ATGLEN BOROUGH COUNCIL

BUSINESS MEETING

MONDAY, SEPTEMBER 8, 2025

President Palmer called the meeting of the Atglen Borough Council to order on Monday, September 8, 2025 at 7:00 pm in Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick Zachary Hall Brian Hahn Melissa McClay

Mayor Darren Hodorovich

PLEDGE OF ALLEGIANCE, ROLL CALL
President Palmer led the pledge of allegiance.

CHRISTIANA FIRE COMPANY REPORT
Cristi Hahn reported that Kim Moore was unable to attend tonight's meeting, but she asked Ms. Hahn to share that 155 children attended the Fire Camp and the Christiana Fire Company thanked Borough Council for their support of the event.

PARKESBURG POLICE REPORT
Chief Ryan Murtagh shared the monthly report. There were no questions.

PARK AND RECREATION COMMISSION REPORT
Jen Grossman, Chairperson of the Park and Recreation Commission presented the commission's tentative plans for the 2026 150th anniversary celebration to be held on June 25-28. Plans include a catered dinner, movie night in the park, a historical tour, music, food truck and a cornhole tournament. The estimated cost will be approximately $12,000.

ATGLEN PUBLIC LIBRARY REPORT
Robbyn Kehoe, APL Director, gave a summary of the 2025 year and provided a handout. She shared information regarding library programming, milestones achieved, and financial challenges faced by libraries. She stated that they are on track to meet their 2030 Sustainability Plan in 2026. She requested a $1,000 incremental increase yearly in funding from the Borough over the next 3 years. Mr. Hahn asked about the breakdown of state and county funding of the library budget. Ms. Kehoe responded. Mayor Hodorovich asked what other libraries in the county receive from local municipalities. Ms. Kehoe responded that support varies greatly.

PUBLIC WORKS REPORT – Bryan Umble shared that a request was received to bow hunt on the water plant parcel on Church Road which is owned by the Borough. A discussion was had considering the issue with the outcome being that we would allow up to 5 archery hunters per season to hunt on the property on a first come first served basis. Persons interested must

contact the Borough office. Ms. Hahn will contact the borough solicitor to confirm that there are no legal implications.

Mr. Umble shared that leak detection of all curbboxes in the borough is almost complete. Eight water leaks were identified and repaired- 4 on the Borough-owned portion of the service line and 4 on the homeowners' side. The leak repair at 530 Valley Avenue was completed by Fidelity due to its location on a PennDOT road. Mr. Umble provided photos of some of the repairs as well as photos of the recent stormwater improvements on Stauffer Road and responded to Council's questions.

Bryan shared that Public Works staff discovered damage to the WEPS fence on the morning of September 4. It was determined that a car had struck the fence overnight. Ms. Hahn contacted the police and filed an insurance claim. Mr. Umble obtained a quote for repairs.

Mr. Umble shared that the WEPS tank assessment report provided an estimate that repairs will cost approximately $91,000. He would like to contact Becker Engineering to discuss possible other options that could involve bypassing the dry well. Council agreed.

JUNIOR COUNCIL PERSON'S REPORT – Kennason Ware shared various events and activities at Octorara and West Fallowfield including Back to School Night, Financial Aid Night, the Solanco Parade and Fall sports.

PUBLIC COMMENTS – Kyle Wallace expressed concern regarding on-street parking on Main Street and E. Main Street.

Adam Grossman, Westwood Fire Ambulance, shared the Year-to-Date report.

APPROVE MINUTES, AUGUST 4, 2025 - Motion to approve made by Glick/Hall. All members were in agreement, 5 to 0.

APPROVE AUGUST BILLS LIST AND AUGUST TREASURER'S REPORT - Motion to approve made by Palmer/McClay. The vote was 4 to 0 with 1 abstention. The Aye votes were Glick, Palmer, McClay and Hall. Mr. Hahn abstained due to a personnel conflict of interest with his spouse, a Borough employee.

OLD BUSINESS

Applewood Development, Streetscape and Road Improvements Update- Carl Chetty has replaced 270' of curb in Applewood. He has requested relief from the 8" curb reveal requirement in several areas. The Borough engineer reviewed the ask and felt that this is a

reasonable request. Council agreed to the curb reveal relief provided that it still meets code which is a minimum of 6".

Mr. Chetty reached out to the Borough to discuss dedication of the sewer, water and streets. Ms. Hahn reviewed the outstanding items on the punchlist and conferred with both Becker Engineering and Hanover Engineering. The engineers will be doing a walk through prior to final paving and then following final paving. Council agreed that when all open items have been satisfactorily resolved and both Becker Engineering and Hanover Engineering sign off, dedication can move forward. All administrative/legal items outlined in the April 2, 2025 punchlist from Becker must also be in order.

NEW BUSINESS

Emergency Water Leak Repair- 530 Valley Avenue, Resolution 703-25- Motion to Approve made by Glick/Hahn. All members were in agreement (5-0).

205 Main Street, Oberle, Zoning Hearing Board Decision- Ms. Hahn read aloud the decision of the Zoning Hearing Board and explained that there is a 30 day window for interested parties to file an appeal with the Court of Common Pleas.

Parking Permits for Main Street and E. Main Street residents- Potential issues with parking once the restaurant opens were discussed. The variance requires the owner to advertise that off-street parking is available, but there is a concern that without reserved parking, residents will not be able to park in front of or near their homes. Mr. Wallace commented that there was already a shortage of parking on E. Main Street. Mr. Palmer asked if any of the apartments on Main Street had off-street parking. A question was raised about whether landlords address parking in their leases. Ms. Hahn will reach out to the landlords on Main St. to see how parking is currently handled.

Fallowfield Road MS4 Stream Project- Ms. Hahn reported that she spoke with the borough engineer as well as the farmer who owns the land. Our engineer felt this was an important project and would alleviate the flooding issue as well as meet our MS4 pollutant reduction requirements. The landowner was supportive of the project as well. Motion to apply for grant monies available through Chesco Chesapeake Communities Action Plan (C3AP) and Conowingo Watershed Improvement Plan (CWIP) made by Glick/Hahn with all in favor (5-0).

Borough Manager Enrollment in Certified Public Manager National Certificate Program through Millersville University- Ms. Hahn described the one year certificate program. Motion to approve request to enroll and pay the tuition cost of $3,100 for the program made by Glick/McClay. Mr. Hahn abstained due to a personnel conflict. All other members were in agreement, 4-0.

2026 Budget Discussion- Ms. Hahn shared that she would be meeting with the Public Works manager to identify potential 2026 projects. She asked for Councils input on potential projects that they felt were important. The discussion included the leaf truck, the water plant tanks, public parking concerns, Zion Hill Road repair, a sign at Borough Hall, support of the library and paving.

MANAGER'S COMMENTS - Cristi Hahn read aloud the Minimum Municipal Obligation (MMO) memo for the 2026 pension program. She announced that Atglen Community Day is on September 13 and the Octorara Homecoming Parade would be in Atglen on September 29. She read aloud her monthly report and responded to questions.

MAYOR'S COMMENTS – Mayor Hodorovich discussed the Homecoming Parade route, asked that we consider a plan for replacement of the street trees along Main Street, and updated Council about the two Eagle Scout projects. He shared that he will be doing a Veteran's Day ceremony again this year and thanked the Parkesburg Police for their commitment to the Borough.

COUNCIL MEMBER COMMENTS –No comments

PUBLIC COMMENTS – Mr. Wallace thanked Council for their time.

ADJOURNMENT – Glick/Hahn made a motion to adjourn the meeting at 9:47 pm. All members present were in agreement, 5-0.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary