ATGLEN BOROUGH COUNCIL
BUSINESS MEETING
MONDAY, OCTOBER 5, 2026

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Vice President McClay called the meeting of the Atglen Borough Council to order on Monday, October 5, 2026 at 7:00 pm in Borough Hall and announced an executive session at the conclusion of the meeting to discuss personnel items. The following members were present: Brian Hahn, Zachary Hall, Melissa McClay, Dwight Weaver, and Mayor Denim Kurtzhals. Josh Glick was absent with notice.

CHRISTIANA FIRE COMPANY REPORT- Kim Moore reported that 149 children came out for the Kid's Fire Camp and thanked the Borough for their support. She also shared that the Soap Box Derby will be held on Saturday, October 10 in Christiana. There are 16 racers registered, 2 are from Atglen.

PARKESBURG POLICE REPORT- Sgt. Keuch shared his report which summarized activity in the month of September which included 229 calls and 21 citations. The Parkesburg Police also provided coverage and participated in Atglen Community Day and the Octorara Homecoming Parade.

ATGLEN PUBLIC LIBRARY REPORT- Robbyn Kehoe, Library Director, provided an update on programming including a Pumpkin Patch Party story time and a Gratitude story time.

PARK & RECREATION COMMISSION REPORT- Denim Kurtzhals reported that the committee is currently working on plans for Pumpkins in the Park on October 25. They set up a table at Atglen Community Day, had a float in the homecoming parade and handed out glowsticks, and planted the Main Street planters for Fall.

PUBLIC COMMENT- None

APPROVE MINUTES, September 14, 2026- Motion to approve made by Hahn/Hall. All members were in agreement, 4 to 0.

APPROVE SPECIAL MEETING MINUTES, September 21, 2026- Motion to approve made by Weaver/Hahn. All members were in agreement, 4 to 0.

APPROVE SEPTEMBER BILLS LIST AND TREASURER'S REPORT - Motion to approve made by McClay/Weaver. The vote was 3 to 0 with 1 abstention. The Aye votes were McClay, Weaver, and Hall. Mr. Hahn abstained due to a personnel conflict of interest with his spouse, a Borough employee.

OLD BUSINESS:

Motion to approve Resolution 716-26, a resolution terminating the ALS contract with Westwood Fire Company Ambulance and appointing Christiana Community Ambulance as first-due effective January 1, 2027 was made by Hahn/Hall. Motion carried 4-0.

Ordinance 717-26, Borough Hall Park Rules and Regulations, suggestions from the solicitor were reviewed. Motion made by Hahn/Hall to authorize advertising the ordinance with revisions. Motion carried 4-0.

Ms. Hahn provided and update on the pedestrian safety and crosswalk project. The midblock crosswalk across from Penningtonville Church was discussed with Council desiring to pursue an at-grade crosswalk there with signage and roadway markings on both approaches.

NEW BUSINESS:

2027 Budget- The 2027 draft budget was presented and discussed. Increasing police services for 2027 and beyond was discussed. Potential roads, water plant, and sewer facility projects were also discussed.

Per Capita Tax- Ms. Hahn shared that the per capita tax, administered by Berkheimer, is a $5 tax on residents over age 18. She stated that it is difficult to fairly administer and brings in a relatively small amount of revenue. A motion was made by Hahn/Hall to repeal the tax and authorize advertising the ordinance. Motion carried 4-0.

Ms. Hahn shared that there are positions expiring on the Zoning Hearing Board (Pelet), the Planning Commission (Hadfield), and the Park & Recreation Commission (Hodorovich). Council requested that they be asked to renew their terms.

MANAGER'S COMMENTS – Ms. Hahn read aloud her report. The replacement of 200 MXU's as part of the water meter reading upgrade is almost complete. Public Works staff coated the playground surface with a protective layer. Public Works staff also has new high vis shirts, sweatshirts, and outerwear with the Atglen Public Works logo to better identify them to our residents. Leaf collection begins October 19, and Trick or Treat will be on October 31 from 6-8 pm.

MAYOR'S COMMENTS- Mayor Kurtzhals read aloud his report thanking volunteers. He also discussed the idea of an outdoor recreation area as part of the trail/trailhead.

COUNCIL MEMBERS' COMMENTS- None

PUBLIC COMMENT- None

EXECUTIVE SESSION

Vice President McClay called for the first of two Executive Sessions at 9:08 pm. Mayor Kurtzhals attended. At 9:31 pm Council reconvened.

RECONVENED, PUBLIC MEETING AFTER FIRST EXECUTIVE SESSION

Weaver/Hahn made a motion to approve the following wage/bonus increases effective January 1, 2027: 3.5% for the Public Works Manager, Laborer II, Laborer I (Full Time), Laborer I Certified Operator (Part Time), and Administrative Assistant. All members were in agreement, 4 to 0.

Brian Hahn left the meeting and Borough Hall at 9:34 pm. Mr. Hahn did not participate in the second Executive Session, nor was he present when the meeting reconvened into public session after the second Executive Session.

Ms. McClay called for the Second Executive Session at 9:35 pm. At 9:45 pm Council reconvened.

RECONVENED, PUBLIC MEETING AFTER SECOND EXECUTIVE SESSION

McClay/Weaver made a motion to increase the Borough Manager's annual salary by $7,500 effective January 1, 2027. All members were in agreement, 3 to 0, as follows: Aye: McClay, Hall, Weaver.

ADJOURNMENT – Hall/Weaver made a motion to adjourn the meeting at 9:47 pm. All members were in agreement, 3 to 0.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary