 Budget.

Mark Wood, Operating Manager for ITP Sellars, had questions about the planter placements.

John Barcus, High Street, spoke on the following matters:

- Dogs running loose – Mr. Barcus was asked to call the Christiana Police Department and provide them with details.
- Speeding on High Street – Mayor Hodorovich will contact Chief Finrock.
- High Street property – The home is in poor exterior condition. Grass is high. Ms. Andrews said she forwarded this concern to our Code Enforcement Officer and will follow-up with him.

COUNCIL ACTION ITEMS

President Palmer read aloud the public hearing notice as follows: Public Hearing to consider the enactment of an Ordinance amending the Atglen Borough Zoning Ordinance to remove “alley” from the definition of “street” in Section 202 Definitions, amend Section 1503 Fence and Wall Standards, Sections A. and B. to allow for 4 foot height fences or walls in front yards, require that a fence or wall in a yard abutting an alley be located at least 3 feet from the property line, amend Section 1602.B.1.b. to limit each accessory shed to a maximum size of 240 square feet, and amend Section 2009.C. Conditional Use Requirements to add reasonable accommodations

and reasonable modifications to be considered if requested in connection with conditional use applications. Mr. Palmer asked if anyone had any questions or concerns.

Mark Wood asked for the reasons for the proposed changes. Brian Hahn responded.

Approve Ordinance No. 623-20 Amending the Atglen Borough Zoning Ordinance as stated above in the Public Hearing paragraph – Motion to approve made by Glick/Stewart. All members were in agreement, 5 to 0.

Extend COVID-19 Emergency Declaration, Resolution # 624-20 – Ms. Andrews said Geoff Burkhart, the Emergency Management Coordinator, recommended extending the emergency declaration. Motion to approve made by Hahn/Glick with the emergency declaration expiring on February 6, 2021 if not renewed prior to said date. All members were in agreement.

Advertise the 2021 Budget – Ms. Andrews said the 2021 Budget calls for no changes in the tax and fee structure. Line item account questions were posed by Council and answered by Ms. Andrews. Motion to approve to advertise made by Hahn/McClay. All members were in agreement.

Approve the Payment of Invoice # 5 to Lenni Electric Corporation in the Amount of \$ 39,993.86 for the Security Features at WEPS and Church Road Water Plant Project - Motion to approve made by Hahn/Stewart. Ms. Andrews was asked if the Borough received the County payment. She said yes. All members were in agreement.

October 5, 2020 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/Glick. All members were in agreement. Ms. Andrews asked since many of the bills have not been received due to the end of the month being this past Saturday if she can process them in the mid-month check run. Council said yes.

COUNCIL DISCUSSION ITEMS

Code Services – Ms. Andrews discussed some of the transition issues. She asked for permission to revisit the marketplace. Everyone said yes.

4Parks Master Plan Update and December 7 Council Meeting Venue - Version 1 of the draft report was reviewed by the Study Committee in October. The Committee called for some modifications. SALT Design made the adjustments and sent a revised report. PA DCNR, the grant funder, needs to review the proposed report. We anticipate having DCNR's feedback before the December Council meeting. The final stage of this project is to have SALT Design present the report to Council and the public with Council adopting the report. Ms. Andrews recommended the presentation occur at the December 7 Council meeting. Due to Covid-19 Ms. Andrews spoke to Joe Toner to see if the December 7 meeting can be held in the former Atglen Fire Hall. Mr. Toner said yes. Council was in support of the venue change.

Public Meetings and Covid-19 – With Covid-19 numbers spiking and Winter season approaching Ms. Andrews asked if Council is interested in a hybrid virtual meeting. Council can attend in person. The public can participate virtually. Sound distortion in our current environment is an issue. Visually seeing all member of Council in our current environment is an issue. Council was receptive if we can economically resolve the audio and visual issues. If we go forward with the hybrid plan the earliest start date is January 2021.

Announcements -

- 580 Fallowfield Road, Stormwater Management Plan – Revised plans and documents were received. The Borough Engineer is reviewing.
- Chetty/Applewood Development, Update – Revised plans and documents were received. The Borough Engineers and Solicitor are reviewing.

PARK AND RECREATION COMMISSION, UPDATE – Mayor Hodorovich said the pumpkin carving contest was a success.

VISITORS COMMENTS

Mark Wood asked if the industrial wastewater produced by ITP Sellars can be processed by the Borough's wastewater treatment system. Ms. Andrews said the PA DEP permit prohibits us from accepting industrial waste.

MAYOR'S COMMENTS – Mayor Hodorovich discussed the fundraising plans for the local Boy Scout troop. The Mayor met with the new pastor at the Penningtonville Presbyterian Church. Halloween went well. Food donations are needed at the Octorara Food Cupboard. Vote tomorrow. Support your local restaurants.

COUNCIL MEMBER COMMENTS – There were no comments.

EXECUTIVE SESSION

President Palmer asked for a motion to go into Executive Session at 8:50 pm. Glick/Stewart made the motion. All members were in agreement.

RECONVENED, PUBLIC MEETING

At 9:20 pm Council reconvened in public session. Glick/Stewart made a motion to require the employees, who receive the Borough provided healthcare benefit, contribute 10% of the monthly medical premium, start date: January 2021 payroll. The mechanism for cost sharing will be a payroll deduction. The dental program is not subject to cost sharing. All members were in agreement, 5 to 0.

Brian Hahn left the meeting at 9:21 pm and did not return.

McClay/Glick made a motion to give a net \$ 100 holiday bonus with the November pay to the Borough Manager, Administrative Assistant, Public Works Manager, Laborer II, and Laborer I.

All members were in agreement, 4 to 0. Voting aye was Palmer, Glick, McClay, Stewart.

ADJOURNMENT - Meeting adjourned at 9:23 pm.

Respectfully submitted,



Caren D. Andrews

Borough Manager/Secretary