

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, NOVEMBER 1, 2021

President Palmer called the meeting of the Atglen Borough Council to order on Monday, November 1, 2021 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

President Palmer announced an Executive Session will be held this evening at the end of the agenda to discuss personnel matters.

POLICE REPORT – Officer Mains read aloud the October police statistics.

PUBLIC WORKS MANAGER’S REPORT – Bryan Umble reviewed the monthly water and sewer report. He gave a brief update on the Department’s work assignments.

Truck Replacement – Bryan Umble handed out a summary of the current fleet. The 1997 dump truck is the next one in line to get replaced. Mr. Umble discussed retiring the 1997 dump truck, the 2003 pickup, and the 1991 dump truck and replace those trucks with one new Ford F550 dump truck. A lengthy discussion was held. Council had previously authorized replacing the 1997 truck with a used not to exceed \$ 30,000 truck. A motion was made by Glick/Stewart to purchase a used dump truck not to exceed \$ 45,000. All members were in agreement, motion carried 5 to 0.

DIATGLEN ALLEY WIZARD FAIRE – Erin Metzler reported on the Faire. There were free stage events, no admission’s fee, free children’s activities, and a costume contest. The boy scouts did a great job with food. Ms. Metzler estimated 1,500 people were in attendance. She thanked Council and the Borough staff.

TEN MINUTE GUEST RECOGNITION/PUBLIC COMMENT – There were no comments.

COUNCIL ACTION ITEMS

Motion to Adopt the Resolution Authorizing the Purchase of Vacant Tax Parcels 7-5A-1.2 and 7-5A-1.3, Entering into An Agreement of Sale with Brown Partnership for Such Purpose, and Authorizing the Execution of the Agreement of Sale and All Other Incidental Actions Necessary to Complete the Transaction – Motion to approve was made by Glick/Stewart. Joel Brown and Helen Esbshade, the Borough Solicitor, were present. Ms. Esbshade read aloud the conditions in the agreement of sale and responded to questions. The purchase price is \$ 3,000. After speaking with the appraiser, due to the uniqueness of the parcels, and due to no

comparable, Ms. Esbenshade is recommending the Borough does not appraise the parcels. Mr. Palmer asked if the new deeds correcting the ownership have been recorded. Mr. Brown said yes. The motion to approve carried 4 to 1 as follows: Aye – McClay, Stewart, Hahn, Glick; Nay – Palmer. Mr. Palmer executed the Agreement of Sale documents. The Resolution Number is 642-21.

Joel Brown and Helen Esbenshade left the meeting.

Appoint Darian Nicastro to the Park and Recreation Commission Vacancy, Term Expiration Date of 12/31/2025 and Approve the Appointment Resolution – Motion to approve made by Glick/Hahn. Ms. Nicastro was present and introduced herself. All members were in agreement, motion carried 5 to 0. The Resolution Number is 643-21.

Request by A.J. Blosenski (AJB) to Alter the Trash Collection Schedule for Some Holidays When Said Holidays Do Not Fall on a Wednesday – Ms. Andrews explained the request. Motion to reject the AJB holiday schedule change was made by Glick/Stewart. All members were in agreement to deny the request, motion carried 5 to 0.

Approve the Applewood Homes LLC Letter of Credit, Certificate of Completion- Reduction #3 in the Amount of \$ 257,709.01 and Authorize the Council President to Execute Said Document – Motion to approve made by Hahn/Glick. Hanover Engineering and Becker Engineering, the Borough Engineers, reviewed the request and recommended approval. All members were in agreement, 5 to 0.

Request the Octorara Area School District Exonerate the Borough from Remitting Real Estate Tax Payments for the 2021-22 Year for the Jones Street Parcels 7-4-41 and 7-4-41.1.- Motion to approve made by Hahn/McClay. Ms. Andrews said the County approved the tax exemption status starting with Year 2022. There is an unpaid 2021-22 School tax bill. All members were in agreement to submit the request, 5 to 0.

Advertise the 2022 Budget – Ms. Andrews reviewed the Budget. The budget calls for no increases in the real estate tax rate, trash fee, sewer fee, and water rate. Motion to advertise made by Hahn/Stewart. All members were in agreement, 5 to 0.

October 4, 2021 Council Minutes, Bills of Approval, September Treasurer’s Report, Department and Advisory Reports – Motion to approve made by Palmer/McClay. All members were in agreement, 5 to 0.

PARK AND RECREATION COMMISSION, UPDATE - Ms. Andrews said the next event is the Winter Wonderland Lighting and Decoration Contest.

MANAGER’S COMMENTS - Ms. Andrews read aloud her report and responded to questions.

VISITORS COMMENTS – There were no comments.

MAYOR’S COMMENTS – Mayor Hodorovich spoke about the DiAtglen Alley Wizard Faire; the Sellars Nonwovens Vaccine Clinic; the Octorara High School in-person pep rally; the successes of the Octorara High School cross country, volleyball, and football programs; the Scouts November 27 Fun Run/Walk; recruitment of a Junior Councilperson; his Veteran’s Day event on November 11; and the Cookies at the Mayor’s house on December 4.

COUNCIL MEMBER COMMENTS – There were no comments.

EXECUTIVE SESSION

President Palmer called for the first of two Executive Sessions at 9:20 pm. At 9:23 pm the Council reconvened.

RECONVENED, PUBLIC MEETING AFTER FIRST EXECUTIVE SESSION

Glick/Stewart made a motion to give a net \$ 100 holiday bonus with the November pay to the Borough Manager, Public Works Manager, Laborer II, and Laborer I. All members were in agreement, 5 to 0.

Brian Hahn left the meeting and Borough Hall at 9:23 pm. Mr. Hahn did not participate in the second Executive Session, nor was he present when the meeting reconvened into public session after the second Executive Session.

Mr. Palmer called for the Second Executive Session at 9:24 pm. At 9:26 pm the Council reconvened.

RECONVENED, PUBLIC MEETING AFTER SECOND EXECUTIVE SESSION

McClay/Stewart made a motion to give a net \$ 100 holiday bonus with the November pay to the Administrative Assistant. All members were in agreement, 4 to 0. Voting aye was Palmer, Glick, McClay, Stewart.

ADJOURNMENT – The meeting adjourned at 9:26 pm.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary