

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, SEPTEMBER 13, 2021**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, September 13, 2021 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	George Stewart
Melissa McClay	Brian Hahn	Mayor Darren Hodorovich

President Palmer announced an Executive Session was held on September 2 to discuss a legal matter.

**POLICE REPORT** – It was tabled due to a staff conflict.

**TEN MINUTE GUEST RECOGNITION/PUBLIC COMMENT** – There were no comments.

**COUNCIL ACTION ITEMS**

Authorize or Not Authorize William Wood Company to Appraise Parcels 7-5A-1.3 and 7-5A-1.2, Cost \$ 2,000 – A discussion was held. Joel Brown and Helen Esbenshade, the Borough Solicitor, were present. Stewart/Glick made a motion to authorize William Wood Company to Appraise Parcels 7-5A-1.3 and 7-5A-1.2, Cost \$ 2,000. President Palmer called for a roll call vote. The vote was as follows: Aye – McClay, Stewart, Hahn, Palmer, Glick. The motion carried 5 to 0.

Approve the PP&L Right of Way Agreement for Utility Poles and Overhead Facilities at the Applewood Water Booster Station – Motion to approve made by Hahn/McClay. Helen Esbenshade was present. She said the legal agreement was ready for action this evening. The Borough Engineer recommended the execution. All members were in agreement, motion carried 5 to 0.

Approve the Applewood Homes LLC Letter of Credit, Certificate of Completion- Reduction #1 in the Amount of \$ 77,461.52 and Authorize the Council President to Execute Said Document – Motion to approve made by Hahn/McClay. Hanover Engineering, the Borough Engineer, reviewed the request and recommended approval. All members were in agreement, motion carried 5 to 0.

Waive the Zoning Hearing Board Application and Escrow Fees for 354 Main Street – Motion to approve made by Glick/Stewart. This is for the garage addition. All members were in agreement, motion carried 5 to 0.

Council thanked Helen Esbenshade for her time and guidance. Ms. Esbenshade left the meeting.

Approve Change Order #3, Final, Ridge Avenue Water Main Replacement, Phase 2 Project - Motion to approve made by Hahn/Glick. All members were in agreement, 5 to 0.

Approve the Certificate of Substantial Completion, Project: Ridge Avenue Water Main Replacement, Phase 2 – Motion to approve made by Glick/Hahn. A discussion was held about the extended timeline for completion and the open punchlist items. All members were in agreement, 5 to 0.

Approve the Payment of Invoice # 4 (Final Contractor Invoice) to Passerini and Sons in the Amount of \$ 272,678.55 for the Ridge Avenue Water Main Replacement, Phase 2 Subject to the Approval of the Chester County Department of Community Development - Motion to approve made by Hahn/McClay. All members were in agreement.

Approve the Professional Services Escrow Agreement for Land Development Plan Review with Roller Derby Skate Corp. – Motion to approve made by Glick/Hahn. Ms. Andrews said the project is primarily in West Sadsbury Township with a sliver in Atglen Borough. She is waiting for guidance from the Borough Engineer and Solicitor on the Borough's involvement. This agreement secures the Borough will be reimbursed by the developer for our review costs. All members were in agreement.

Approve the Small Project Stormwater Best Management Practices Operation, Maintenance, and Inspection Plan Agreement for Harbage, 686 Steelville Mill Road Subject to the Borough Engineer Approving the Stormwater Management Best Management Practices and Authorize the Council President to Execute the Agreement – Motion to approve made by Hahn/Stewart. Ms. Andrews said the homeowners are installing an in-ground pool which triggered the small project stormwater plan. All members were in agreement.

Appoint an Auditing Firm to Provide Auditing Services for Years 2021, 2022, 2023, and 2024 – Ms. Andrews reviewed the three proposals. References were checked for the lowest bidder, BBD LLP. Motion to appoint BBD as the Auditors for Years 2021, 2022, 2023, and 2024, Total Fees for the 4 Years, \$ 24,400 made by Glick/Hahn. All members were in agreement.

August 2, 2021 Council Minutes, Treasurer's Report, Bills of Approval, Department and Advisory Reports – Motion to approve made by Palmer/McClay. All members were in agreement.

## **COUNCIL DISCUSSION ITEMS**

Weeds and Grass in Curbs and Sidewalks – Ms. Andrews said the Ordinance as written does not address homeowner maintenance. The Code Officer will place friendly door reminders. For

enforcement the Borough will have to revise our legislation. Council held a discussion. The outcome is to continue to educate the community and when needed do door reminders.

**PARK AND RECREATION COMMISSION, UPDATE**

Emily Reid said the next Park and Recreation Commission event, Fun Run/Walk, is this Saturday, September 18. Registration is at 9 am. The October event, pumpkin carving, is presenting a date conflict for some of the volunteers. The Park and Recreation Commission will discuss this week. The planning for the Holiday Light Festival in December is going well. The Commission will work with Mayor Hodorovich on their float for the Homecoming Parade.

**MANAGER’S COMMENTS** - Ms. Andrews said Community Day is this Saturday. She summarized the Minimum Municipal Obligation (MMO) for the Pension Plans, Year 2022. Ms. Andrews read aloud her report and responded to questions.

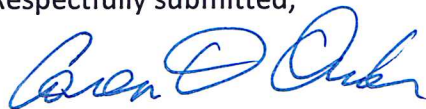
**VISITORS COMMENTS** – There were no comments.

**MAYOR’S COMMENTS** – Mayor Hodorovich summarized the proposed proclamation for the Atglen Borough Energy Efficiency Day, on October 6 . Everyone supported the proclamation. The Mayor said the start of the school year went well. The Mayor summarized his meeting with County Commissioner Josh Maxwell. The Mayor provided an update on Community Day, the scouts recruitment drive, his conversation with teens regarding the Junior Councilperson position, the vaccine and flu community clinic to be held at Sellars Nonwovens on September 21, the holiday tree lighting festivities, and a potential Veteran’s Day flag ceremony. He thanked the staff for their actions in responding to the Hurricane Ida weather emergency on September 1-2. All roads were passable by 6:30 am on September 2.

**COUNCIL MEMBER COMMENTS** – There were no comments.

**ADJOURNMENT** – Glick/Hahn made a motion to adjourn the meeting at 8:40 pm. All members were in agreement.

Respectfully submitted,



Caren D. Andrews  
Borough Manager/Secretary