**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, MAY 5, 2025**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, May 5, 2025 at 7:00 pm in the Borough Hall. The following members were present:

Charles H. Palmer Jr. Joshua Glick Zachary Hall Brian Hahn Melissa McClay
Mayor Darren Hodorovich

**PLEDGE OF ALLEGIANCE, ROLL CALL, EXECUTIVE SESSION**
President Palmer led the pledge of allegiance and took roll call.

**POLICE REPORT** – Chief Ryan Murtagh read the monthly report and acknowledged a complaint of vehicles running stop signs.

**FY 2024 AUDIT, AUDITOR PRESENTATION** – Carl Hogan presented the audit report. He shared fund balances and described control testing. Mr. Hogan responded to questions from Council.

**PUBLIC WORKS REPORT** – Bryan Umble reviewed the April water and sewer report. He summarized the month's activities. An emergency water leak repair on Ridge Avenue was made over the weekend by Public Works staff. The Hillcrest/Stauffer stormwater pipe repair is complete. Pipe Data Services is scheduled to video the line this week. The water plant concrete tank reports have been reviewed. Options will be discussed once the report on the WEPS tank is received and reviewed. Bryan responded to questions regarding the tank reports.

**JUNIOR COUNCIL PERSON'S REPORT** – Kennason Ware read aloud her report. Octorara upcoming events include a Mini-thon fundraiser on May 9, an art show, music department concerts, OA Best on May 17, participation in the Parkesburg Memorial Parade, Sr. Awards Night, and the Jr/Sr Prom. West Fallowfield Christian School will be hosting Grandparents Day, a movie night, Kindergarten screening, and a golf tournament. Both schools are in the midst of the Spring sports season.

**PUBLIC COMMENTS –** Robbyn Kehoe, Atglen Public Library Director, explained what a Book Walk is and described the Sundays in the Park events that the library would like to hold at Borough Hall Park. She responded to questions from Council.

Kim Moore, Christiana Fire Company, summarized highlights from the monthly fire call report. She shared that a Yeti Bingo will be held on May 17 and Kids' Fire Camp will be on August 22-23. Weekly raffles will also continue.

**APPROVE MINUTES, APRIL 7, 2025** - Motion to approve made by Hahn/Hall. All members were in agreement, 5 to 0.

**APPROVE APRIL BILLS LIST AND APRIL TREASURER'S REPORT** - Motion to approve made by Palmer/McClay. The vote was 4 to 0 with 1 abstention. The Aye votes were Glick, Palmer, McClay and Hall. Mr. Hahn abstained due to a personnel conflict with his spouse, a Borough employee.

**PARK AND RECREATION COMMISSION REPORT** – Cristi Hahn provided the April meeting update. The community yard sale last Saturday was well-attended. On May 24 the Commission will host a Memorial Day event which will include a clean-up, planting, placing American flags throughout town, and a ceremony. June 21 will be Popsicles in the Park co-hosted with ServPro. Atglen is partnering with Parkesburg and Christiana for a Battle of the Boroughs Food Drive from May 19-June 20. This is a friendly competition to collect food for the Octorara Area Food Cupboard.

**OLD BUSINESS**

Tee Alley-Church Street CRP Grant- Hanover Engineering has preliminary easement plans and the Borough solicitor will be writing the easement agreement.

Applewood Development, Streetscape, Redesign and Road Improvements Update – Cristi Hahn reported on the April 15 meeting with Helen Esbenshade, Bob Lynn, Charlie Palmer and Brian Hahn to discuss streetscape open items. The major open item is the Zion Hill and Liberty Street repair and paving. The deteriorating condition of the roadway and various options regarding repair were discussed.

Applewood Development, Booster Station, Sewer and Water Dedication Update – Cristi Hahn stated that Applewood Homes, LLC submitted sewer and water as builts to Becker for a 4th review. Josh Kennedy, Becker Engineering, approved the plans. Cristi Hahn shared that Carl Chetty and Lou Voigt spoke with Cristi several times throughout April regarding their interest in beginning Phase 2, as well as their desire to have the borough take dedication of water, sewer and the booster station. They also asked the borough to consider taking over operation of the booster station until the time of dedication. Outstanding items on both the water and sewer punchlist and the streetscape punchlist were discussed with Council in agreement that all open items must first be satisfactorily be addressed.

**NEW BUSINESS**

Applewood Homes LLC Letter of Credit, Certificate of Completion- Reduction #16 in the Amount of $125,040.87 and Authorize the Council President to Execute Said Document - Motion to approve made by Hahn/Hall. All members were in agreement, 5-0.

Atglen Public Library Request to Place a Book Walk in the Borough Hall Park from June through August- Motion to approve made by Hall/Hahn. All members were in agreement, 5-0.

Atglen Public Library Request to Use the Borough Hall Park for Sundays in the Park on June 8, July 13, and August 10- The events would run from 1-4 pm and there would be free ice cream and books, an art activity, and yard games. The parking lot would be closed to vehicles during the event with parking available at the library. Motion to approve made by Hahn/Glick. All members were in agreement, 5-0.

Park and Recreation Commission Appointment, Katie Klenk, Resolution #702-25 – Ms. Klenk introduced herself and Cristi Hahn shared a little about Katie by reading the email Katie provided. Motion to approve made by Glick/Hall. All members were in agreement, 5-0.

Atglen Resident Request to Use Park for Yoga Classes – An Atglen resident asked to hold beginner yoga classes in the Borough Hall Park once or twice a month and possibly make optional the collection of donations for a local cause. Concerns over liability were discussed. Council felt that this use was acceptable provided that donations were optional.

**MANAGER'S COMMENTS** - Cristi Hahn read aloud her monthly report and responded to questions.

**MAYOR'S COMMENTS** – Mayor Hodorovich shared that there is a scout interested in improvements to the borough-owned Main Street parcel as an Eagle Scout project. He also shared details of the upcoming native tree sale and the return of the Octorara Homecoming parade to Atglen on September 29, as well plans to have students paint a mural on the old Atglen Firehouse. Brian Hahn asked about bringing back tossing candy as part of the parade.

**COUNCIL MEMBER COMMENTS** – No comments

**PUBLIC COMMENTS** – No comments

**ADJOURNMENT** –Hahn/McClay made a motion to adjourn the meeting at 8:45 pm. The motion carried 5 to 0 with all members in agreement.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary