ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, MARCH 3, 2025

President Palmer called the meeting of the Atglen Borough Council to order on Monday, March 3, 2025 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick Zachary Hall
Melissa McClay Brian Hahn Mayor Darren Hodorovich

Cristi Hahn was in attendance.

PLEDGE OF ALLEGIANCE, ROLL CALL, EXECUTIVE SESSION

President Palmer led the pledge of allegiance and took roll call. President Palmer announced an Executive Session will be held this evening, topic: personnel matters.

CHRISTIANA FIRE COMPANY REPORT – Mike Ross and Zach Vandenbosch, congratulated Cristi Hahn on her new position and Caren Andrews on her upcoming retirement. Mr. Ross reported on the February community events. The annual fund drive letter has been released. Chief Vandenbosch reported on 17 total fire calls in the district during the month of February. 0 calls were in Atglen. There was a discussion about the use of the fire hydrants.

POLICE REPORT – Sergeant Mike Sasso congratulated Cristi Hahn on her promotion and wished Ms. Andrews well in her retirement. Sergeant Sasso read aloud the February police report. He provided an update on the Valley Avenue speed enforcement actions and the number of speeding citations.

PUBLIC WORKS REPORT – Bryan Umble reviewed the February water and sewer report. He summarized the month's activities. Street sweeping has begun. Leak detection continues. So far, 4 leaks have been found. Three have been repaired with the fourth in the 300 block of Valley Avenue scheduled to be addressed later this week.

JUNIOR COUNCIL PERSON'S REPORT – Kennason Ware read aloud her report. Octorara Area School District is examining the use of their facilities. For Octorara Area High School wrestling is wrapping up their season. Track, baseball, softball, and boys tennis are starting. For West Fallowfield Christian School the upcoming events are Parents Day, Read Across America, and the Peter Pan Jr. musical.

PUBLIC COMMENTS

Diane Palmer, Atglen Public Library, congratulated Ms. Hahn on her promotion and Ms. Andrews on her retirement. Upcoming fund raising events are the designer bag bingo and the hot air balloon raffle ticket sale. Ms. Palmer read aloud some of the 2024 statistics.

APPROVE MINUTES, FEBRUARY 3, 2025 - Motion to approve made by Glick /Hall. All members were in agreement, 5 to 0.

APPROVE BILLS LIST - Motion to approve made by Palmer /McClay. The vote was 4 to 0 with 1 abstention. The Aye votes were McClay, Glick, Palmer, Hall. Mr. Hahn abstained due to the conflict with his spouse, a Borough employee.

PARK AND RECREATION COMMISSION REPORT – Cristi Hahn provided the February meeting update. Tara Wheeler has resigned from the Commission. This leaves two open positions. The new officers were elected. The 2025 meeting date has changed to the 3rd Thursday of each month. Ms. Hahn reviewed the tentative event schedule. A plan for planting and the maintenance of the downtown planters is underway. The Commission is considering a rain garden barrel program. Mr. Hahn asked for additional information about the rain garden barrels. Ms. Hahn responded.

PLANNING COMMISSION REPORT – Brian Hahn provided the February meeting report. Everyone met the new member, Joe Hadfield. The new officers were elected.

OLD BUSINESS

Chester County Community Revitalization Program, Project: Downtown Pedestrian Safety Roadway Improvements, Resolution – Motion made by Glick/Hahn to approve Resolution # 699-25. Ms. Andrews reviewed the project scope, probable construction cost opinion, the 100 W. Main Street mid-block crosswalk and traffic calming bump outs, and the Borough's local match requirement of 15%. There was a discussion about safety and location challenges for the mid-block crosswalk and traffic calming. If the grant is awarded Ms. Andrews said this will be addressed at the time of engineering design. Mr. Palmer was concerned about the fiscal impact on the cash reserves and future budgets. Mr. Palmer called for a vote. The vote was as follows: Ayes: Hahn, McClay, Hall, and Glick with the condition the 100 W. Main Street mid-block crosswalk and traffic calming measures are removed from the project. Nay – Palmer. The motion carried with 3 votes for the full project including the 100 W. Main Street mid-block crosswalk and traffic calming; 1 for a modified project removing the mid-block crosswalk and traffic calming; 1 no.

Tee Alley-Church Street CRP Grant- Ms. Andrews said we received from the Borough Engineer the probable construction cost opinion to upgrade the Lower Valley Road stormwater infrastructure system. In order to obtain the PennDot HOP permit PennDot is requiring we

improve the Lower Valley Road stormwater system. The cost estimate for the Lower Valley Road segment is $ $498,000. The CRP grant award is $ 420,706. Ms. Andrews reviewed two alternate stormwater line alignments, both staying off of the State owned road. Council asked Ms. Andrews and Ms. Hahn to discuss with the 354 and 356 Main Street property owners the alternate stormwater pipe alignment that impacts their front yards and removes the existing diagonal stormwater pipe.

Cleaning Service and Associated Costs, Borough Hall - Ms. Andrews said we invited four firms to bid. Three did. One of the three asked to be removed. The firms have liability insurance. We did receive a bid from one local small business, no insurance. Ms. Andrews recommended the award be given to Clarel Maintenance Services Corp. Motion made by Glick/Hahn to award the cleaning of Borough Hall, once a month to Clarel Maintenance Services Corp., fee not to exceed $320 per month, term: April 1, 2025 to March 31, 2026. All members were in agreement, 5 to 0.

NEW BUSINESS

Park and Recreation Commission Appointment, Resolution – Ms. Andrews said Carolyn Smith, a resident in the Applewood Development expressed an interest in joining the Commission. She attended the February Commission meeting. Motion to approve Resolution # 700-25 appointing Carolyn Smith to the Park and Recreation Commission with a term expiration date of December 31,2027 made by Hahn/Hall. All members were in agreement, 5 to 0.

MANAGER'S COMMENTS - Ms. Andrews read aloud her monthly report and responded to questions. Ms. Andrews said this is her last Council meeting. She thanked everyone for their kindness and encouragement.

Brian Hahn asked for an update on the Zoning Code revisions. Ms. Andrews responded.

Mr. Palmer asked if the Applewood Development can proceed to constructing Stage 2 if the Stage 1 public improvement obligations are not completed. Mr. Glick said no.

MAYOR'S COMMENTS – Mayor Hodorovich thanked Ms. Andrews for her service. Mr. Hodorovich asked if improvements can be made to the property at 205 Main Street. The owner wants to convert the building to a microbrewery pub. Mr. Hodorovich summarized the Eagle Scout projects with some planned to occur in the Borough. Mayor Hodorovich announced he will not be seeking another term for Mayor.

COUNCIL MEMBER COMMENTS – Brian Hahn thanked Caren Andrews.

PUBLIC COMMENTS – No comments.

EXECUTIVE SESSION

President Palmer called for an Executive Sessions at 9 pm.

RECONVENE

At 9:46 pm Council reconvened into public session. Mr. Glick stepped outside.

ADJOURNMENT – Palmer/Hahn made a motion to adjourn the meeting at 9:46 pm. Mr. Glick was not present for the vote. The motion carried 4 to 0 as follows: Aye: Palmer, Hahn, McClay, Hall.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary