

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, OCTOBER 5, 2020

President Palmer called the meeting of the Atglen Borough Council to order on Monday, October 5, 7:00 pm at Borough Hall. The following members were present.

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay arrived at 7:10 pm		Mayor Darren Hodorovich

Mr. Palmer announced Council will go into Executive Session this evening at the latter part of the agenda to discuss personnel matters.

LTL CONSULTANTS, CODE SERVICES- Duane Brady thanked Council for hiring his firm. Mr. Brady said he is the assigned Code Officer for Atglen Borough. He discussed the expertise and staffing of LTL Consultants. Mr. Brady answered questions about the open permits.

PUBLIC COMMENTS – There were no comments.

COUNCIL ACTION ITEMS

Ratify the Appointment of Dwight Weaver to Park and Recreation Commission, Resolution 622-20 – Motion to approve made by Glick/Stewart. All members were in agreement, 3 to 0. Voting in favor was Palmer, Glick, and Stewart.

Melissa McClay entered the meeting at 7:10 pm.

Stormwater Management Escrow, Full Financial Security Release for 710 Valley Avenue, \$ 9,324.98 – Motion to approve made by Stewart/Glick. All members were in agreement, 4 to 0. Voting in favor was Palmer, Glick, Stewart, and McClay.

Approve the Payment of Invoice # 4 to Lenni Electric Corporation in the Amount of \$43,379.46 for the Security Features at WEPS and Church Road Water Plant Project Subject to the Approval of the Chester County Department of Community Development - Motion to approve made by Glick/Stewart. All members were in agreement, 4 to 0.

September 14 2020 Council Minutes, Treasurer’s Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/McClay. All members were in agreement, 4 to 0.

COUNCIL DISCUSSION ITEMS

2021 Budget – Ms. Andrews will present the preliminary budget at the November meeting.

2020 CRP Grant, Ridge Avenue Water Main Replacement, Update - Ms. Andrews confirmed with the Borough Engineer the cost opinion includes the widening and resurfacing of Ridge Avenue. The repaving of the intersection of Ridge Avenue and Stauffer Road will be added as an alternate. The next step is to do a site visit with the Borough Engineer to get a better understanding of the widening and impact on the residential properties.

2020 Budget, Atglen Public Library Request – The library asked to redirect this year's DiAtglen Alley Wizard Faire contribution of \$ 1,250 to their furnishing budget for the new library space. This year's Wizard Faire was cancelled due to Covid-19. Glick/Stewart made the motion. All members were in agreement, 4 to 0.

Announcements –

- Hydrant flushing to maintain the public water lines will occur on October 13, Raindate: October 15.
- Leaf collection begins on Monday, October 19.
- LTL Consultants, Code Services, started on September 28.
- Halloween – Ms. Andrews was told to post on the Borough's website and Facebook page a statement that the decision for trick or treat will be left to the families, be respectful of your neighbors, trick or treat hours is 6 pm to 8 pm.

PLANNING COMMISSION, UPDATE – Mr. Hodorovich said the Planning Commission approved the proposed Zoning Amendment.

PARK AND RECREATION COMMISSION, UPDATE – Emily Reid sent the report to Ms. Andrews. Ms. Reid is unable to attend this evening. Ms. Andrews read aloud the report. The walk/run event had 27 participants. The Commission is working on a pumpkin carving event, the flower pots/ planters, and the holiday lighting event.

Kristen Walters said the Park and Recreation Commission is working with the Mayor and Penningtonville Presbyterian Church on the pumpkin carving event. It will be held on October 25 at the Community Park. The Mayor asked for 3 gifts cards to be purchased for the winners. The value of the cards are \$ 25, \$ 15, and \$ 10. Everyone agreed.

Ms. McClay said her girl scout troop is working on their gold award and has expressed an interest in working with the Park and Recreation Commission on their planter project.

MASTER PARK STUDY COMMITTEE, UPDATE – Ms. Andrews said the draft plan was sent to her today. The Study Committee will be meeting later this month to discuss.

JUNIOR COUNCILPERSON'S COMMENTS - Sydney Burkhardt was unable to attend tonight's meeting and sent her report to Ms. Andrews. Ms. Andrews read aloud the report. Hybrid learning will begin October 12. Fall sports will go two weeks later due to the delayed start. National Honor Society is fundraising to give back to community members in need.

VISITORS COMMENTS - There were no comments.

MAYOR'S COMMENTS – Mayor Hodorovich discussed the staffing at the polls, Eagle Scout projects, teenagers and bike issues, town watch, and his experience as a teacher with hybrid teaching.

COUNCIL MEMBER COMMENTS – There were no comments.

EXECUTIVE SESSION

President Palmer asked for a motion to go into Executive Session. Glick/McClay made the motion. All members were in agreement. At 9:10 pm the Council reconvened.

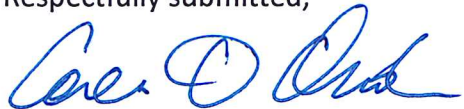
RECONVENED, PUBLIC MEETING

Glick/McClay made a motion to adjust the Administrative Assistant hours to 30 hours per week. All members were in agreement.

Glick/Stewart made a motion to approve the following wage increases effective January 1, 2021: 1.5 % for the Borough Manager, Public Works Manager, Administrative Assistant, Laborer II 1.5%, and Laborer I 1.5%. All members were in agreement.

ADJOURNMENT - Motion to adjourn made by Glick/McClay. Meeting adjourned at 9:11 pm.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary