ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, AUGUST 4, 2025

President Palmer called the meeting of the Atglen Borough Council to order on Monday, August 4, 2025 at 7:00 pm in Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick Zachary Hall Brian Hahn Melissa McClay

PLEDGE OF ALLEGIANCE, ROLL CALL
President Palmer led the pledge of allegiance.

CHRISTIANA FIRE COMPANY REPORT
Kim Moore, Christiana Fire Company, summarized the monthly fire call report. She shared that 167 children are registered for Kids Fire Camp. Aug 22 is family night and all are welcome with camp beginning the following night. She also reported that approximately $50,000 worth of equipment was stolen from the fire department during a break in. They are holding a special raffle to offset the cost of the deductible.

PARKESBURG POLICE REPORT – Chief Ryan Murtagh shared the monthly report. There were no questions.

PUBLIC WORKS REPORT – Bryan Umble shared that Public Works staff responded during the storm on July 8 which brought a tree down and caused a sink hole to open up in Applewood. Lead and copper drinking water sampling is taking place this month. Public Works staff addressed the overgrowth at the 41/372 intersection. This is a PennDot responsibility, but they have been unresponsive. Bryan took a one day class on asset management. Fidelity completed the final paving from the water leak on the 300 block of Valley Avenue. The Stauffer Road stormwater project is complete with 225' pipe being laid to correct an issue with stormwater drainage.

JUNIOR COUNCIL PERSON'S REPORT – Kennason Ware was not present.

PUBLIC COMMENTS – Diane Palmer, President of the Atglen Library Board, reported that there were 75-80 people in attendance for Sunday in the Park in July, and this Sunday will be the last one for the summer. Live music will be provided by "Yesterday's News" and there will be free ice cream and books. LinkedIn Learning will be free for CCLS card holders. The Summer Reading Program will end in August.

Adam Grossman, Westwood Fire Ambulance, shared the Year-to-Date report.

APPROVE MINUTES, JULY 7, 2025 - Motion to approve made by Glick/Hall. All members were in agreement, 5 to 0.

APPROVE JUNE BILLS LIST AND JULY TREASURER'S REPORT - Motion to approve made by Palmer/McClay. The vote was 4 to 0 with 1 abstention. The Aye votes were Glick, Palmer, McClay and Hall. Mr. Hahn abstained due to a personnel conflict of interest with his spouse, a Borough employee.

PARK AND RECREATION COMMISSION REPORT – Cristi Hahn shared highlights from the July Park and Recreation meeting. Upcoming events being planned include the Octorara Homecoming Parade, as well as a fall event and winter event. She noted that there was not a quorum at that meeting, so there are no official minutes.

OLD BUSINESS

Parkesburg Police- Issuance of Parking Tickets- Council is supportive of the enforcement of parking laws. Police will begin issuing parking tickets for violations.

Extending the Book Walk to Become a Permanent Fixture in the Park- Cristi Hahn shared that the Atglen Library has expressed interest in using grant money to make the Book Walk a permanent fixture in Borough Hall Park. Council is supportive of the idea.

Tee Alley-Church Street Chesco CRP Grant Project- Cristi Hahn stated that 2 of the easement agreements have been signed by the property owners. The third is expected to be signed this week. Hanover Engineering will begin preparing the bid documents.

205 Main Street, Oberle, Zoning Hearing Board Update- Cristi Hahn stated that the Zoning Hearing Board will be reconvening this Thursday, August 7 at 7 pm to read their decision.

Applewood Development, Streetscape and Road Improvements Update – Mrs. Hahn provided an update. She shared that there have been a few issues which were handled promptly by all involved. One was a series of sinkholes which opened up on Braeburn and Courtland Roads. The other was a flooding issue with a home on Braeburn. Mrs. Hahn reported that the interior final paving is expected to be done in August/September. The paving of Zion Hill Road was discussed. Council would like Hanover Engineering to take a look at Zion Hill Road and provide an opinion on how to proceed.

NEW BUSINESS

2025 CRP Grant Awarded to Atglen Borough in the Amount of $540,000 for Downtown Pedestrian Safety and Roadway Improvements- Cristi Hahn announced the award and stated that the improvements will focus on increased safety and encourage pedestrian traffic in the Borough.

Chester County Conservation District Has Potential Funding Opportunity Through the PA DEP for MS4 Initiatives- Fallowfield Road Project- Mrs. Hahn reported that she spoke with the Chester County Conservation District about potential grant money available for MS4 projects that are shovel ready or almost shovel ready. She stated that the Fallowfield Road stream project may be a good fit in that it would meet or exceed the Borough's MS4 required reductions as well as address an ongoing flooding issue on Fallowfield Road. Council was supportive of pursuing the project.

Contract with Chester County for Municipal Tax Collection for Tax Year 2026. Cost and Services to Remain the Same- Motion to Approve Request to Execute a New Agreement made by Glick/Hahn. All members were in agreement, 5-0.

Property Maintenance Violations, Issuance of Notices of Violation and Non-Traffic Citations- Cristi Hahn explained the process for addressing property maintenance violations such as overgrown properties, trash, disrepair, etc. She stated that the Borough has received several complaints recently and have issued Notices of Violations this summer. If the issues are not addressed by the homeowners after receiving a Notice of Violation they will receive a citation which includes a fine.

Contract with Parkesburg Police Department for 2026 – Council looked at the hourly options for 2026 provided by the Parkesburg Police. They are very satisfied with the Parkesburg Police and would like Mrs. Hahn to prepare a 3-year plan for budgeting purposes with the goal of increasing hours each year.

MANAGER'S COMMENTS - Cristi Hahn announced that the September Council meeting will be held on September 8 due to the Labor Day holiday. She read aloud her monthly report and responded to questions.

MAYOR'S COMMENTS – Mayor Hodorovich was not in attendance, but left notes which Mrs. Hahn read aloud.

COUNCIL MEMBER COMMENTS –No comments

PUBLIC COMMENTS – Valley Avenue resident expressed concern about a tri-axle dump truck parking on Dallas Street and potential damage to the road.

ADJOURNMENT – Hahn/Glick made a motion to adjourn the meeting at 8:25 pm. All members present were in agreement, 5-0.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary