

ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, SEPTEMBER 14, 2020

President Palmer called the meeting of the Atglen Borough Council to order on Monday, September 14, 7:00 pm at Borough Hall. The following members were present.

Charles H. Palmer Jr. Joshua Glick
Melissa McClay Brian Hahn Mayor Darren Hodorovich

PUBLIC WORKS MANAGER REPORT - Bryan Umble reviewed the Water and Sewer report. In August we received 13 inches of rain. The new skid loader has been shipped with delivery expected this month. Hydrant flushing will occur on October 13. The garage roof needs to be addressed. Quotes are being received. Restoration and capital improvement repairs were made at the Water Plant, Well #4, and West End Pump Station. There was serious flooding at the end of Fallowfield Road.

PUBLIC COMMENTS

Kayla and Cody Hancock, Ridge Avenue, spoke about the proposed Zoning Amendment as it relates to their plans to fence in their rear yard. They received a copy of the Ordinance last week, reviewed it, and are satisfied with the proposed changes.

Mr. Palmer discussed a 50% open coverage provision added to the alley fence requirements in the proposed Zoning Amendment. Council was not in favor of this requirement and directed the Manager to strike this phrase. The other change from the last time Council reviewed the draft Zoning Amendment was in the setback from the alley right of way. The revision calls for three feet from the right of way to accommodate snow plowing.

Tara Wheeler, a member of the Park and Recreation Commission, discussed placing flower pots along Main Street. The Park and Recreation Commission would be responsible for the set-up, planting, and maintenance. They are suggesting eight medium size planters at a per cost of \$ 250 plus materials and flowers.

COUNCIL ACTION ITEMS

Forward the draft Zoning Amendment to Borough Planning Commission and Chester County Planning Commission for MPC Act 247 Review– Motion to approve made by Glick/McClay. All members were in agreement, 4 to 0.

If the Borough Planning Commission and Chester County Planning Commission support the Zoning Amendment authorize the Borough Manager to advertise the Ordinance – Motion to approve made by made by Hahn/Glick. All members were in agreement, 4 to 0.

Approve the PennDot Master Agreement for Utility Casting Adjustments and Authorize the Council President, Vice President, and Secretary to Execute the Documents – Motion to approve made by made by Hahn/McClay. All members were in agreement, 4 to 0.

Approve the Payment of Invoice # 3 to Lenni Electric Corporation in the Amount of \$112,691.55 for the Security Features at WEPS and Church Road Water Plant Project Subject to the Approval of the Chester County Department of Community Development - Motion to approve made by made by Glick/Hahn. All members were in agreement, 4 to 0.

Change Order #5, Generator and Site Security Upgrade Project, Construction Time Extension Due to Equipment Manufacturing Delays – Motion to approve made by made by Hahn/McClay. All members were in agreement, 4 to 0.

Approve the Hanover Engineering, MS4 Updated Proposal Dated August 7, 2020 for the Policies and Procedures Program, Option 1; Outfall Monitoring; and Annual Report Not To Exceed \$ 7,865 – Motion to approve made by made by Hahn/Glick. All members were in agreement, 4 to 0.

Appointment for the Positions of Building Code Official, Building Inspector and Plan Reviewer, Code Enforcement Officer, and Zoning Officer – Ms. Andrews said Anthony Campbell, Campbell Code Services, has resigned effective the end of September. Ms. Andrews received six proposals, interviewed in-person three firms, and checked references on two firms. A spreadsheet was shared with Council. A discussion was held. Glick/Hahn made a motion to appoint LTL Consultants. All members were in agreement, 4 to 0. Ms. Andrews said they will start October 1 with some transition time in September.

Appointment to the Park and Recreation Commission, Term Expiration Date of 12/31/23 – There is one vacancy and two candidates - Dwight Weaver and Carmen DeLiberty. Ms. Andrews said the Ordinance allows for non-voting members. Glick/Hahn made a motion to appoint Dwight Weaver to the voting member position with a term expiration date of December 31, 2023 and appoint Carmen DeLiberty to the non-voting member position. All members were in agreement, 4 to 0.

August 3, 2020 Council Minutes, Treasurer’s Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/McClay. All members were in agreement, 4 to 0.

COUNCIL DISCUSSION ITEMS

Christiana Police Rate Increase Effective April 1, 2021 – It is a \$3 per hour per officer increase. The 2021 Budget will reflect the adjustment.

Chester County CRP Grant Award for \$ 506,880, Ridge Avenue Water Line Replacement, Phase 2 – The cost estimate includes widening a portion of Ridge Avenue to straighten out the roadway conditions. Ms. Andrews will go back to Becker Engineering, the Borough Engineer, to get a better understanding of the scope of widening and report back to Council. Council asked to have Becker Engineering complete the engineering and design the bid project with alternates including the widening as an alternate.

Announcements –

- Family Fun Run/Walk is September 19, 9 am Registration
- Community Day, September 19, 10 am to 4 pm
- Homecoming Parade, October 3 is Cancelled Due to Covid-19
- 2020 Loan Refinancing Settlement was September 8.
- Ms. Andrews summarized the Minimum Municipal Obligation (MMO) for the Pension Plans, Year 2021.

PARK AND RECREATION COMMISSION, UPDATE – Emily Reid sent the report to Ms. Andrews. Ms. Reid is unable to attend this evening. Ms. Andrews read aloud the report. The Commission is working on the Community Day 1k walk/5k run and a Fall event. The yard sale is cancelled.

MASTER PARK STUDY COMMITTEE, UPDATE – Ms. Andrews said 30 people participated in the Treasure Hunt. 42 people plus Study Committee members attended the Open House. The gift card to Rocco and Anna's was won by a child.

JUNIOR COUNCILPERSON'S COMMENTS - Sydney Burkhardt said school started on September 8, virtually, due to Covid-19. Fall sports are occurring with Covid-19 safety protocols. Most of the marching band parades have been cancelled.

VISITORS COMMENTS - There were no comments.

MAYOR'S COMMENTS – Mayor Hodorovich handed out PA DCNR literature describing the State's goal is to have a trail within 10 minutes of every Pennsylvania citizen. The Mayor is working on teaming up with a resident and doing a pumpkin carving contest. Mayor Hodorovich spoke about the start of school, Boy Scouts, Community Day, the need for volunteers at the polling station, and planning next year a 20th anniversary event for 9/11.

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COUNCIL MEMBER COMMENTS – There were no comments.

ADJOURNMENT - Motion to adjourn made by Hahn/Glick. Meeting adjourned at 9:00 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Caren D. Andrews", with a long horizontal flourish extending to the right.

Caren D. Andrews

Borough Manager/Secretary