ATGLEN BOROUGH COUNCIL
BUSINESS MEETING
MONDAY, MAY 4, 2026

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
President Glick called the meeting of the Atglen Borough Council to order on Monday, May 4, 2026 at 7:00 pm in Borough Hall and announced that an Executive Session would be held after the regular meeting to discuss a legal issue. The following members were present: Dwight Weaver, Melissa McClay, Joshua Glick, Zachary Hall, Brian Hahn, and Mayor Denim Kurtzhals.

CHRISTIANA FIRE COMPANY REPORT- Kim Moore reported that the new engine will be put into service in the next few weeks. Kids' Camp will be held again this summer. The event continues to grow each year.

PARKESBURG POLICE REPORT- Chief Ryan Murtagh read aloud the police report. There were no questions.

ATGLEN PUBLIC LIBRARY REPORT- Robbyn Kehoe, Library Board Director, announced the library has a legislative breakfast coming up. The book walk will be installed in Borough Hall Park soon, the Summer Reading program begins June 8, and Sundays in the Park will be held the 2nd Sunday in June, July, and August.

JUNIOR COUNCILPERSON'S REPORT- Kennason Ware read aloud her report summarizing upcoming events and sports at West Fallowfield School and Octorara Schools.

PARK AND RECREATION COMMISSION REPORT- Denim Kurtzhals reported that the 150th Anniversary planning continues. June 24- dinner at Stoney Brooke, June 25- a local history program at the library, June 26- Movie in the Park with chicken provided by Summers and Zim, June 27- hayrides, food trucks, a cornhole tournament, and live music at Atglen Borough Park, June 27- a community service at Penningtonville Park followed by a bicycle parade over to Borough Hall Park where popsicles will be provided.

PUBLIC WORKS MANAGER REPORT- Bryan Umble shared the water and sewer reports and reported that there was an emergency water leak repair on Third Avenue today. A hydrant on Lower Valley Road was repaired. Spring maintenance is well underway with Mason mowing, potholes being filled, Main Street being swept and hydrant flushing scheduled for May 12. The sewer facilities were inspected on April 29 and had no violations. The water plant facilities will be inspected by the DEP this

Thursday. Public Works will be installing the book walk in the park and putting a protective coat on the play surface in May.

PUBLIC COMMENT- None

APPROVE MINUTES, April 6, 2026- Motion to approve made by Hahn/Hall. All members were in agreement, 5 to 0.

APPROVE APRIL BILLS LIST AND APRIL TREASURER'S REPORT - Motion to approve made by McClay/Glick. The vote was 4 to 0 with 1 abstention. The Aye votes were Glick, Weaver, McClay and Hall. Mr. Hahn abstained due to a personnel conflict of interest with his spouse, a Borough employee.

OLD BUSINESS:

Tee Alley/Church Street Project Update- Ms. Hahn reported that the project is complete. A walk through took place on April 24 and a punch list was created. Most of the items were addressed, with just a few outstanding items remaining. Ms. Hahn also shared photos of the project.

NEW BUSINESS:

Tee Alley/Church Street Project Change Order Request 1015 was discussed. This was a change order to adjust for the asphalt index increase. Ms. Hahn explained that this request was denied by Hanover Engineering because the asphalt amount doesn't meet the 100 ton minimum required to consider a price escalation. MDX is requesting relief due to the unforeseen increase in fuel costs.

Tee Alley/Church Street Project Change Order Request 1020 was discussed. The change order addresses a potential drainage issue on private property by installing a perforated underdrain. Ms. Hahn stated that this project would also likely require a drainage easement. Mr. Hahn asked Mr. Umble's opinion.

A motion was made by Hahn/Glick to deny Change Order Requests 1015 and 1020. The motion passed, 5-0.

Motion made by Hahn/Weaver to approve the payment of Mason Dixon Contractors, LLC Invoice #4 in the Amount of $218,688.44 for the Church St./Tee Alley Project - Motion carried 5-0.

A Planning Commission update was provided by Brian Hahn. 226 Israel Mill Road owner has applied for a variance for relief from the side setback requirement. The Planning Commission recommended to the Zoning Hearing Board that the request be

approved. The Zoning Hearing Board meets on May 12 at 7pm. Kevin Myer, Chester County Planner attended the meeting and went over the zoning ordinance revisions. Merv Engel attended and shared 2 plans for a potential for development on his parcel on the west end of Atglen.

Cristi Hahn and Robbyn Kehoe shared an opportunity for improving the 206 Main Steet parcel. The library is asking permission to apply for a Lots of Compassion grant to build a garden park on the parcel. Cristi also mentioned that she is aware of a Chester County mini-grant that could also be applied for. Hahn/Hall made a motion for approval of pursual of a grant utilizing a portion of the parcel located at 206 Main Street to create a public garden. Motion passed, 5-0.

Ambulance Service, BLS Contribution – Mr. Glick asked how much was budgeted for a BLS donation and how much we donated last year. Ms. Hahn responded. Motion made to donate the same percentage as last year to Christiana Ambulance, Keystone Ambulance and Westwood Ambulance. Motion carried, 5-0. Amounts are as follows: Christiana Ambulance- $6,453, Keystone Ambulance- $2,154, Westwood Ambulance- $1,616.

Ms. Hahn summarized the April 29 meeting of the Western Chester County Regional UCC Appeals Board. She and Councilperson Hall were in attendance representing Atglen. The organization has been dormant for years. They would like to become active again and are first asking municipalities whether they are committed to remaining in the organization. Motion to continue membership in the Western Chester County Regional UCC Appeals Board was made by Glick/Hahn and carried 5-0.

Property maintenance issues were discussed. Ms. Hahn stated that she would like to address property maintenance issues, with the assistance of our codes officer, as they arise. All members were in agreement.

MANAGER'S COMMENTS – Ms. Hahn read aloud her report and announced that hydrant flushing will be on May 12.

MAYOR'S COMMENTS- Mayor Kurtzhals shared words of gratitude for the staff and volunteers of the Atglen Public Library.

COUNCIL MEMBERS' COMMENTS- None

PUBLIC COMMENT- John Sly, Westwood Ambulance, shared his report stating that there were 2 calls in Atglen Borough in April. He thanked the borough for their BLS support as well.

ADJOURNMENT – Hahn/Weaver made a motion to adjourn to Executive Session at 8:33 pm. All members were in agreement, 5-0.

EXECUTIVE SESSION - President Glick called the Executive Session to order at 8:33 pm. Mayor Kurtzhals attended. At 9:00pm Council reconvened.

ADJOURNMENT – Hahn/Weaver made a motion to adjourn the meeting at 9:00pm. All members were in agreement, 5 to 0.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary