ATGLEN BOROUGH COUNCIL
BUSINESS MEETING
MONDAY, APRIL 6, 2026

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
President Glick called the meeting of the Atglen Borough Council to order on Monday, April 6, 2026 at 7:00 pm in Borough Hall. The following members were present: Dwight Weaver, Joshua Glick, Zachary Hall, Brian Hahn, and Mayor Denim Kurtzhals. Melissa McClay was absent with notice.

MOMENT OF SILENCE TO HONOR THE LIFE AND SACRIFICE OF PSP CORPORAL TIMOTHY O'CONNOR, KILLED IN THE LINE OF DUTY, MARCH 8.

CHRISTIANA FIRE COMPANY REPORT- Kim Moore reported that they responded to 17 incidents in March. 2 of those were in Atglen.

PARKESBURG POLICE REPORT- Sergeant Kuech shared the police report. There were 244 calls and 17 traffic citations issued.

ATGLEN PUBLIC LIBRARY REPORT- Michael Honan, Library Board Member, announced the library has a legislative breakfast coming up. The book walk will be installed in Borough Hall Park soon, and Sundays in the Park will be held the 2nd Sunday in June, July, and August.

JUNIOR COUNCILPERSON'S REPORT- Kennason Ware read aloud her report summarizing upcoming events and sports at West Fallowfield School and Octorara Schools.

PARK AND RECREATION COMMISSION REPORT- Denim Kurtzhals reported that the first annual egg hunt went very well with over 40 families in attendance. The 150th Anniversary planning continues. June 24- dinner at Stoney Brooke, June 26- Movie in the Park with chicken provided by Summers and Zim, June 27- hayrides, food trucks, a cornhole tournament, and live music at Atglen Borough Park, June 27- a community service at Penningtonville Park followed by a bicycle parage over to Borough Hall Park where popsicles will be provided. They are also planning the yard sale for Saturday, May 2 at 8 am.

PUBLIC WORKS MANAGER REPORT- Bryan Umble demonstrated how the new leak detection equipment works. He reviewed water and sewer monthly numbers and announced hydrant flushing is scheduled for May 12. Emergency potholes have been filled. Spring cleaning of facilities included adding new stone to the driveways at the Water Plant and Well #4. Public Works staff also pressure washed the reservoir at the Water Plant.

PUBLIC COMMENT- Mike Honan inquired about the cost of the leak detection equipment.

APPROVE MINUTES, March 2, 2026- Motion to approve made by Weaver/Hall. All members were in agreement, 4 to 0.

APPROVE MARCH BILLS LIST AND MARCH TREASURER'S REPORT - Motion to approve made by Hall/Glick. The vote was 3 to 0 with 1 abstention. The Aye votes were Glick, Weaver, and Hall. Mr. Hahn abstained due to a personnel conflict of interest with his spouse, a Borough employee.

OLD BUSINESS:

Code Services Professional Services – Ms. Hahn reported that Barry Isett and Associates have begun processing both building and zoning permit applications. They have reviewed the zoning ordinance amendment draft ahead of the Planning Commission's review. They have also made recommendations for revisions to the rental inspection checklist. The transition is going well.

Zoning Ordinance Revision- The zoning ordinance drafts have been reviewed by the borough solicitor and the new BCO. The draft will be going to the Planning Commission for review at their April 22 meeting. Kevin Myers, Chester County Planner, will attend.

Church Street/Tee Alley Project Update- Water and stormwater improvements are complete. During the installation of the stormwater and water main there were several unanticipated issues in the form of unmarked utilities and old undocumented stormwater lines and inlets. Paving preparation began today.

205 Main Street Update- The owner reports that planning and design for this project is near completion and he will be applying for permits in the next few weeks.

Applewood Development Dedication of Water, Sewer and Streets- Ms. Hahn reported that she is working with HRG Engineering and the borough solicitor to continue to address the open items that must be resolved prior to the borough taking dedication.

Chester Valley Trail Update- Chester County is applying to the PA DCNR Community Conservation Partnership Program (C2P2) for the Chester Valley Trail, Enola Low Grade segment – extension to Atglen project. They're requesting $500,000 from DCNR for additional construction funding for the project. They are currently 60% through the design process and are working closely with Amtrak.

NEW BUSINESS:

Motion made by Hahn/Hall to approve the payment of Mason Dixon Contractors, LLC Invoice #3 in the Amount of $139,316.82 for the Church St./Tee Alley Project - Motion carried 4-0.

Tee Alley/Church Street Project Change Orders Requests:

Change Order 1007- Additional type M inlet for stormwater, $2,718
Change Order 1009- Unmarked electric, $7,760.20
Change Order 1010- Unmarked water service, $9,295.45
Change Order 1011- Manhole risers due to conflicting utilities, $3,729.45
Change Order 1012- Sewer lateral elevation conflict, $3,429.30
Change Order 1013- Water tie-in conflict, $9,913.14
Change Order 1014- Fiber optic conflict, $2,031.75
Change Order 1016- Rolled asphalt curb on Church Street, $3,450.00

Mr. Umble and Ms. Hahn explained each of the change order requests and answered all questions. 3 of the change order requests were caused by unmarked/mismarked utilities. It was discussed that the PA-One Call made by MDX may have been inaccurate which may have led to confusion on the responding utility owners' part. There were also issues with the response of the utility owners. Ms. Hahn also stated that the Church Street curb and sidewalk option was not done due to the additional potential cost of the change orders. Alternatively, public works will expose the current sidewalk and improve the accessibility. A rolled asphalt curb will also be added to direct stormwater. A motion was made by Hahn/Weaver to approve change order requests 1007, 1009, 1010, 1011, 1012, 1013, 1014, and 1016. Motion passed 4-0.

Rental Inspection Checklist – The rental inspection checklist was revised by Ms. Hahn based on feedback from the borough's building code and zoning officers. This document serves as a guideline for owners of rental properties and is not an all-inclusive list. It was last revised in 2021. Council discussed the revisions and approved of the changes.

Resolution 712-26, A Resolution Approving the Written Appointment by the Borough Tax Collector of the Chester County Treasurer as Deputy Tax Collector – This Resolution was tabled until further direction from the borough solicitor.

MANAGER'S COMMENTS – Ms. Hahn read aloud her report. CLA conducted their independent audit in borough hall on March 11. The report was filed on time with DCED. A final report will be available and a representative from CLA will attend a future council meeting. PA DEP is inspecting the borough water plants on May 7. The interior of borough hall is being painted in early May. Octorara high school students will be helping out around borough hall grounds on May 22 as part of a Day of Service.

MAYOR'S COMMENTS- Mayor Kurtzhals shared words of gratitude for our Public Works department.

COUNCIL MEMBERS' COMMENTS- Dwight Weaver shared that MDX construction workers have been very respectful and accommodating during the construction project on Church Street/Tee Alley.

PUBLIC COMMENT- None

ADJOURNMENT – Hahn/Hall made a motion to adjourn the meeting at 8:42 pm. All members were in agreement, 4-0.

Respectfully submitted,

Cristi Hahn
Borough Manager/Secretary