ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, AUGUST 5, 2024

President Palmer called the meeting of the Atglen Borough Council to order on Monday, August 5, 2024 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr.	Joshua Glick	Melissa McClay
Brian Hahn	Zachary Hall	Mayor Darren Hodorovich

PLEDGE OF ALLEGIANCE AND ROLL CALL

President Palmer led the pledge of allegiance and took roll call.

PUBLIC COMMENTS

Diane Palmer complimented the Borough on the construction of the Borough Hall Park and the ribbon cutting event. Ms. Palmer provided an Atglen Public Library update. She spoke about obtaining grants for an early literacy program, decodable books, and summer programming. She said the library is interested in temporarily placing a bike rack in front of the building from now through September.

CHRISTIANA FIRE COMPANY, KIDS CAMP, UPDATE AND DONATION ASK – Kim Moore, Christiana Fire Company, spoke on the Christiana Fire Kids Camp, a camp scheduled later this month. 131 children are registered. Ms. Moore described the activities. This is a free camp. Glick/Hahn made a motion to contribute $ 1500 to the Kids Camp. All members were in agreement, 5 to 0.

POLICE DEPARTMENT REPORT – Chief Murtagh reviewed the July activity report. Chief Murtagh said tomorrow is National Night Out and invited Atglen residents to stop by. There was a discussion on police hours and expanding the hours in Years 2025.

TINYHOUSE CRAFT BREWERY, 205 MAIN STREET - DISCUSSION

Kyle Oberle, purchased 205 Main Street. Mr. Oberle discussed some of the zoning challenges with the parcel and brewery use. The proposal calls for 60 seats and an outdoor space. Shared parking is needed. Per Mr. Oberle Matt Kehoe said he is willing to help with shared parking assuming the Borough is doing the same. Mr. Oberle said he will promote the shared parking to his patrons to reduce some of the street parking. There was a discussion about the parking lot safety with children playing in the park. There was a discussion about parking once the trail opens. There was a discussion about the Borough lot being a public lot. Council is receptive to

the shared parking concept and welcomes this type of business establishment. They asked Ms. Andrews to move forward on working with the Borough's professional team on the shared parking for the Borough Hall parking lot.

APPROVE JULY 1, 2024 MINUTES - Motion to approve made by Glick/Hahn. All members were in agreement, 5 to 0.

APPROVE BILLS OF APPROVAL AND JUNE 2024 TREASURER'S REPORT - Motion to approve made by Palmer/Hall. All members were in agreement, 5 to 0.

PUBLIC COMMENT – There were no comments.

OLD BUSINESS

678 Glen Run Drive, Fence in Sewer Easement, Proposed Deed Agreement and Reimbursement of the Borough's Legal Fees – Maria and Bruce Yost summarized last month's Council action. The Borough's Solicitor prepared a deed agreement and inserted in the agreement that the Yosts will reimburse the Borough for legal fees. The Yosts said this was unreasonable and explained why. The Yosts said the Borough will benefit because the sewer easement will be cleared of trees, shrubbery, and vegetation. The Yosts agreed to sign the deed agreement if Section 2C is rewritten to place the legal fees obligation at $ 205 and the typos in the Maria name are corrected. Hahn/McClay made the motion to have 2C be revised to require the legal fee reimbursement to be set at $ 205 and the typos be corrected. The motion carried 4 to 1 with Mr. Palmer voting no.

Approve the Payment of Think Green LLC Invoice #10 in the Amount of $127,105.18 for the Atglen Borough Hall Park - Motion to approve made by McClay /Hahn. All members were in agreement, 5 to 0.

Borough Hall and Borough Hall Park Security Cameras Proposals – Ms. Andrews said three quotes were received. Guidance was received from the Council Committee and a resident. She recommends Council award to Venture Security for $ 8,986.65. Furthermore, she recommends paying for this with Capital Reserve money. Motion to accept and execute the Venture Security proposal, $ 8986.65 and pay for it with Capital Reserve funds made by Glick /Hahn. All members were in agreement, 5 to 0.

Borough Hall Park, Fencing Update – Ms. Andrews said Bryan Umble suggested a wood guardrail fence instead of the post and rope fence. Council said to proceed with installing the post and rope fence.

Trash and Recycling Services, Request for Proposal, Release Invitation to Bid – Ms. Andrews said the Solicitor has review the trash and recycling request for proposal. It is ready for Council

consideration. Motion to approve made by Glick /Hahn. There was a discussion on recycling. All members were in agreement, 5 to 0.

Planning Commission Vacancy – Ms. Andrews said there is one open position. It cannot be filled by a Councilperson. She shared with Council the Solicitor's email on this topic.

NEW BUSINESS

Residential Rental Property Maintenance Ordinance – Darren Hodorovich is proposing an annual rental inspection program and increased fees. There was a discussion. Council asked Ms. Andrews to review our legislation to modify to annual inspections, increase fees if needed, and insert reinspection fees for on-site visits. Ms. Andrews said she, also will check with the inspection firm.

ARPA Projects – Ms. Andrews said Council previously approved paying for the new website design with ARPA Funds. Completing the new website has been delayed. To allow the ARPA bank account to closeout now and save monthly bank fees Ms. Andrews asked if $ 3464 of ARPA funds can partially pay the July Salt Design Studio invoice. This leaves in the ARPA bank account interest earnings which can be transferred into the General Fund. Motion to approve made by Hahn /Glick. All members were in agreement, 5 to 0.

Close ARPA Fund Bank Account – Motion to approve made by Hahn/Hall. All members were in agreement, 5 to 0.

Neighbors Parking Vehicles and a Boat on Church Street Park Parcel- Ms. Andrews said recently there was a boat parked in the park parcel grass, 2 vehicles parked in the grass, and 1 pickup truck parked on a cement pad located off of Jones Street. She did speak to two landlords. The boat and some vehicles were removed from the Borough's parcel. She is seeking guidance on how to address this in the future. Council said to continue this practice.

2025 Budget – Ms. Andrews said budget season will begin this month. She asked if Council wanted to form a Budget Committee. Council said no, all members will be involved in the budget process.

PARK AND RECREATION COMMISSION REPORT

Darren Hodorovich reviewed the July meeting. The t-shirt design winner for the Community Day Fun Walk/Run event was announced. The walk/run route is generally the same as last year. For the Homecoming Parade the Park and Recreation Commission is doing a float. Mr. Hodorovich asked Mr. Palmer if he will be a judge. Mr. Palmer said yes. T-shirt's identifying the Park and Recreation Commission members are on order. Planning for the Borough's 150th anniversary is underway. The downtown planters are being well maintained by the Commission members.

MANAGER'S COMMENTS – Ms. Andrews said due to the Labor Day holiday the September meeting is on the 9th. We need to formulate our next Chester County CRP project. Next year is the new grant round.

Ms. Andrews read aloud her report and responded to questions.

MAYOR'S COMMENTS – Mayor Hodorovich said he officiated a wedding. He wrapped up the Eagle Scout project with Brendan Hart by having a photo taken at the new Little Library book box. House resales are moving quickly. The Mayor discussed a recent police incident and the Parkesburg Police Department's response.

COUNCIL MEMBER COMMENTS –

Mr. Hahn thanked Mayor Hodorovich for an outstanding job serving as emcee at the Borough Hall Park ribbon cutting event. Mr. Hahn thanked Caren Andrews for her efforts in making the Borough Hall Park a reality.

PUBLIC COMMENTS - There were no comments.

ADJOURNMENT – Hahn/Glick made a motion to adjourn the meeting at 9:15 pm. All members were in agreement.

Respectfully submitted,

Caren D. Andrews
Borough Manager/Secretary