ATGLEN BOROUGH COUNCIL
BUSINESS MEETING

MONDAY, NOVEMBER 3, 2025

President Palmer called the meeting of the Atglen Borough Council to order on Monday, November 3, 2025 at 7:00 pm in Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick Zachary Hall Brian Hahn Melissa McClay
Mayor Darren Hodorovich

CHRISTIANA FIRE COMPANY REPORT- Kim Moore shared the report which included a summary of the calls and training in October. She also announced there will be Bingo on Tuesday, November 4 and that Santa will be coming through Atglen on December 12.

PARKESBURG POLICE REPORT- Detective Koech, Parkesburg Police Department, read the monthly police report. Mayor Hodorovich thanked the police for the additional coverage during trick or treating.

ATGLEN PUBLIC LIBRARY REPORT- Robbyn Kehoe, Library Director, reported that designer bag Bingo was postponed. The annual appeal is underway. Partners and Pastries will be held on Nov 11 from 9-10 am for business donors. They are planning the second Sunday events for summer of 2026 and will be requesting the use of Borough Hall Park for the events.

PUBLIC WORKS MANAGER REPORT- Bryan Umble reviewed flows; water and sewer totals have both decreased with another 2 leaks on the owner side being repaired. He reported that a meeting was held with members of Becker Engineering to discuss a potential upgrade of the West End Pump Station (WEPS) The borough is going to look at abandoning the steel tank and replacing with a wet well. Maintenance completed includes a motor on #2 pump at WEPS was replaced, replaced parts on UV system at the Wastewater Treatment Plant (WWTP). At the Water Plant the #1 well discharge line was replaced, hydrants were flushed, at 530 Valley Avenue the sidewalk was restored following a leak repair, and 2 dead trees were removed from Main Street. While Swan Rd. is closed brush was cut back. A riding mower was purchased for the park and potentially for other Borough-owned parcels.

JUNIOR COUNCILPERSON'S REPORT- Kennason Ware shared her report regarding school sports and extracurricular activities under way at both Octorara and West Fallowfield Schools.

PARK AND RECREATION COMMISSION REPORT- Mayor Hodorovich gave a summary of the past month's events including the homecoming parade and a new event- Pumpkins in the Park on October 26. He announced that the Winter Wonderland decorating contest will have new categories. Registration will be from Nov 28 through Dec 5. The Barn at Stoneybrooke is reserved for June 2026 with catering by Mission Barbeque. The venue seats up to 200. Main Street planters will be switched to artificial greens for the winter months.

PUBLIC COMMENT- Adam Grossman, Westwood Fire Company, shared a summary of the October calls and activity. They have responded to 36 calls in Atglen so far this year.

APPROVE MINUTES, OCTOBER 6, 2025 - Motion to approve made by Glick/Hall. All members were in agreement, 5 to 0.

APPROVE SEPTEMBER BILLS LIST AND SEPTEMBER TREASURER'S REPORT - Motion to approve made by Palmer/McClay. The vote was 4 to 0 with 1 abstention. The Aye votes were Glick, Palmer, McClay and Hall. Mr. Hahn abstained due to a personnel conflict of interest with his spouse, a Borough employee.

OLD BUSINESS:

Applewood Development, Water Main Depth – Ms. Hahn summarized that a portion of the water main was found to be less than the required 48" depth and that Carl Chetty had opted to insulate the effected main according to specs provided by HRG Engineering (formerly Becker Engineering). Upon doing the work it was discovered that the main is less than the required depth for a larger portion of Braeburn Dr. than was expected. At this point Mr. Chetty stopped work and asked Council for a waiver from the 48" depth requirement. Mr. Chetty's letter and supporting documents were shared with Council as were photos of the site. Council discussed the options and asked questions of Ms. Hahn and Mr. Umble. A motion was made by Glick/Hall to deny the waiver request from Carl Chetty and require the main to be excavated and insulated for the remaining portion that does not conform to Borough requirements. Motion passed 5 to 0.

Church Street/Tee Alley Improvements Update – Ms. Hahn reported that the project will be going out to bid in November. Bid tabulation and a recommendation will be sent to DCD for approval and pending approval the item will be on the December 8 Council Agenda. The timeline provides for the contract being awarded with a contract start date in January and Final Completion in July 2026.

2026 Budget – The budget draft was shared with Council and several items in the budget were discussed including the reliance on cash reserves to balance the general fund. This budget does not include an increase to the current real estate tax millage rate

or to the sewer, water and trash rates. A millage increase was discussed with the outcome bring no increase this year. The pros and cons of the current per capita tax were also discussed with the decision being to revisit the tax in 2026. A motion was made by Glick/McClay to advertise the budget. All members were in agreement, 5 to 0.

NEW BUSINESS:

Swan Road Bridge Repair – Ms. Hahn reported that she spoke with PennDOT and was told that PennDOT filed an emergency repair order. JD Eckman is doing the repair. Because it's an emergency they can only repair, not improve the bridge. Work may begin as soon as this week.

Parkesburg Police 2026 Contract – A motion was made by Glick/Hahn to accept the agreement as outlined in the contract with Parkesburg Police for the 2026 year. All members were in agreement, 5-0.

Electricity Supplier Contract – Ms. Hahn reported that the current electricity supplier contract will expire in March. She reviewed the current rates as provided by the Borough's energy consultant at Environ. A motion was made by Hahn/Glick to move forward with a contract with NextEra Energy for 20 months beginning in March 2026. All members were in agreement, 5-0.

Christiana Ambulance Annual Meeting Recap – Ms. Hahn shared the highlights of a presentation made by Christiana Ambulance at their annual meeting on October 23. They are in the midst of transitioning from IALS to full-time ALS with an expected start date of the first week in January.

2026 Council Meeting Schedule - The 2026 Council meeting calendar was shared and discussed. Council will meet on the first Monday of the month with two exceptions. The August meeting will be held on Tuesday, August 4 due to a scheduling conflict and the September meeting will be held on September 14 due to the Labor Day holiday. The schedule will be posted on the Borough website and advertised in December.

MANAGER'S COMMENTS – Ms. Hahn read aloud her report and made the following announcement:

- The December Council meeting will be held on December 8 due to the Thanksgiving holiday.

MAYOR'S COMMENTS- Mayor Hodorovich will be presiding over the annual Veteran's Day ceremony which will be held at the Main Street memorial at 8:30 am on November 11. He reminded everyone to vote tomorrow, Tuesday, November 4.

COUNCIL MEMBERS' COMMENTS- None

PUBLIC COMMENT- None

ADJOURNMENT – Hahn/McClay made a motion to adjourn the meeting at 9:10 pm. All members were in agreement, 5-0.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary