

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, OCTOBER 7, 2024

President Palmer called the meeting of the Atglen Borough Council to order on Monday, October 7, 2024 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	Melissa McClay
Brian Hahn	Zachary Hall	Mayor Darren Hodorovich

PLEDGE OF ALLEGIANCE, ROLL CALL, EXECUTIVE SESSION

President Palmer led the pledge of allegiance and took roll call. President Palmer announced an Executive Session was held on September 30, topic: personnel matter.

POLICE DEPARTMENT REPORT – Chief Murtagh reviewed the September activity report. All went well with the Community Day event and Homecoming Parade event.

CHRISTIANA FIRE COMPANY REPORT – Ode Lofgren thanked Council for allowing them to participate in the Homecoming Parade and Community Day. Mr. Lofgren announced the fire prevention activities.

JUNIOR COUNCILPERSON REPORT – Kennason Ware was unable to be in attendance this evening. Mayor Hodorovich read aloud her report.

PUBLIC COMMENTS

John Sly, Westwood EMS, provided the September report. Mr. Sly thanked the Borough for allowing them to participate in Community Day and the Homecoming Parade.

Diane Palmer, Atglen Public Library, reviewed the upcoming library events and thanked Council for their support.

Jeanne Krull purchased a home in the Borough. For a few months out of each year the Krull family will not be residing in the home leaving the home vacant. She is requesting a seasonal hold on the trash service and fee. Ms. Krull made recommendations on how to implement the suspension. Council agreed to discuss this topic at the November meeting.

APPROVE SEPTEMBER 9, 2024 MINUTES - Motion to approve made by Hahn/Hall. All members were in agreement, 5 to 0.

APPROVE BILLS OF APPROVAL - Motion to approve made by Palmer/McClay. All members were in agreement, 5 to 0.

OLD BUSINESS

Planning Commission Appointment, Resolution # 693-24 – Mr. Glick introduced Joe Hadfield. Mr. Hadfield has applied to serve on the Planning Commission. Motion to approve made by Glick/Hall. All members were in agreement, 5 to 0.

Atglen Borough Hall Park Rules – Ms. Andrews said the Park and Recreation Commission is recommending park rules be established and posted. The Park and Recreation Commission's suggestions were read aloud. After a discussion with Chief Murtagh Council agreed that an Ordinance needs to be drafted.

Council agreed to the following items to be posted on the signs and regulated by Ordinance: Welcome to the park; No bike riding in the playground area; Hours: dawn to dusk: Under 24 hours video surveillance; Play at your own risk.

Ms. Andrews will prepare a draft Ordinance with input from the Borough Solicitor. After the Ordinance is adopted signage will be located at the entrances to the park.

Applewood Site Development Update – The Council Committee (Palmer and Hahn), Borough Manager, Borough Engineer, and Borough Solicitor met with Carl Chetty and Lou Voigt on September 12. Brian Hahn provided a summary. The topics discussed were Zion Hill Road conditions and repaving, streetscape redesign, and driveway curb cuts.

2025 Budget – Ms. Andrews reviewed the draft of the General Fund, Water Fund, and Sewer Fund Budgets. The budget calls for additional police hours. A discussion was held with Chief Murtagh about police services and a speeding issue on Ridge Avenue. Ms. Andrews reviewed the capital projects and capital equipment list. There was a discussion about the Tee Alley-Church Street-Main Street CRP grant and the potential need for additional funding to address a PennDot stormwater pipe capacity concern. There was a discussion about the failing stormwater system at the intersection of Hillcrest Drive and Stauffer Drive. Council asked for cost estimates on the two options – repair existing system or daylighting the storm flow. There was a discussion on the real estate millage rate. Everyone agreed trash fees must be increased to meet the obligations of the trash and recycling contract. Council agreed to leave the water and sewer rates as is. They asked Ms. Andrews to fine tune the General Fund Budget to decrease the reliance on cash reserves by \$ 100,000.

NEW BUSINESS

Borough Hall Parcel - Existing PAWC Water Transmission Line, Define Said Easement, and Execute the Easement Deed – Ms. Andrews said this topic came up as part of the park design.

An easement for the existing PAWC Water Transmission Line was not found in the Borough Hall deed. It was recommended we remedy this by creating an easement deed and recording it at the Chester County Recorders of Deed Office. The Borough Solicitor prepared the easement. The easement agreement has been executed by PAWC. It is our turn to act. Motion to approve made by Hahn/Hall. All members were in agreement, 5 to 0.

Closeout the DCNR Bank Account After the Final DCNR Grant Payment is Received – Ms. Andrews announced DCNR approved our closeout documents and found them in good order. They have approved releasing the final grant payment of \$ 31,250. Ms. Andrews is seeking permission to close the bank account once the final grant proceeds have been received and transferred to the General Fund. Motion to approve made by Hahn /Glick. All members were in agreement, 5 to 0.

Stormwater Management Infrastructure Challenges – This topic was discussed as part of the 2025 Budget. Nothing more was added.

MANAGER’S COMMENTS – Ms. Andrews made three announcements. One pertained to hydrant flushing, one announced the date and time for Halloween trick or treat, and the third announced the date leaf collection will begin. Ms. Andrews read aloud her report and responded to questions.

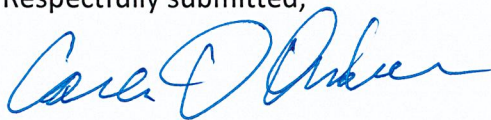
MAYOR’S COMMENTS – Mayor Hodorovich said the Homecoming Parade was well received by the community. Thank you to Penningtonville Presbyterian Church for the tables and sound system. And thank you to the Borough staff. Community Day went well. The Mayor performed one wedding. He asked for people to consider donating to the World Central Kitchen for the Hurricane Helene victims.

COUNCIL MEMBER COMMENTS – Mr. Hall asked Ms. Andrews about her number of years of service in Atglen Borough because the PA State Borough’s Association issues tenure awards. She answered his question.

PUBLIC COMMENTS – There were no comments.

ADJOURNMENT – Hahn/McClay made a motion to adjourn the meeting at 10:24 pm. All members were in agreement, 5 to 0.

Respectfully submitted,



Caren D. Andrews
Borough Manager/Secretary