

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, NOVEMBER 6, 2023**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, November 6, 2023 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.      Joshua Glick      Melissa McClay  
Brian Hahn      George Stewart      Mayor Darren Hodorovich

Mayor Hodorovich swore in Police Officer Matthew Diemedio.

**CHRISTIANA FIRE COMPANY, UPDATE** – Mike Ross, Kim Moore, Erik Logren, and Beckett Walters were present on behalf of the Christiana Fire Company. The Company’s 2024 Budget was reviewed. Mr. Walters modeled the new fire gear purchased with the Borough’s donation. Mr. Stewart asked for an update about the gear equipment washer. Mr. Ross said Santa is coming to town on the fire truck on December 8.

Kim Moore summarized the Year 2023 Summer’s Kids Camp Experience and fundraising efforts.

**PUBLIC WORKS MANAGER REPORT** – Bryan Umble reviewed the monthly water and sewer report. The static water supply levels remain satisfactory. The 2023 Road Project costs came in over the initial contract because the Church Street soil was very wet. The contractor had to dig additional subbase, add more stone, and insert fabric. The SWIP testing for Big Mackie is complete and the data has been forwarded to PA DEP for their review. Mr. Umble reviewed the 2024 Budget, the Borough Hall Park project, the Applewood booster station, leaf collection, and the water meter upgrade for 15 units. Council posed some questions.

**JUNIOR COUNCILPERSON REPORT** – Emmerson Ware discussed the recent Octorara Area School District events of Family fun night, football Senior night, the FAA convention, the boys’ powder puff volleyball game, the soccer banquet, and the cross country members participating at States. The new marking period has begun. She summarized the recent West Fallowfield Christian School auction.

**PUBLIC COMMENTS** – No comments.

**APPROVE MINUTES, OCTOBER 2, 2023** - Motion to approve made by McClay /Glick. All members were in agreement, 5 to 0.

**APPROVE BILLS LIST AND SEPTEMBER TREASURER’S REPORT** - Motion to approve made by Palmer/Hahn. The motion carried 5 to 0.

**OLD BUSINESS**

Borough Hall Park Update – Ms. Andrews said most of the underground stormwater system is in place. The base for the trail is in place. Due to a grading issue there will be a slight elevation level change in the playground. PA DCNR awarded the Borough a supplemental grant for \$ 62,500 bringing the State grant value to \$ 312,500.

Police Services, Associated Costs, and Authorize the Solicitor to Prepare the Intergovernmental Cooperation Agreement - Ms. Andrews contacted West Sadsbury Township Police and Parkesburg Borough Police. Mayor Hodorovich and Ms. Andrews met with the Parkesburg Police leadership. Mr. Stewart said a Christiana Borough Councilperson contacted him. Christiana is recommending the formation of a Council advisory committee. Mayor Hodorovich defined some of the current issues with services and accountability. A lengthy discussion was held. Options were discussed. Council asked Mayor Hodorovich and Ms. Andrews to have a follow-up meeting with the Parkesburg Police and the Parkesburg Mayor.

Collection of Borough’s Property Taxes by Chester County Treasurer, Resolution # 679-23  
Motion to approve made by Stewart/Hahn. The motion carried 5 to 0.

Approve the Agreement for Property Tax Collection Services with Chester County and Authorize the Council President to Execute Said Agreement – Motion to approve made by Hahn/Stewart. The motion carried 5 to 0.

2023 Road Projects, Update – Ms. Andrews said Bryan Umble did an excellent summary. She has nothing more to add.

2024 Budget – Ms. Andrews presented the preliminary budget. The utility rates and tax millage rate remain unchanged. She requested a motion to advertise the budget for the public review. Glick/Hahn motioned to proceed to advertise. The motion carried 5 to 0.

Park and Recreation Commission – Mayor Hodorovich volunteered to serve as Chair. He will need to be appointed.

**PUBLIC COMMENTS** – No comments.

**NEW BUSINESS**

Christiana Police Officers Serving Atglen Borough, Resolution # 678-23 – Ms. Andrews said Officer Diemedio was added to the list of officers. Motion to approve made by Stewart/Glick. The motion carried 5 to 0.

Approve the Payment of Invoice #2 to ThinkGreen LLC in the Amount of \$ 70,604.11 for the Atglen Borough Hall Park – Ms. Andrews said the Borough received the County payment. Motion to approve made by Hahn/Glick. The motion carried 5 to 0.

Borough Hall Copier and Associated Costs – Ms. Andrews said the current Kyocera copier is 11 years old and has operational issues. To repair the quote is over \$ 4,000. The staff obtained two quotes for a new copier, both CoStar pricing. The low quote was a Toshiba copier, Vendor: Doceo, cost \$ 4,362. Doceo offered a trade-in for the Kyocera of \$ 100 and \$445 for our unopened Kyocera supplies. The maintenance service contract will run approximately \$ 300 per year. Capital Funds are available for the purchase. Motion to approve purchasing the new Toshiba copier, \$ 4362, Capital Fund made by Hahn/McClay. The motion carried 5 to 0.

2024 Public Meetings - Ms. Andrews said next year we have a Monday conflict with New Year's Day and Labor Day. For New Year's Day, being it is a reorganization meeting, Ms. Andrews recommended moving the meeting to Tuesday, January 2. The Labor Day meeting, the Council tradition, is to move the meeting to the following week. Council agreed with both date changes.

#### **MANAGER'S COMMENTS**

Ms. Andrews said she checked the sample election ballot posted on the Chester County Voter Services website for Atglen Borough and noticed an error. They have the residents voting for an Auditor instead of the Tax Collector. She contacted the County this morning. Mr. Hahn said the County posted a note to their website stating the auditor votes will not count.

Ms. Andrews read aloud her report and responded to questions.

#### **MAYOR'S COMMENTS**

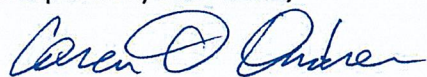
Mayor Hodorovich spoke about the recent Eagle Scout. The Mayor will be hosting a Veteran's Day event on Saturday, November 11 and reviewed the event agenda.

**COUNCIL MEMBER COMMENTS** - No comments.

**PUBLIC COMMENTS** – No comments.

**ADJOURNMENT** – Hahn/McClay made a motion to adjourn the meeting at 9:35 pm. All members were in agreement, 5 to 0.

Respectfully submitted,



Caren D. Andrews

Borough Manager/Secretary